



**COMMISSION
AGENDA MEMORANDUM**

Item No. 8e

ACTION ITEM

Date of Meeting May 26, 2026

DATE: May 4, 2026

TO: Stephen P. Metruck, Executive Director

FROM: Krista Sadler, Director, Information & Communications Technology (ICT)

SUBJECT: Cisco Enterprise Contract Authorization

Contract Authorization Value: \$3,500,000

ACTION REQUESTED

Request Commission authorization for the Executive Director to execute a contract with World Wide Technology (WWT) for Cisco software licensing for up to five years. Authorization for this contract will not exceed \$3,500,000 over the five-year period. There is no funding request associated with this authorization.

SUMMARY

The Port of Seattle utilizes several Cisco products supporting secure communication capabilities. These products include our Port-wide phone system, network access control, and a central management and automation platform for ICT networks. Currently, these products are licensed as separate contracts with different terms. We have an opportunity to create a single enterprise agreement that will consolidate the three products for a new five-year term. Savings of over \$100,000 per year are estimated by using this Enterprise contract. All products are core to support Port communication infrastructure, and we have no plans for change within this five-year period.

This request, to authorize a contract for up to five years and not to exceed \$3,500,000, will include licensing for our current network products as well as some contingency for growth over the next five years. Annual costs will be included in ICT Operating Budget.

There are no attachments to this memo.