Port of Seattle

COMMISSION
AGENDA MEMORANDUM **Item No.** 8c

FOR INFORMATION ONLY **Date of Meeting** November 17, 2026

DATE: October 30, 2026

TO: Stephen P. Metruck, Executive Director

FROM: Karen R. Goon, Deputy Executive Director

SUBJECT: Monthly Notification of Prior Executive Director Delegation Actions October 2026

APPROVAL SUMMARY

Notification of the following Executive Director delegated approvals that occurred in October 2026.

Category of Approval	Request#	Description of Approvals October 2026	Category Amount
Projects & Associated Contracts	3038-2026	T30 Maintenance Dredging Environmental Remediation Liability Request	$1,000,000.00
Projects & Associated Contracts	3167-2026	HCM Upgrade 2027	$525,000.00
Projects & Associated Contracts	3169-2026	Central Mechanical Plant Boiler #4 Refractory & Watertubes Renewal & Replacement	$650,000.00
Projects & Associated Contracts	3198-2026	Port Website Accessibility Updates	$660,000.00
Projects & Associated Contracts	3181-2026	T91 Eliott Bay Trail Drainage Improvements	$410,000.00
Projects & Associated Contracts	3205-2026	Renewal & Replacement Airport Parking Garage Uninterruptable Power Supply	$1,076,000.00
Non-Project Procurement of Goods & Purchased Service Contracts, Other Contracts, & Tenant Reimbursement	3046-2026	Worldwide Technology - Checkpoint Managed Detection and Response Software Renewal	$305,504.93
Non-Project Procurement of Goods & Purchased Service Contracts, Other Contracts, & Tenant Reimbursement	3160-2026	Aviation Maintenance, STS Train Original Equipment Manufactured Parts Contract	$1,500,000.00
Non-Project Procurement of Goods & Purchased Service	3186-2026	Illumio Segmentation Contract Authorization for AVM and ICT	$1,000,000.00

Contracts, Other Contracts, & Tenant Reimbursement			
Non-Project Procurement of Goods & Purchased Service Contracts, Other Contracts, & Tenant Reimbursement	3190-2026	Memorandum of Agreement with City of Seattle, OSE, Duwamish Valley Program, for use of Duwamish River Community Hub (one year pilot program)	$0.00
Non-Project Procurement of Goods & Purchased Service Contracts, Other Contracts, & Tenant Reimbursement	3179-2026	AVM Consumable Vendor Managed Inventory Contract Amendment C-00322358	$1,200,000.00
Non-Project Procurement of Goods & Purchased Service Contracts, Other Contracts, & Tenant Reimbursement	3233-2026	Checkpoint External Risk Management Contract Authorization 2026	$500,000.00
Non-Project Procurement of Goods & Purchased Service Contracts, Other Contracts, & Tenant Reimbursement	3222-2026	MOA and Amendment with South Seattle College Maritime Shipyard Welding Certificate Program	$615,000.00
Non-Project Procurement of Goods & Purchased Service Contracts, Other Contracts, & Tenant Reimbursement	3207-2026	Facilitation & Project Management Services IDIQ	$550,000.00
Non-Project Procurement of Goods & Purchased Service Contracts, Other Contracts, & Tenant Reimbursement	3229-2026	Smartnet Contract Authorization 2026	$1,800,000.00
Non-Project Procurement of Goods & Purchased Service Contracts, Other Contracts, & Tenant Reimbursement	3231-2026	Veeam Data On Premise Backup Contract Authorization 2026	$500,000.00
Real Property Agreement		No Approvals in October	
Utilization of Port Crews		No Approvals in October	
Sale of Surplus Port Property		No Approvals in October	
Total Value of Executive Director Approvals			$12,299,504.93

TRANSPARENCY:

In approving the delegations for the Executive Director, the Commission requested that staff ensure transparency as it is paramount moving forward. As a result, staff will make approvals visible to the public in two ways. First, these types of approvals will be made visible in public Commission meetings via monthly reporting similar to this one. This approval is both timed and designed to be visible in a similar manner to the

monthly Claims and Obligations reporting. Second, staff will publish these delegations to the web by publishing them in a PeopleSoft formatted report on the Port website in the same manner that all procurements, contracts, and other opportunities are made available to public communities.

BACKGROUND:

On January 24, 2023, the Commission approved and adopted Resolution No. 3810 that repealed related prior resolutions and increased the previously delegated Commission authority to the Executive Director and provided clarity in process directives to port staff. The approval made the Delegation of Responsibility and Authority to the Executive Director (DORA) effective on April 3, 2023, and the approvals made by the Executive Director for the month of April are identified in the table above. The foundation for Resolution No. 3810 included significant data analysis, employee surveys, and internal audit recommendation. Resolution No. 3810 also aligns with the Port Century Agenda in that it helps make the Port a more effective public agency. Many considerations and checks and balances have been built into the associated processes of Executive Director approvals including a high bar of transparency. Following significant analysis and multiple Commission reviews, the Commission approved the DORA on January 24, 2023. That reporting memo is available for review on the Port website under the January 24, 2023, Commission public meeting, and it provides detailed reasoning and explanation of Resolution No. 3810.