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APPROVED MINUTES
COMMISSION REGULAR MEETING
September 22, 2026

The Port of Seattle Commission met in a regular meeting Tuesday, September 22, 2026. The meeting was held at the Seattle-Tacoma International Airport Conference Center, located at 17801 International Blvd, Seattle Washington, and virtually on Microsoft Teams. Commissioners Calkins and Felleman were excused from attendance.

1. CALL to ORDER

The meeting was convened at 12:07 p.m. by Commission Secretary Sam Cho who led the flag salute.

2. EXECUTIVE SESSION pursuant to RCW 42.30.110

No executive session was held.

3. APPROVAL of the AGENDA

The agenda was approved, as presented.

4. SPECIAL ORDERS OF THE DAY

4a. Presentation of Lifesaving Award.

Executive Director introduced the Special Orders of the Day presentation of the Port's first Lifesaving Award, joined by Port of Seattle Fire Chief Randy Krause and Interim Port of Seattle Police Chief Sean Gillebo. The Lifesaving Award is a newly designed recognition opportunity to distinguish non-first responder individuals who provide lifesaving actions on another's behalf. Executive Director Metruck welcomed the award recipient, Papaloa Seiuli, Port of Seattle Security Access Specialist.

Chief Krause and Chief Gillebo spoke regarding the incident occurring on Sunday, May 17, 2026, at the Seattle-Tacoma International Airport where Mr. Seiuli responded to a family in distress with an acutely ill child. Through Papaloa's efforts, lifesaving measures were administered to the child while first responders were in route, allowing first responders to arrive and transport the child for additional medical intervention.

Mr. Seiuli was nominated by his peers for the award. Executive Director Metruck, Members of the Commission, and Chief Krause and Chief Gillebo thanked Papaloa for his compassionate and selfless assistance, presenting him with the Lifesaving Award.

5. EXECUTIVE DIRECTOR'S REPORT

Executive Director Metruck previewed items on the day's agenda and made general and meeting-related announcements.

6. COMMITTEE REPORTS

Committee Strategic Aide, Preston Tucker, provided the committee reports as follows:

Sustainability, Environment, and Climate (SEAC) Committee
Commissioners Calkins and Felleman convened the SEAC Committee on September 15, 2026. The committee received an update on Phase 1 of the SEF T91 project, including the status of the overall project. The committee also received a briefing on the Port's Green Marine certification.

Portwide Arts and Culture Board
Commissioners Mohamed and Felleman joined Port staff and public members of the Port's Public Art Board for a committee meeting on September 15, 2026. The committee discussed ongoing public art projects and the art team's capacity to oversee the maintenance of existing artwork and the development of new projects at both the seaport and airport. Members also discussed revising the Board's internal governance guidelines and filling the ninth vacant position on the Board. The Board agreed to elect a new member by proxy vote via email before its next scheduled quarterly meeting. All Board members may submit nominations for the vacant position by October 1, 2026.

7. PUBLIC COMMENT

- The following person spoke regarding the Sustainable Airport Master Plan (SAMP) State Environmental Policy Act (SEPA) draft Environmental Impact Statement (DEIS), and the near-airport cities submitting comments in opposition to the plan, citing economic and environmental justice: Brian Davis, Burien Airport Committee.
- The following person spoke regarding the Africia Lounge at SEA and asked the Port Commission to extend their time in the airport to allow them to build-out a new space comparable in size to their current space, preserving the 38 jobs the restaurant currently provides: Eddie Rye Jr.
- The following people spoke regarding the TNC rideshare lot and need for safe and covered permanent prayer space, and in the interim, a temporary shelter: Mohamud Adan; Dirie Halane; and Abdirahman Awed, drivers' union.
- The following person spoke regarding American Cruise Lines' (ACL) operations at Shilshole Bay Marina and asked the Port to reconsider their agreement with the Port, speaking regarding their unsafe labor practices and violation of Port rules: Chris Peeler.
- The following person spoke regarding support for the minority-owned business, Africa Lounge, and asked the Port of Seattle to work to continue Africa Lounge's presence at SEA by providing comparable replacement space to their current space at SEA: Heyward Evans, Seattle-King County NAACP.
- The following person spoke regarding SEA airport workers, their need for affordable health care, and their requests for Port assistance: Nancy Kibocha, SEIU6. The following people shared their support through a demonstration of silence: Bruce Batul; Osman Mohamed; Hayat Hassen;

Chalacew Shiref; Maria Rivera Monroy; Cece Hooks; Nihal Mohamed; Anthony Simpson; Muna Aidid; Koami Mfanmna; and Kalkiden Mulat, SEIU6.

[Clerk's Note: No written comments were received for this meeting.]

8. CONSENT AGENDA

[Clerk's Note: Items on the Consent Agenda are not individually discussed. Commissioners may remove items for separate discussion and vote when approving the agenda.]

8a. Approval of the Regular Meeting Minutes of September 9, 2026.

8b. Approval of the Claims and Obligations for the Period of August, 2026, through August 31, 2026, Including Accounts Payable Check Nos. 965034 through 965557 in the Amount of $17,257,204.41; Accounts Payable ACH Nos. 087442 through 088308 in the Amount of $66,126,505.31; Accounts Payable Wire Transfers Nos. 069732 through 069756 in the Amount of $17,553,458.27; Payroll Check Nos. 230802 through 230911 in the Amount of $110,964.15; and Payroll ACH Nos. 1333720 through 1338967 in the Amount of $19,830,461.42, for Total Payments of $120,878,593.56.

Request document(s) included an agenda memorandum.

8b.1 Approval of the Claims and Obligations for the Period of July 1, 2026, through July 31, 2026, Including Accounts Payable Check Nos. 964498 through 965033 in the Amount of $12,525,339.67; Accounts Payable ACH Nos. 086482 through 087441 in the Amount of $87,712,227.98; Accounts Payable Wire Transfers Nos. 069713 through 069731 in the Amount of $20,340,614.23; Payroll Check Nos. 230632 through 230801 in the Amount of $194,828.12; and Payroll ACH Nos. 1325898 through 1333719 in the Amount of $30,428,509.89, for Total Payments of $151,201,519.89

Request document(s) included an agenda memorandum.

8c. Authorization for the Executive Director to Sign and Execute an Administrative Settlement Agreement and Order on Consent with the Environmental Protection Agency Requiring Removal Design and Removal Action at Terminal 25 South (T-25S).

Request document(s) included an agenda memorandum, agreement, and presentation.

The motion to approve the Consent Agenda, made by Commissioner Mohamed, carried by the following vote:
In favor: Cho, Hasegawa, and Mohamed (3)
Opposed: (0)

9. UNFINISHED BUSINESS

9a. Authorization for the Executive Director to Execute a Contract for Security Services to Support Employee Parking Operations at the North Employee Parking Lot and Three New Leased Parking Lots Known as Lots A, C, and M for a Total Estimated Cost of $6,200,000.00 Over Five Years, and Request for $700,000 to Fund and Maintain Existing Security Coverage for the Duration of the Request for Proposal Process and Through the Contract's Final Extension (October 2027), for a Total Authorization Requested of $6,900,000. (Postponed from September 9, 2026).

Requested document(s) included an agenda memorandum and presentation.

Presenter(s):
Peter Lindsay, Assistant Director Airport Operations Business Unit, Landside Operations
Sariah Adviento, Airport Ops Development Manager, Landside Operations

Clerk Hart read Item 9a into the record and Executive Director Metruck introduced the item.

Commission Secretary Cho advised that the main motion was on the floor from the September 9, 2026, Commission meeting and postponed to today's meeting.

The presentation addressed:
- locations of four remote parking sites – the North Employee Parking Lot; Lot A; Lot C; and Lot M;
- purpose of the action to provide on-site security guard services for 24-hour, 7-days a week, 365 days a year service;
- scope of the agreement – to provide security guard presence, regular operational reports and daily logs, access control, and supplemental security;
- a map of the facilities;
- action requested – to execute a new contract for security services in Q4 2027 to support employee parking operations at these lots over a five-year period; and
- contract schedule.

Discussion ensued regarding:
- if there has been communication with members of the union who have raised concerns regarding this agreement;
- comparison and differences between security screening work that happens at the airport and the job of security at the employee lots;
- options included in the memo, specifically Option 2 which allows these services to be managed and operated internally by the Port of Seattle, and who would perform the functions internally – landside operations and would be a new scope for the division, as the services are currently contracted out.

Commissioner Mohamed inquired regarding receiving additional information regarding the scope of the work. Peter Lindsay, Assistant Director of Airport Operations Business Unit, Landside Operations, responded by detailing the current operational model and noted that a staffing plan would need to be created and employees provided to support the work internally.

Commissioner Mohamed requested the additional information be provided regarding staffing and supporting the services in-house. She further requested a meeting be arranged with those union members who have elevated the issue for Commissioners to participate with them in advance of the October 13, 2026, meeting.

The motion, to postpone to a time certain of October 13, 2026, made by Commissioner Hasegawa, carried by the following vote:
In favor: Cho, Hasegawa, and Mohamed (3)
Opposed: (0)

10. NEW BUSINESS

10a. Authorization for the Executive Director or his Designee to Execute a Lease and Concession Agreement for a Non-Aeronautical Financial Institution (Credit Card) Lounge on A Concourse with AD Partnership, LLC, Operating a Chase Sapphire Lounge.

Requested document(s) included an agenda memorandum and presentation.

Presenter(s):
Jeff Wolf, Director Aviation Commercial Management
Khalia Moore-Parkes, Assistant Director Airport Dining and Retail
Scott Van Horn, Manager Airport Dining and Retail Business Development

Clerk Hart read Item 10a into the record and Executive Director Metruck introduced the item.

The presentation addressed:
- the action requested to authorize the Executive Director to execute the lease and concessions agreement for a non-aeronautical airport lounge on A Concourse;
- previous aviation lounge plans were to provide a Port-controlled premium lounge product to the traveling public – as part of the Delta Lounge buildout, a secondary lounge was built to support A Concourse Shared-Use Lounge operations;
- Commission's prior approval in April 2025 approving the completion of a new A Concourse Shared-Use Lounge project;
- utilizing the space for non-aero revenue through the project;
- location of the lounge;
- lease terms;
- lounge amenities offering; and
- lounge renderings.

Discussion ensued regarding:
- why another lounge is needed;
- the nature of Chase Saphire and the card holders it will serve;
- who will have access to the lounge;
- the Request for Information process used and other responses to the RFI; and
- the desire to understand the lounge further prior to considering adoption of the item.

The motion was made by Commissioner Mohamed to approve Item 10a.

The motion was made by Commissioner Mohamed, to postpone Item 10a to a time certain of October 27, 2026, carried by the following vote:
In favor: Cho, Hasegawa, and Mohamed (3)
Opposed: (0)

11. PRESENTATIONS AND STAFF REPORTS

11a. Green Marine International Environmental Certification Program Briefing.

Presentation document(s) included an agenda memorandum and presentation.

Presenter(s):
Stephanie Jones Stebbins, Managing Director of Maritime
Sarah Ogier, Director of Maritime Environment and Sustainability
Michael DeSota, Sr. Enviro. Program Manager, Enviro. Planning Permit and Compliance
Eleanor Kirtley, Sr. Program Manager, Green Marine (External Presenter)

Clerk Hart read Item 11a into the record and Executive Director Metruck introduced the item.

The presentation addressed:
- green marine – the most comprehensive environmental program for the maritime industry that exists today;
- membership;
- the Green Marine International Strategic Plan;
- value proposition;
- program scope and performance indicators;
- performance indicator framework and development;
- annual certification process;
- Port of Seattle 2025 results;
- Port of Seattle's sustained record of leadership;
- Program communication tools; and
- why certification matters.

Discussion ensued regarding:
- value to the Port through participation in the program;
- rationale for changes in the Port's community impact score due to changing criteria of the program; and
- membership fee and the full annual cost including staff time.

Members of the Commission thanked the team for their presentation and their work.

11b. 2027 Central Services Preliminary Budget and Portwide Rollup Briefing.

Presentation document(s) included an agenda memorandum and presentation.

Presenter(s):
Chris Wimsatt, Chief Financial Officer

Michael Tong, Director of Corporate Budget

Clerk Hart read Item 11b into the record and Executive Director Metruck introduced the item.

The presentation addressed:

- 2027 budget timeline;
- strategy to budget;
- environmental scan summary;
- budget strategies;
- 2020 – 2027 portwide O&M budget summary;
- Central Services proposed 2027 budget;
- 2027 Central Services budget results;
- modified zero-based budget summary by department;
- 2027 Central Services payroll budget;
- 2027 Central Services full-time employee summary;
- 2027 Central Services non-payroll budget;
- 2027 Operating Expense budget changes;
- 2027 baseline budget summary;
- 2027 new budget requests summary;
- approved 2027 division new budget request items;
- Central Services equity spending trend;
- 2027 Central Services equity spending highlights;
- equity impact from budget reductions;
- Portwide community programs;
- 2027 port community program funding by activity;
- 2027 port community program funded by the levy;
- Central Services Capital Projects summary;
- Commission authorized projects;
- projects pending authorization;
- small capital projects; and
- the remaining 2027 budget schedule.

Discussion ensued regarding:

- financial sustainability;
- funding for port community programs – some equity spending included;
- the cost of operating community programs;
- ranking priority of need for ICT projects;
- engineering capacity and any impacts on capital projects as a result; and
- the Commission Office budget – making sure all is transparent, including full-time employees.

Members of the Commission thanked the budget team for their presentation and their work.

12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

Commissioner Hasegawa wished everyone a happy Yom Kippur.

13. ADJOURNMENT

The meeting adjourned at 3:15 p.m.

Prepared: Attest:

Michelle M. Hart, Commission Clerk Sam Cho, Commission Secretary

Minutes approved: October 13, 2026