



**COMMISSION
AGENDA MEMORANDUM**

Item No.

8e

ACTION ITEM

Date of Meeting

September 9, 2026

DATE: August 31, 2026

TO: Stephen P. Metruck, Executive Director

FROM: Sabin Mudaliar, Interim Director, Airport Operations
Eileen Francisco, Director, Aviation Project Management Group

SUBJECT: 3rd Floor Ground Transportation Booth Enhancements (CIP #C801128) (Short Form)

Amount of this request: \$400,000

Total estimated project cost: \$5,400,000

ACTION REQUESTED

Request Commission authorization for the Executive Director to authorize an additional \$400,000 to complete the 3rd Floor Ground Transportation Booth Enhancements project at Seattle-Tacoma International Airport (SEA). This request increases the total authorization amount from \$5,000,000 to \$5,400,000.

SUMMARY

This request is for additional funding authorization to complete the construction of the ground transportation booth located in the Ground Transportation Center on the third floor of SEA's Main Parking Garage. This request supports the Port's obligations for construction completion and closeout. The project achieved substantial completion in July 2026, and the project team anticipates project completion in Q4 2026 and the completion of project closeout in Q3 2027.

The project was re-advertised for construction bids in May 2025 and seven bids were received in June 2025 ranging from \$2.2 million to \$2.5 million. Bids were above the engineer's estimate of \$1.7 million. Project staff reviewed the project budget and determined that the project could reasonably be completed within the current authorized budget. This utilized nearly all the project contingency however, leaving only the construction contingency to manage project risk. The contract was executed in July 2025, and the project team began actively managing and tracking costs due to the limited budget. This project was one of many identified and targeted to be completed in support of the 2026 FIFA World Cup, which contributed to the decision to move forward into construction.

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During construction several conditions occurred that resulted in the need for additional funding:

- The project was initially planned and budgeted to be supported by Port staff. During construction, staff resources were constrained and a consultant construction manager was added to the project team increasing the overall costs.
- The project encountered unanticipated asbestos containing materials requiring abatement and support from Port Construction Services.
- The project duration was extended by three months, resulting in increased support costs.

ATTACHMENT

(1) Presentation