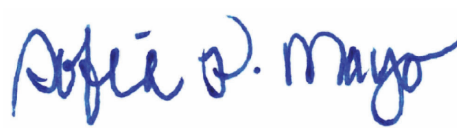


		CONTRACT AMENDMENT		Page		of		Pages	
				1		5			
1. AMENDMENT NUMBER: 1		2. CONTRACT NUMBER P-00320638		3. CONTRACT TITLE Employment Center Management and Workforce Development Services					
4. NAME AND ADDRESS OF CONSULTANT: Office of Port Jobs Harbor Marina Corporate Center 1001 SW Klickitat Way, Suite 200A Seattle, WA 98134				5. ISSUED BY: Port of Seattle PO Box 1209 Seattle, WA 98111					
6A. Original Contract Value: \$9,990,000		6B. Previous Contract Value: \$9,990,000		6C. Value of this Amendment: \$494,994		6D. Contract Value with this Amendment: \$10,484,994			
7A. Original Contract End Date: 1/1/2027		7B. Previous Contract End Date: 1/1/2027		7C. Duration Extended by this Amendment: 0 days		7D. Amended Contract End Date: 1/1/2027			
8. Description of Amendment: In accordance with Section V. Changes of the Agreement, the purpose of this amendment is to update Attachment A - Scope of Work and Attachment B - Milestone Schedule to reflect additional subtasks and deliverables added under Section 2, Task 3 and to increase the contract not-to-exceed total price to \$10,484,994 in support of the additional subtasks. This additional scope will support the progress of participants in the aviation career pathway program and will cover current and new aviation career pathways that will be implemented during the duration of the main service contract with Port Jobs. Attachment A – Scope of Work AM1 Attachment B – Milestone Schedule AM1									
Except as provided herein, the above referenced contract remains unchanged and in full force and effect.									
9A. CONSULTANT: NAME AND TITLE OF SIGNER (Type or Print) Heather Worthley, Executive Director				10A. PORT OF SEATTLE: NAME AND TITLE OF SIGNER (Type or Print) Sofia P. Mayo Senior Manager, CPO Service Agreements					
9B. CONSULTANT SIGNATURE 		9C. DATE 9/30/2022		10B. PORT OF SEATTLE SIGNATURE 			10C. DATE 11/17/2022		
(Signature of person authorized to sign)				(Signature of person authorized to sign)					

Attachment A
Scope of Work
P-00320638
Amendment 1

Tasks and Deliverables

SECTION 2. CONTRACT TASKS FUNDED WITH NON-AIRPORT FUNDS

Task 3. Aviation Career Pathway Training Services: Support the Port's aviation career pathways programs established by the Port that provides aviation-related job skills to individuals interest in advancing their careers in aviation:

ADD New Sub-Task:

3.6 Career Navigation and Retention Services

Provide career navigation and retention services to program participants for three (3) years to support the progress of participants in the aviation career pathway program initially funded by the Port and support the progress along the career pathway selected by participants. The services will cover the current and new aviation career pathways that will be implemented during the duration of the main service contract with Port Jobs.

- 3.6.1. Implement individualized support strategies to program participants by assisting them in moving into the next phases of the skills development process associated with career pathways. Support includes regular contact with participants to determine their progress, barriers to advancement, and to provide participants with information about services that can assist them in solving career advancement issues such as; education financing options, referrals to tutoring and other training programs, referral to social and family services, assistance with career related job search, etc..
- 3.6.2 Collect data and other relevant feedback associated with retention and navigation services for up to three years. Data collection must meet the Port's workforce development policy directive and other relevant data points that will allow for an analysis of opportunities and barriers experienced by individuals.

Deliverables

- A. Support each participant up to three (3) years or, until participant moves away from Washington State, and/or participant leaves the intended career pathway. Check-in schedule frequency with participants must be at least quarterly until participant exits the program. Support includes; providing participants with assistance in managing their upskilling and career development, career assessments and advising, understanding and reporting barriers participants encounter along the pathway, providing wraparound support as pre-approved by the Port, and assistance with job search and job placement and college program search in port related fields.

Due: Ongoing service.

- B. Provide quarterly reports identifying the outcomes and progress of the navigation and retention services including, but not limited to: The number individuals served, name of participants, group demographics, report those who are placed into internships and/or jobs related to the Port-funded career pathways; number of persons who continue their upskilling and training programs, and retained into those programs; the types of internships and jobs and range of compensation; the number and types of businesses that are served; the feedback from individuals about their

experiences along the career pathway, and any other tangible benefits realized by the Port, the workers, businesses, and the public.

Due: Quarterly. **Date/Frequency:** Report provided to the Port no later than 30 days after each quarter.

ADD:

Contingency

The Port may require additional tasks be performed by the consultant related to this Scope of Work. Consultant may not use or bill against this task without specific written direction from the Port. Such direction will be sent either via letter or email from the Port Project Manager. The specific scope of work, deliverables, level of effort, and not-to-exceed value will be established in the letter or email.

A contingency of \$45,000 has been included for this Scope of Work.

**Attachment B
Milestone Schedule AM1**

Task #	Description	Amount per year	Total Contract Value (Years 1-5)	Total Contract Value (Option Years 6-7)	Subtotal
TASKS FUNDED WITH AIRPORT FUNDS			\$3,498,150	\$1,398,360	\$4,896,510
1	Employer Services and Engagement Years 1-5	\$174,908	\$874,540		\$874,540
	Option Years 6-7	\$174,795		\$349,590	\$349,590
2	Job Seeker Services: Years 1-5	\$174,908	\$874,540		\$874,540
	Option Years 6-7	\$174,795		\$349,590	\$349,590
3	Screen / Refer Qualified Applicants Years 1-5	\$174,907	\$874,535		\$874,535
	Option Years 6-7	\$174,795		\$349,590	\$349,590
4	Training Services: Pre-Employment and Job Search Years 1-5	\$174,907	\$874,535		\$874,535
	Option Years 6-7	\$174,795		\$349,590	\$349,590
TASKS FUNDED WITH NON-AIRPORT FUNDS			\$1,305,555	\$341,320	\$1,646,875
1	Job Seekers Services Years 1-5	\$56,467	\$282,335		\$282,335
	Option Years 6-7	\$56,317		\$112,634	\$112,634
2	Training Services Years 1-5	\$56,465	\$282,325		\$282,325
	Option Years 6-7	\$56,317		\$112,634	\$112,634
3	Aviation Career Pathway Training Services plus navigation and retention services per Amendment 1 Years 1-5	\$148,179	\$740,895		\$740,897
	Option Years 6-7	\$58,026		\$116,052	\$116,052
OTHER GENERAL TASKS			\$2,783,935	\$1,112,674	\$3,896,609
	Engagement with Community Based Organizations and Support Services Entities Years 1-5	\$556,787	\$2,783,935		\$2,783,936

	Option Years 6-7	\$556,337		\$1,112,674	\$1,112,674
Contingency					\$45,000
Total Not-to-Exceed Amount					\$10,484,994