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		CONTRACT AMENDMENT	
1. AMENDMENT NUMBER:	2. CONTRACT NUMBER	3. CONTRACT TITLE	
3	P-00320638	Employment Center Management and Workforce Development Services	
4. NAME AND ADDRESS OF CONSULTANT:		5. ISSUED BY:	
Office of Port Jobs Harbor Marina Corporate Center 1001 SW Klickitat Way, Suite 200A Seattle, WA 98134		Port of Seattle PO Box 1209 Seattle, WA 98111	
6A. Original Contract Value:	6B. Previous Contract Value:	6C. Value of this Amendment:	6D. Contract Value with this Amendment:
\$9,990,000	\$10,634,994	\$0	\$10,634,994
7A. Original Contract End Date:	7B. Previous Contract End Date:	7C. Duration Extended by this Amendment:	7D. Amended Contract End Date:
1/1/2027	1/1/2027	0 days	1/1/2027
8. Description of Amendment: The Purpose of this Amendment is to update the following in the Service Agreement Terms & Conditions: 1. Section III. B, Compensation. The Port is moving to quarterly reports and invoices REMOVE: CONSULTANT shall submit a monthly request for payment for milestones completed within the billing period. This report shall be submitted with the CONSULTANT'S monthly invoice. Payment shall be made thirty (30) days ("Net 30") from date a properly completed invoice is received by the PORT. If there are disputed items or amounts or both on any invoice, the PORT will present these items to the CONSULTANT for resolution. Those items that are undisputed will be identified on the invoice and payment will be made for the undisputed amount. All billing shall be submitted to the Port of Seattle, Attn.: Luis Navarro, Invoices must reference the Agreement number. REPLACE WITH: CONSULTANT shall submit a quarterly request for payment for milestones completed within the billing period. This report shall be submitted with the CONSULTANT'S quarterly invoice. Payment shall be made thirty (30) days ("Net 30") from date a properly completed invoice is received by the PORT. If there are disputed items or amounts or both on any invoice, the PORT will present these items to the CONSULTANT for resolution. Those items that are undisputed will be identified on the invoice and payment will be made for the undisputed amount. All billing shall be submitted to the Port of Seattle, Attn.: Luis Navarro, Invoices must reference the Agreement number. 2. Attachment C, Supplemental Conditions REMOVE: A. No later than the 10th day of each month, CONSULTANT shall report on the progress of the activities of the contract. B. Failure to provide timely and accurate monthly reporting may result in denial of and/or late payment. REPLACE WITH: A. No later than the 10th day of the month following the end of the preceding quarter, CONSULTANT shall report on the progress of the activities of the contract. B. Failure to provide timely and accurate quarterly reporting may result in denial of and/or late payment.			
Except as provided herein, the above referenced contract remains unchanged and in full force and effect.			
9A. CONSULTANT: NAME AND TITLE OF SIGNER (Type or Print)		10A. PORT OF SEATTLE: NAME AND TITLE OF SIGNER (Type or Print)	
Heather Worthley Executive Director		William Zhou Contract Administrator II CPO – Service Agreements	
9B. CONSULTANT SIGNATURE	9C. DATE	10B. PORT OF SEATTLE SIGNATURE	10C. DATE
	5/2/2024		5/2/2024
(Signature of person authorized to sign)		(Signature of person authorized to sign)	