Port of Seattle

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APPROVED MINUTES
COMMISSION REGULAR MEETING

July 28, 2026

The Port of Seattle Commission met in a regular meeting Tuesday, July 28, 2026. The meeting was held at the Port of Seattle Headquarter Building Commission Chambers, located at 2711 Alaskan Way, Seattle, Washington, and virtually on Microsoft Teams. All Commissioners were in attendance.

1. CALL to ORDER

The meeting was convened at 12:06 p.m. by Commission President Ryan Calkins, who led the flag salute.

2. EXECUTIVE SESSION pursuant to RCW 42.30.110

No executive session was held.

3. APPROVAL of the AGENDA

The agenda was approved, as amended, with Agenda Item 11a removed from the agenda and moved to the September 9, 2026, Commission meeting.

4. SPECIAL ORDERS OF THE DAY

There were no Special Orders of the Day presented.

5. EXECUTIVE DIRECTOR'S REPORT

Executive Director Metruck previewed items on the day's agenda and made general and meeting-related announcements.

Executive Director Metruck spoke regarding the tragic shooting at the Bite of Seattle over the weekend and called for a moment of silence at this time.

Commissioner Hasegawa spoke on behalf of the Commission regarding the tragic event.

6. COMMITTEE REPORTS

Committee Strategic Aide Preston Tucker provided committee reports.

Equity, Workforce Development, and Conditions Committee
Commissioners Hasegawa and Mohamed convened the Equity, Workforce Development, and Conditions committee on Thursday, July 21, 2026, and reviewed progress on two main workstreams: the broader community investment strategy and the healthcare policy directive. Commissioners Hasegawa and Mohamed reviewed an update on outreach and engagement plans, discussed how current investments are categorized and analyzed, and how to ensure future input includes the right communities and stakeholders. Regarding healthcare, Commissioners and staff discussed the revised timeline, the need for additional analysis before circulating a workable draft, and broader concerns about enforcement, legal constraints, and alignment across the full Commission. Commissioner Hasegawa also asked for an update regarding inquiries related to the carpenters and teamsters' unions; both issues are being worked on by the Labor Relations team.

Highline Forum
The Highline Forum met on July 22, 2026, with Commissioner Mohamed presiding. The meeting host, Highline College, shared campus and workforce development highlights, including Port-supported small business programs. Port environmental staff provided an update on the Sustainable Airport Master Plan Near-Term Projects Draft Environmental Impact Statement, noting extensive public outreach and the extension of the comment period to August 20, 2026. South King and Port Communities Fund Program managers reported on the South King and Port Communities Fund, including over $850K in environmental grants, $1.8M in equity centered workforce investments, and recent local project impacts. Port staff and StART facilitators outlined progress on operational strategies to reduce aviation noise and ongoing federal and state policy advocacy. Member jurisdictions shared updates on FIFA World Cup planning, capital projects, and community activities, with Commissioner Mohamed encouraging continued engagement in the SEPA comment process.

7. PUBLIC COMMENT

- The following person spoke regarding Agenda Item 10b, opposing the rules of procedure of the Commission: Alex Tsimerman.
- The following people spoke in support of healthcare for airport workers: Khalil Hamiduddin; Hayat Assan; Bruce Batuli of SEIU6; and Joey Lopez.
- The following people spoke regarding SSP employees at the airport not given access to critical sick leave and PTO leave information by their employer: Stefan Moritz; Adam Sheley; Keyarra Johnson; Sauvalale Suksai, Unite Here 8.
- The following person spoke regarding a mural removed at the International Arrivals terminal: Bennett Haselton.

[Clerk's Note: There were no written comments submitted for this meeting.]

8. CONSENT AGENDA

[Clerk's Note: Items on the Consent Agenda are not individually discussed. Commissioners may remove items for separate discussion and vote when approving the agenda.]

8a. Approval of the Special Meeting Minutes of July 9, 2026, and Regular Meeting Minutes of July 14, 2026.

8b. Approval of the Claims and Obligations for the Period of June 1, 2026, through June 30, 2026, Including Accounts Payable Check Nos. 964076 through 964497 in the Amount of $9,350,161.46; Accounts Payable ACH Nos. 085531 through 086481 in the Amount of $92,998,125.53; Accounts Payable Wire Transfers Nos. 069691 through 069712 in the Amount of $13,637,969.48; Payroll Check Nos. 230557 through 230631 in the Amount of $71,093.34; and Payroll ACH Nos. 1320763 through 1325897 in the Amount of $19,860,298.19, for Total Payments of $135,917,648.00.

Request document(s) included an agenda memorandum.

8c. Authorization for the Executive Director to Execute the American Lebanese Syrian Associated Charities, Inc. dba ALSAC St. Jude Children's Research Hospital ("ALSAC/St Jude") Term Lease Agreement at the World Trade Center West, in its Substantive Form for a Term of 64 Months with One 60-month Option.

Requested documents included an agenda memorandum, agreement, and presentation.

8d. Authorization for the Executive Director to Execute a Contract for Portwide Managed Print Services for Up to Five Years in an Amount Not-to-Exceed $4,000,000 Over the Five-Year Period.

Request document(s) included an agenda memorandum.

8e. Authorization for the Executive Director to Approve a One-Year Extension of the Duwamish Basin Steward Interlocal Agreement with the City of Seattle, Represented by Seattle Public Utilities Department; the City of Tukwila; the Port of Seattle; and King County, through December 31, 2027, to Deliver Basin Stewardship Services and Provide a Mechanism to Promote, Develop, and Implement Environmental Stewardship Projects Within the Duwamish Service Area.

Request document(s) included an agenda memorandum, agreement, amendment, and presentation.

The motion to approve the Consent Agenda, made by Commissioner Cho, carried by the following vote:
In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)
Opposed: (0)

9. UNFINISHED BUSINESS

There was no unfinished business presented.

10. <u>NEW BUSINESS</u>

10a. Authorization for the Executive Director to Fund $150,000,000 to all Five Airport Zones' Custodial Services Contracts through 2031 and to Advertise, Award, and to Execute a New Custodial Service Contracts in Zones 1-5 through the 2026-2029 Procurement Cycle.

Requested document(s) included an agenda memorandum, map, and presentation.

Presenter(s):
Jinah Kim, Assistant Director AV Maintenance Facility Services
Valentine Smith, AV Maintenance Facilities Services Manager

Clerk Hart read Item 10a into the record and Executive Director Metruck introduced the item.

The presentation addressed:
- the request for the Executive Director to fund $150 million to advertise, award, and execute five custodial service contracts through 2031;
- a map of airport zones;
- recompeting service contracts when they come due; and
- contract objectives.

Discussion ensued regarding:
- comparing benefits for cleaning contracts – quality of service; and
- timeline for going out to bid, with a Request for Proposals going out next month.

The motion, made by Commissioner Felleman, carried by the following vote:
In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)
Opposed: (0)

Commissioner Calkins noted that Agenda Item 10b has had a request to consolidate resolution readings to allow for adoption at today's meeting. No objection to the consolidation was heard.

10b. Introduction and Adoption of Resolution No. 3852: A Resolution Amending the Commission's Bylaws and Rules of Procedure Policy Directive, Article IV, Meetings, to Modify the Day of a Regular Meeting Following a Monday Holiday; and Article VI, Rules of Order, to Codify the Process of Accepting Written Comments Submitted for Commission Regular Business Meetings. *(Consolidated resolution readings is requested for this item – to allow for adoption on the same day as introduction.)*

Requested document(s) included an agenda memorandum, resolution, and presentation.

Presenter(s):
Michelle Hart, Commission Clerk

Clerk Hart read Item 10b into the record and Executive Director Metruck introduced the item.

The presentation addressed two amendments proposed, with the first changing the regular business meeting to Wednesday, when that meeting following a recognized Monday Port holiday; and the second codifying the process and procedure for intaking written public comments for regular business meetings.

The motion, made by Commissioner Felleman, to adopt Resolution No. 3852, carried by the following vote:
In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)
Opposed: (0)

12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

Commissioner Hasegawa spoke to the delay in receiving the police report, as she would like to have additional time to review the materials.

Commissioner Felleman spoke regarding the leave disclosure issue raised under public comment by SSP employees and members of Unite Here 8; stated he will inquire regarding the mural removed from the International Arrives Facility; and reported regarding his recent Port trip to Finland.

Commissioner Mohamed spoke regarding the extension of the SEPA SAMP NTP DEIS comment period and thanked her colleagues for their early comments regarding the tragic shooting during the Bite of Seattle. She thanked first responders for their response during the event.

Commissioner Calkins looked forward to joyful events this summer in Seattle.

13. ADJOURNMENT

The meeting adjourned at 1:13 p.m.

Prepared: Attest:

Michelle M. Hart, Commission Clerk Sam Cho, Commission Secretary

Minutes approved: August 11, 2026