

START OF TRANSCRIPT

	This is Commissioner Calkins calling to
[00:00:32]	order the Port of Seattle Audit
[00:00:33]	Committee special meeting. Today is
	September 16, 2025, and the time is
	12:34pm we are meeting today at the Port
	of Seattle headquarters Commission
	Chambers and virtually on Microsoft
	Teams. Present with me today are
[00:00:47]	Commissioner Hamdi Mohammed and public
[00:00:49]	member Sarah Holmstrom to make this
	meeting more accessible to the public.
	The meeting is digitally recorded and
	will be uploaded to the Commission's
	website. A call and telephone number is
	also provided for anyone who'd like to
	listen into the meeting. Our first item
	of business is approval of the minutes
	from the committee's July 15, 2025
	meeting. Are there any corrections to
	the minutes? Hearing None.
	Are there any objections to approving
[00:01:16]	the minutes as presented? Hearing None.
[00:01:20]	The minutes are approved as presented.
	Next on our agenda are external audits.
	We will hear from the Office of the
	Washington State auditor regarding the
	2024 accountability audit opening.
	Director Fernandez, please introduce the
	item and our presenters today. Thank
	you, Commissioner. Today we have Joe
	Simmons, program Manager from the State
	Auditor's office, and Sonia Kokar, who
	will be leading the audit and she's
	Assistant State Auditor. So Joe,
[00:01:49]	welcome. Sonia, welcome.
[00:01:54]	Thank you. And thank you for the
[00:01:57]	introduction and thank you for your time
	this afternoon. My name is Joe Simmons.
	I'm the audit manager for our team in
	Seattle, and as Glenn said, I'm here
	with Sonja Kokar, who is the auditor in
	charge of this audit. And thank you for
	your time today as we talk about the
	upcoming audit and additionally some
	additional resources that we have
	available to local governments. And on
	the next slide, we just talk about the
[00:02:20]	types of audits that we conduct. That
[00:02:23]	includes the accountability audit,
[00:02:24]	which is the type of audit that we'll be
[00:02:26]	conducting here. We also conduct
	financial statement audits, federal
	single audits, and a variety of other
	audits, including performance audits.
	And I'll go ahead and hand it over to
	Sonia to talk more about your upcoming
	audit. Thanks, Joe. So,
	as Joe mentioned, we'll be performing an
	accountability audit that will be coming
	covering the fiscal year 2024.
[00:02:50]	We'll review management's use and



[00:02:52] safeguarding of public resources and
[00:02:55] evaluate the Port's compliance with
[00:02:57] state laws, regulations, and their own
[00:03:00] policies and procedures. At this time,
[00:03:03] we do not have our audit scope
[00:03:05] we do not have our addit scope
[00:03:07] management team of the specific areas we
[00:03:10] plan to evaluate after we complete
[00:03:12] planning procedures. On the next slide,
[00:03:15] I'll discuss some related audit work.
[00:03:18] In addition to the accountability audit,
[00:03:19] we will also be performing in a
[00:03:22] attestation audit for the Port of
[00:03:24] Seattle's Industrial Development
[00:03:25] Corporation. Our audit policy requires
[00:03:30] examination of the Port's IDC every
[00:03:33] three years. Our office last reviewed
[00:03:35] the Port's Industrial Development
[00:03:37] Corporation for fiscal year 2019 through
[00:03:41] 2021. So this year we will perform an
[00:03:44] assessment audit of the IDC's activities
[00:03:47] covering fiscal years 2022 through 2024.
[00:03:52] During our audit, we'll examine
[00:03:54] compliance with state law requirements.
[00:03:57] In addition to that, we'll also be
[00:03:59] reviewing work performed by other
[00:04:01] auditors. On the next slide are some
[00:04:03] additional details on the work we plan
[00:04:06] additional details on the work we plan
[00:04:09] standards that we consider the work
[00:04:11] performed by other auditors. Moss Adams
[00:04:13] performed the financial statement and
[00:04:16] federal single audit for the Port for
[00:04:19] fiscal year 2024. During planning
[00:04:23] stages of our audit, we will review and
[00:04:25] consider those reports and the work
[00:04:27] performed on the next slide, I will go
[00:04:31] over some Ways we Stay Connected an
[00:04:34] important part of our office is the
[00:04:36] continuous communication between our
[00:04:38] audit staff and yours. There's a number
[00:04:40] of ways we strive to stay connected
[00:04:43] throughout the audit process. Today I'll
[00:04:45] highlight a few key methods that we
[00:04:49] do throughout the audit to stay
[00:04:51] connected. One of them is an engagement
[00:04:53] letter. At the start of our audit, we
[00:04:55] provide an engagement letter to be
[00:04:57] signed by your office and ours. The
[00:05:00] letter outlines upcoming audit and the
[00:05:02] expectations for each party. This is a
[00:05:05] helpful tool to be notified on what to
[00:05:08] expect during the audit process and then
[00:05:10] one of our most important tools for
[00:05:13] keeping you up to date are weekly status
[00:05:15] meetings. As the name suggests, these
[00:05:18] are reoccurring meetings with the Audit
[00:05:20] Liaison to provide you an overview of
[00:05:22] the audit. This is also a great
[00:05:24] opportunity to discuss what's completed
[00:05:27] still in process and bring up any
[00:05:30] concerns or questions as they arise.
[00:05:33] And lastly, we are committed to ensuring
[



	you hear directly from us on the results
	of our audit. We will work with
	Management to schedule an exit meeting
	and invite all governing body members.
	On the next slide, I'll touch on
	levels of reporting if there are any
	recommendations. Our office has three
	levels of reporting. The first is
	findings. Those are formally addressed
	which they are significant deficiencies
	in material weakness and those are
	included in the audit report. If a
	finding is issued, the Port will have an opportunity to respond and the response
	will also be included as part of the
	audit report. Management letters
	communicate control deficiencies.
	However, this is less significant than a
	finding. Management letters are formally
	communicated to the governing body and
	Management letters are referenced but
	not included in the audit report. And
	then last are exit items. These are
	lower level housekeeping item
	recommendations that address control
	deficiencies. These recommendations are
	not included in the audit report and
[00:06:41]	they are informally communicated to
	management. With that I will pass it on
[00:06:46]	to Jo who will go over some important
[00:06:49]	information about our audit. Thanks,
	Sonia. So some additional information.
	As always, we definitely safeguard
	confidential information. We have
	security site that we use to hold that
	information. But we still please ask
	that please let us know if there's any
	sensitive or confidential information
	that's provided. Our audit costs are
	provided in our exit document, entrance
	document that we provided and also in
	the engagement letter. And then we do
	have an audit dispute process that's available. If there is any disputes
	related to any of our findings. There's levels of that you can go starting with
	me and then all the way up to the
	Assistant Director, the Director and all
	the way up to State Auditor Pat McCarthy
	if there are any disputes. And then we
	have a reminder about our loss
	reporting. State law requires that any
	losses be reported to our office to
	timely. And then on the next slide we
	talk about reporting cybersecurity
	issues that that's related to the loss
	reporting that if there's any losses
	involving cybersecurity issues they
	would also need to be reported to our
	office. And then there's also a reminder
	that if there's any cybersecurity
	incident that involves more than 500
[00:08:05]	people, then that should be reported to

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[00 00 00] the Attended October 10 of the Attended
[00:08:08] the Attorney General's office. And then
[00:08:11] on the next slide we just note that we
[00:08:14] are also audited. We have a peer review
[00:08:16] that's conducted by the National State
[00:08:18] Auditories association that occurs on a
[00:08:21] three year cycle where they review our
[00:08:23] work. And just to let you know that our
[00:08:26] last peer review did result in a pass
[00:08:28] rating which is the best rating that you
[00:08:32] can. It doesn't sound like a whole lot,
[00:08:33] but it's better than the failed. So
[00:08:34] basically we did get a pass and we have
[00:08:37] our next one coming up here soon and
[00:08:39] that's available on our site. And then
[00:08:42] on the next slide just talk about some
[00:08:44] of those resources. I mentioned at the
[00:08:46] beginning that we have our local
[00:08:47] government support team that supports
[00:08:50] the BARS Manual that prescribes the
[00:08:52] accounting and reporting requirements
[00:08:54] and also has some training on accounting
[00:08:57] reporting. And then we also have a help
[00:08:59] desk that's available throughout the
[00:09:01] year for local governments to submit
[00:09:02] their questions. And we also have the
[00:09:05] center for Government Innovation that
[00:09:07] has some tools and resources and
[00:09:10] services that are available to local
[00:09:12] governments at no additional cost that
[00:09:13] can help improve operations. And then
[00:09:17] on the next slide we just list a few of
[00:09:20] those services that are offered through
[00:09:22] the center for Government Innovation
[00:09:23] that includes cyber checkups that are
[00:09:26] available to assess the government's
[00:09:28] frontal penalty to cybersecurity
[00:09:31] threats. And we also have lean
[00:09:34] facilitations that are available for
[00:09:37] trainings, facilitations on ways to
[00:09:39] improve processes. And then we have team
[00:09:42] building workshops that are also
[00:09:44] available through the center for
[00:09:45] Government Innovation. And then lastly
[00:09:47] we have the financial intelligence tool.
[00:09:50] This is something we've had for a few
[00:09:53] years where we have the statistics from
[00:09:56] all the local governments. But in the
[00:09:57] last few years we worked to make that
[00:09:58] information more accessible and user
[00:10:02] friendly. So it's a good way to be able
[00:10:04] to compare to one government to other
[00:10:07] governments or to other governments of
[00:10:08] the same type. And we have the
[00:10:10] information on the contact information
[00:10:11] there on the slide and that
•
[00:10:15] would conclude our presentation.
[00:10:19] So we're open to any questions or
[00:10:21] comments that you may have.
[00:10:24] Thank you so much to the state auditors
[00:10:27] team for the accountability opening
[00:10:28] audit report today. Are there any
[00:10:30] questions from our committee members at
[00.10.00] questions nom our committee members at
[00:10:32] this time? I've got one for you
[00:10:32] this time? I've got one for you.

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[00:10:36]	We're spending a lot of time thinking
	about the impact that artificial
	intelligence will have on port
	operations on the maritime and aviation
	ecosystem. I know in my day job we're
	thinking a lot about how artificial
	intelligence could potentially
	streamline certain government processes
[00:10:55]	like permitting. I'm wondering from the
[00:10:58]	state auditor's perspective if there is
[00:11:00]	a role for AI in the auditing process,
	if there is a new category where you all
	will need to audit organizations for
	inappropriate use or mistaken use of Al
	or anything like that. I'm just
	wondering, imagine you all have a
	conversation at your office about. I'm
	curious if there's anything you can
	divulge. Oh, I would start by saying
	that's a great question. At this point
	we don't have a plan to audit
	the use of artificial intelligence. But
[00:11:31]	I'm saying that that might be something
[00:11:33]	that could be coming up in the future.
[00:11:35]	Right now we are looking at it
[00:11:37]	internally that we aren't using it
	internally at this point, but we do have
	a committee that's reviewing how we
	might gradually look at how we can
	implement it. But we're definitely also
	concerned about making sure that the
	public records requirements are met and
	that definitely that, you know, any use
	would be used to make sure that it's.
	The information is accurate. I mean, I
	suppose the same type of things that I'm
	sure that you would be dealing with in
	the private sector as far as it's a
	great tool, but we're being very
	cautious about how we would implement
	it. So right now I'd say short answer
	would be we're studying it and looking
	at how it might be useful in the future.
	Appreciate that. If there are no
	additional questions or comments for
	this item, we'll move on to the next
	topic. Glenn, just wanted to give you
[00:12:24]	one second too, if you had any. Oh, no,
	no comments for me. Just thanks to Joe
	and Sonia. We have a great working
	relationship and they rely on our work
	and you know, and we rely on their work
	as well to move our plan forward. So
	thank you so much, Joe, for coming and
	selling it. Thank you. All right, we're
	going to move on to the next topic of
	updates and approvals. Thank you so
	much, by the way, for coming down. Item
	number four on the agenda is the
	internal audit overview. Glenn, you have
	the floor. Thank you, Commissioner.
	Okay, we're going to give.
	Sure. Essentially,
[00.13.00]	Outo. Loodinally,



[00:13:10] you know, commissioners internal audit. [00:13:13] The first item 4. I want to talk a [00:13:15] little bit about what we do and who is [00:13:18] internal audit mainly for the public's [00:13:20] benefit. So next slide please. [00:13:23] Michelle. We, our key function [00:13:27] is to provide assurance services. The [00:13:31] port's controls are effective and [00:13:32] efficient. Ports controls are working [00:13:34] and we do that through our audit plan. [00:13:36] And we report up to you four times a [00:13:38] year. And as needed, you know, [00:13:42] we also are required to look [00:13:47] at GCCM projects and audit them by RCW [00:13:50] requires independent audits of all GCC M [00:13:54] projects, certain aspects of it. So we [00:13:56] look at those costs through an [00:13:58] independent audit consultant that works [00:14:00] with us. And then we have to do an [00:14:04] annual payment card industry. The port [00:14:05] does. So we assist from the IT front in [00:14:09] that periodically to make sure that the [00:14:12] ports controls are meeting payment card [00:14:15] industry standards. And if you don't [00:14:18] pass the audit, also, you know, there [00:14:20] are industry fines. We have been passing [00:14:22] the audit and from an IT perspective, [00:14:25] we want to make sure that that [00:14:26] continues. Also. [00:14:29] One of the things, another thing we do [00:14:31] is we provide consulting services. It's [00:14:36] mainly we learn a lot when we see [00:14:39] things, when we do things, when we work, [00:14:41] we touch lots of different parts of the [00:14:43] business. So when someone needs help and [00:14:47] it doesn't compromise our independence [00:14:49] to the extent that it doesn't, we do [00:14:51] offer them advisory services in that [00:14:54] respect. We also do it externally, you [00:14:56] know, such as with the South King County [00:14:58] Fund, like we talked about, where we're [00:15:00] open, we have resources on our website [00:15:03] and to the extent that we can help [00:15:05] anyone out, so, you know, they do have [00:15:08] stronger controls and better protect the [00:15:10] port, we try to do that. And one of [00:15:14] the things that both the government [00:15:17] standards and international standards [00:15:20] advocate is that we remain independent [00:15:22] and objective and they recommend, and we [00:15:25] do do this, we report to the executive [00:15:26] director administratively and [00:15:28] functionally to the audit committee. So [00:15:30] from that respect, we are best practice. [00:15:32] Next slide, please. Michelle, a quick [00:15:36] overview for org structure. We do have [00:15:38] one vacancy in capital Audit which we [00:15:42] plan on filling. We'll most likely have [00:15:46] that resource assist with operational [00:15:49] audits as well because we have a little [00:15:51] of a need there. But you know, overall [00:15:55] we have operational audits or [00:15:57] performance audits with which Dan Chase



[00:16:00] leads. Spencer Bright leads the capital [00:16:02] and Ritika leads the IT audits. [00:16:05] And that concludes item four. [00:16:07] Commissioners, [00:16:26] thank you. Commissioner. One of the [00:16:28] things we do is the audit committee has [00:16:33] to approve internal audit's budget. [00:16:36] Although it's also approved [00:16:38] administratively and internally by, you [00:16:41] know, the executive committee and by the [00:16:45] full commission at a later stage. I do [00:16:47] present it at this stage to the audit [00:16:49] committee. This is the finalized budget [00:16:52] that you see here for 2026 that has [00:16:56] been approved internally. The largest [00:16:59] chunk of our budget is our salaries and [00:17:01] wages, our resources. And that's [00:17:05] been relatively consistent over the [00:17:07] years. You know, slight increases due to [00:17:10] pay equity and some other HR programs [00:17:13] and inflation, cost of living raises, [00:17:15] but our headcount has been consistent [00:17:19] for the last three years. Another large [00:17:22] item that we have are our travel and [00:17:24] other employee expenses, which is [00:17:26] essentially training. So you've got [00:17:29] salaries and you've got training and our [00:17:32] training is relatively flat, but it [00:17:35] allows everyone to get there all the [00:17:37] training they need and meet the training [00:17:39] needs of the department. Also, a lot of [00:17:42] folks have CPA licenses or certified [00:17:47] fraud examiners, certified information [00:17:49] system monitor licenses, and all of [00:17:52] those fall, you know, the training [00:17:54] requirements for those all fall in here. [00:17:56] So it's just the basic training [00:18:02] and maintenance, other expenses. [00:18:04] workers comp and telephone expenses. [00:18:07] There's really nothing there. But this [00:18:10] is the bulk of our budget and we plan on [00:18:13] spending most of it, if not all of it in [00:18:15] 2026. [00:18:19] Any questions regarding the budget? [00:18:26] All right, is there a motion and a [00:18:28] second to approve the proposed 2026 [00:18:29] budget? So moved and seconded. The [00:18:33] motion has been made and seconded. Is [00:18:35] there any objection to approval of the [00:18:36] motion hearing None. The motion is [00:18:38] approved. Thank you, Commissioner. All [00:18:42] right, item number six on the agenda is [00:18:43] the approval of the 2025 audit plan. [00:18:45] Commissioner, before we run to item six, [00:18:48] just a little background information. [00:18:50] Slide 20, slide five [00:18:55] is essentially a quick overview of some [00:18:57] actuals and where we're tracking on the [00:18:59] budget. It's just more information, [00:19:00] doesn't need to be approved, but just [00:19:02] background information. Next slide [00:19:04] please. Michelle and [00:19:08] One of the things we do, this gets



[00:19:11] capitalized with the project, so it's
[00:19:13] not subject to approval because it goes
[00:19:15] with the full cap. It ties into the full
[00:19:17] capital budget. But these are the
[00:19:19] construction projects that we're working
[00:19:22] on currently and our estimated spend on
[00:19:25] all those projects. And now that
[00:19:28] concludes item five, Commissioner. All
[00:19:30] right, so let's move on to the approval
[00:19:32] of the 2025 audit plan update. Go ahead,
[00:19:34] Brian. Okay, so the next slide talks a
[00:19:38] little bit, shows a little bit about
[00:19:39] where we're tracking. Everything in
[00:19:41] green is done. This is our 2025 audit
[00:19:46] plan. Anything in yellow is in progress
[00:19:50] and we've got a few that are not started
[00:19:53] and one that's been just deferred
[00:19:58] until 2026. And I'll talk a little bit
[00:20:00] more about this in the next slide. So
[00:20:03] next slide please, Michelle.
[00:20:07] So the minor
[00:20:11] tweaks that we do need to make, we're
[00:20:15] going to defer on the IT side, the new
[00:20:18] IT environment, the general technology
[00:20:20] controls, and primarily because there
[00:20:24] were some recommendations that came out
[00:20:25] from the Ponderance Report that we're
[00:20:27] going to use to assess where
[00:20:31] the organization stood. And those
[00:20:34] controls haven't been put in yet.
[00:20:35] They'll be done next year. So there's
[00:20:38] nothing for us to look at. So Deputy
[00:20:41] Executive Director Goon and I had a [00:20:44] conversation on this and we agreed to
[00:20:44] conversation on this and we agreed to
[00:20:50] we move the baggage conveyor system
[00:20:51] audit up to 2025.
[00:20:55] Additionally, the recovery effort on
[00:20:58] performance audits, recovery effort,
[00:21:00] data integrity, construction management,
[00:21:02] that piece has essentially
[00:21:09] a lot of IT is still work in process.
[00:21:12] They're in the process of getting data
[00:21:15] loaded into the systems and the systems
[00:21:17] are just coming back online. That as as
[00:21:20] far as getting data. And so they're a
[00:21:22] little behind there. So what, what we
[00:21:24] agreed on is we'd look at what they're
[00:21:26] doing and where they stand, provide them
[00:21:28] guidance and things that they need to do
[00:21:29] and come back and look at it at a later
[00:21:32] time when they do get the data into the
[00:21:33] system. So we will issue a memo on that
[00:21:37] talking about where we stand. But you
[00:21:40] know, full blown audit isn't warranted
[00:21:42] because they really haven't done
[00:21:45] anything yet on this. So the
[00:21:49] next slide, there's nothing really here.
[00:21:53] It's all the previously shown GCCM
[00:21:57] continuous audits that we have under
[00:21:59] contract and no changes here. So with
[00:22:03] that, back to you for approval. Any
[00:22:06] questions? Questions on the proposed

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[00:22:08]	update to the audit here. All right,
[00:22:12]	how about a motion to approve the
	proposed plan update? So moved and
	seconded. The motion has been made. And
	seconded. Is there any objection to
	approval of the motion hearing? None.
	The motion is approved. All right, now
	we're going to move into our performance
	audit section of the agenda. Item number
	seven is a performance audit for port
	management governance committees.
	Director Fernandez, you have four.
	Thank you, Commissioner. The first audit
	that we'll be talking about, port
[00:22:41]	management governance committees, was
[00:22:44]	led by Dan Chase. He's our performance
[00:22:46]	audit manager, and he will be presenting
[00:22:49]	today, and I will assist aye. as needed.
[00:22:52]	So, Dan, you have the floor. Great.
	Well, thank you for the introduction,
	Glenn. Good afternoon, audit committee
	members. So the audit
	that we performed had a scope period of
	January 24 through June of 25.
	And we really had two objectives in this
	audit. The first objective was a little
	more of a traditional view of
	governance. So what we did, as you
	probably know, there's. There's eight
	standing committees of the commission,
	and those committees are not legally
	authorized to act on behalf of the port,
	but they do make recommendations to the.
	To the port commission. So the approach
	that we took is we looked at the
	charters, and there are requirements
	that the committee meets every, you
[00:23:43]	know, quarter or thereabouts.
[00:23:47]	It has who's supposed to attend, and
[00:23:49]	then there's minutes that are kept. And
[00:23:51]	so we reviewed those minutes and happy
[00:23:54]	to report that everything was well
[00:23:55]	documented and no exceptions.
[00:23:59]	Next slide, please.
	So the second objective was really a
	focus of the trade, business and
	community development process, or tpcd.
	And what we looked at was how the
	requests were made and how they were
	approved. You might know
	that the TBCD requests are approved
	through the development funding review
[00:24:24]	Committee. And the committee has three
	members. A representative from legal,
	the accounting and financial reporting
	department, and then one from external
	relations. And one of the things that
	they look at and evaluate is whether it
	fits into one of four categories. Those
	categories are promotion of tourism,
	economic development programs,
	education and awareness, and promotion
[00:24:54]	of port properties. Next slide.



[00:25:01] So what we found is, and I'll just kind [00:25:04] of generally speak that, you know, [00:25:08] procedures hadn't been drafted. [00:25:11] Resolution 2779 hadn't been updated for [00:25:16] about 50 years, and then the policy [00:25:19] document hadn't been updated for about [00:25:20] six years. So there's really kind of an [00:25:23] opportunity to kind of look at that [00:25:24] documentation and refresh it if [00:25:27] necessary. [00:25:30] One of the exceptions that we found is [00:25:33] related to the budgeting of [00:25:37] the requests. There were 130 [00:25:41] approved requests in from January [00:25:45] 25 through June of 25, [00:25:49] and there were 27 that reflected that [00:25:52] they hadn't been budgeted. So let me [00:25:55] Explain a little bit about what that [00:25:57] actually means. So there's a SharePoint [00:26:01] site that memorializes the requests and [00:26:05] the approval process and when the [00:26:09] application is submitted there's a [00:26:12] button that's. That is supposed to be [00:26:15] checked for whether or not it was [00:26:16] budgeted. So all that means is that the [00:26:19] bud that that button wasn't checked. [00:26:21] Now I don't know if that actually hadn't [00:26:23] been budgeted for because we did get the [00:26:24] budget and there's a very detailed [00:26:28] budget for about \$1.8 million for 2025. [00:26:32] So the reason why it's [00:26:36] important that it should be reflected as [00:26:39] budgeted because RCW 5336120 [00:26:43] states that trade promotion shall be [00:26:46] budgeted for. So next slide. [00:26:52] Do you have a question? I have a quick [00:26:55] question. Thank you, Chair. [00:26:58] So you said it wasn't budgeter. The [00:27:00] button to budget wasn't clicked. [00:27:03] Don't. I would imagine that those items [00:27:06] come before the commission for approval [00:27:09] beforehand. And was the. The budget for [00:27:13] those items? Right, Yeah, So there was, [00:27:15] It would have been part of the budget [00:27:17] that, that the commission approves. I [00:27:19] don't know exactly the details. So it [00:27:22] wasn't in the system. But at some point [00:27:23] they presented the budget plan that [00:27:26] included the items that were billable. [00:27:30] That would be my assumption. Yeah. I [00:27:32] don't know what the actual budget looks [00:27:34] like. But the budget is approved at the [00:27:37] beginning of the year. Was it cross [00:27:39] reference? The reason why I'm asking is, [00:27:42] you know, you could say that it was a [00:27:44] mistake and there the. The button wasn't [00:27:46] clicked. But I would imagine that there [00:27:48] would be other places that they would [00:27:51] have been a little more forthcoming [00:27:53] about what the budget plan is. And so [00:27:55] was that question asked of them? Were [00:27:58] there other places where they documented [00:28:00] their budget plan that included those



[00:28:02]	items? So was this like to show good
[00:28:05]	faith? Yeah, I didn't look at that in
	the audit. I mean all I looked at was
	the SharePoint site. But what I did do
[00:28:11]	is I got the budget for Trade, Business
[00:28:14]	and community development and it's very
	detailed listing of the departments
	that. That have budgeted for that line
	item. I think it would be important to
	cross reference that because we're
[00:28:28]	calling them out. Yeah. And cross.
[00:28:32]	And you know, the comprehensive budget
	for the port is all the RCW talks about.
	It doesn't talk about all the details.
	It doesn't require you to go into. It
[00:28:42]	just says the items need to be budgeted
[00:28:44]	for. So from our perspective, from the
	port's perspective, we have a TBCD
	budget and it's Budgeted by department,
	by ELT function and the
	commission office. And holistically from
[00:28:57]	our perspective is as long as you don't
[00:29:00]	exceed that budget that you have in your
	individual department, say the
	commission office or economic
	development, then you're okay. If you
	exceed that, you know, then you're in
[00:29:12]	violation of the rcw. So and
[00:29:15]	holistically, so you can allocate
	budget, say the commission office needs
	budget dollars and it's an economic
	development you can use. You know, it's
[00.30.36]	
[00.29.20]	allowable to use economic development's
	allowable to use economic development's budget as long as a concurs.
[00:29:28]	budget as long as a concurs.
[00:29:28] [00:29:31]	budget as long as a concurs. But you know, holistically that entire
[00:29:28] [00:29:31] [00:29:34]	budget as long as a concurs. But you know, holistically that entire budget can't be exceeded for the rcw.
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[00:30:38]	have another tool. The reason why that
[00:30:40]	they're not filling that out. Is it
	because they have other tools that
	they're using? I'm just curious. Or is
	that the. I don't have. They're required
[00:30:48]	to use that spreadsheet only. Yeah, I
[00:30:51]	don't, I don't have the answer for that.
[00:30:52]	I mean that's the question for. Yeah, I
	think it might help to go from the sort
	of abstract to the concrete and just
	throw out a hypothetical scenario in
	which let's say a department learns
[00:31:08]	in, you know, one of during
[00:31:12]	this window, January, June, that a high
	level member of a foreign government is
	coming to Washington to do a trade event
	of some sort and we want to be able to
	host and there's some expenses
[00:31:24]	associated with that which would be, I
[00:31:26]	believe, an appropriate use of tbc, but
[00:31:28]	was not anticipated during the budgeting
	process the prior year. Specifically,
	we didn't know that the. Let's say, you
	know, the vice premier of Korea were
	coming to Seattle, but we want to be
	good hosts. My understanding, based on
[00:31:44]	what you just described, Glenn, is that
[00:31:47]	the Economic Development department or
	the protocol officer may already has
	some budget amount.
	Let's say it's \$20,000 per year and that
	person may choose to use that portion of
	it for that thing, which was not
	anticipated. But if then during
[00:32:07]	that calendar year of that budget, she
[00:32:10]	still maintains her total expenses below
[00:32:13]	that line, she's still in compliance.
[00:32:15]	But if she doesn't, she would need to
	reach out to another department that has
	some surplus budget to pull it. In any
	case, when filling out that spreadsheet,
	they need to ensure that they're
	checking the box that says there is
	budget for this. Right? Absolutely.
[00:32:31]	You're exactly right. And note it. Say
	not specific. If they wanted to, they
	can note it and say not specifically
	budget, but covered by this budget and
	put some better notes in. And I think
	another thing like, you know, there's
	opportunities in that spreadsheet and
	that would be a key one. And it makes us
[00:32:48]	look like we're not in compliance when
[00:32:50]	they mark it as no, but it needs to be
	yes or no, but we have the budget
	somewhere else, just like you said, and
コレレ・スノニンノコ	
[00:32:59]	we're using it in our general pool, not
[00:32:59] [00:33:01]	we're using it in our general pool, not specifically budgeted for, but
[00:32:59] [00:33:01] [00:33:02]	we're using it in our general pool, not specifically budgeted for, but holistically we're okay. I mean, I think
[00:32:59] [00:33:01] [00:33:02] [00:33:06]	we're using it in our general pool, not specifically budgeted for, but holistically we're okay. I mean, I think just to add to what Glenn is saying, I
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[00:33:15] because the box wasn't checked, that [00:33:17] there would be communication back to the [00:33:19] requester to, you know, check that to [00:33:22] make sure it had been budgeted. I'll [00:33:24] just clarify something and I could be [00:33:26] wrong on this, but I don't remember the [00:33:29] RCW mentioning anything about going over [00:33:32] budget. It just needed to be budgeted [00:33:34] for, so. And. And the commission always [00:33:37] has the authority to increase the budget [00:33:39] by vote, Right? Great. Yeah, [00:33:43] adjust that. Okay, so next slide. And [00:33:46] it's the final slide. We had some [00:33:49] general recommendations and Glenn, I'll [00:33:51] go through these real guick and I think [00:33:52] you maybe had a couple comments that you [00:33:54] wanted to make as well. So one of [00:33:58] the things we recommended that, that [00:34:00] actually Glenn pointed out was to remove [00:34:02] the word community from the actual name [00:34:04] itself because the RCWs, there's no [00:34:06] mention of community development in the [00:34:09] RCW. So it might be a little bit [00:34:10] misleading. I think there also [00:34:15] needs to be some communication on what [00:34:17] TBCD is going to be used for or what [00:34:20] it's supposed to be used for. And then, [00:34:23] you know. I think there should be some [00:34:25] communication back to maybe requesters [00:34:29] that have had their request, you know, [00:34:32] rejected so that they understand why. [00:34:35] And then finally, you know, like I [00:34:39] mentioned before, creating procedures [00:34:41] and updating documents if necessary [00:34:44] would be a good step as well. So yeah, [00:34:46] to add to that, Commissioners, you know, [00:34:48] one of the key roles of the committee [00:34:50] that reviews this stuff should basically [00:34:53] be is it legal, does it meet the RCW [00:34:55] requirement? And if it's, you know, [00:34:58] it's. And that is why we say, you know, [00:35:01] legal and AFR should be on the [00:35:04] committee. It's not a lot, you know, at [00:35:07] least at this stage, it shouldn't be a [00:35:08] lobbying case on. I want, I'm not [00:35:11] getting my approval, my item approved, [00:35:13] so I need more voice on the committee. [00:35:16] It's a black and white thing. Does it [00:35:18] meet the RCW requirement or not? And [00:35:20] that's really the key element of the [00:35:23] committee. Yeah, those, those are [00:35:26] all my comments. So we've got a question [00:35:29] from. Yes. [00:35:32] Okay. Couple things on this [00:35:36] recommendation. So the RCW that we list [00:35:38] here says it shall be pursuant to [00:35:41] specific budget items. And that's where [00:35:42] we're calling out like 27 of the 130 [00:35:45] didn't reflect not budgeted but specific [00:35:50] budget items. Seems to contradict what [00:35:52] you were saying, Glenn, of like just a [00:35:54] holistic budget and you can't go over it [00:35:56] like that seems to be, I mean the way



[00:35:58] that's termed doesn't seem like just put
[00:36:01] 100,000 in the budget and whatever gets
[00:36:03] you to that 100,000 is fine. It seems to
[00:36:05] be much more specific. But then also,
[00:36:08] obviously when you guys are looking at
[00:36:09] this, we need to make sure we're
• • •
[00:36:10] complying with the law, we need to make
[00:36:11] sure we're complying with rcws, but also
[00:36:13] best practice. So. So like you said,
[00:36:16] you got a really detailed budget from
[00:36:18] them of all the items. I think it would
[00:36:19] be like, I don't know if it's possible
[00:36:21] to go back and just cross reference like
[00:36:23] of these 27, do you see them in this
[00:36:25] detailed budget? Because it seems like
[00:36:26] if there's that detailed of a budget,
[00:36:28] they put the specific budget items,
[00:36:30] which is what's required. But it seems
[00:36:32] like it should be more easily. Well,
[00:36:35] hopefully, you know, the titles might
[00:36:37] have changed or it might not be easy to
[00:36:38] cross reference But I think it'd be
•
[00:36:39] worth looking at because that's
[00:36:41] important when we're looking at is there
[00:36:44] a specific budget item and if it is
[00:36:45] reallocated what we need to do as far as
-
[00:36:48] getting back to your recommendations of
[00:36:50] like what's an allowable expense.
[00:36:51] Right. And all those pieces. So it just
[00:36:54] seems like we could do a little more to
[00:36:55] make this. You know, are they not. Are
[00:36:58] they violating rcw? No. But then there's
[00:37:00] also best practice which we also want to
[00:37:02] look at. Right. You know the budget that
[00:37:04] I get was by department and so my, my
[00:37:07] guess and I can look into this but my
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[00:37:09] guess is it's probably budgeted at that
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[00:38:18]	with the report is a collective effort
[00:38:20]	from the the oversight committee that
[00:38:23]	Dan just mentioned that compiles of
	legal accounting and financial reporting
	as well as external relations.
	The team actually also on the call
	Tunny, Diana, Andrew Kartiker
	couldn't join us today and Chris in the
	meeting here today too they have already
[00:38:44]	working on the improvement process as
[00:38:47]	internal audit recommend to to document
	our procedure, updating our policy,
	clarify our processes and educating our
	stakeholder who's submitting the request
	and tighten up some of the area that
	internal audit mentioned about the
	SharePoint form. How could we streamline
	that make it modernized Best practice
[00:39:07]	closing the loop on the requester
[00:39:09]	whether your item that you request and
[00:39:12]	get approved and denied. What are the
	required fields for for example of if
	you get denied what is the rationale and
	reason so that we can kind of close the
	feedback loop on that Definitely
	monitoring the compliance with the
	regulation is the key of this policy.
[00:39:27]	To make sure that the item being request
[00:39:30]	are comply with the state law
[00:39:31]	requirement and also whether the
	budgetary item is not exceeding our
	budget. Those are also important focus
	in our improvement of this policy and
	procedure. The team actually started
	working on it before the audit start in
	spring. While we are in accounting, our
	department are working our best through
[00:39:53]	the recovery of the cyber attacks as
[00:39:55]	well. So we have started this work. The
[00:39:57]	goal is to implement the recommendations
	item in this response by end of this
	year. That's our goal and we'll work
	closely together and to see whether we
	need to update the resolution item
	because that would be something that not
	just the staff can do. We will need to
	engage the full commission if we need to
[00:40:18]	update our resolution. Thank you.
[00:40:22]	Any additional questions or comments?
[00:40:26]	I just want a couple of comments.
	First I want to this is a bit of an
	audit of the commission too. I mean we
	are responsible for some of the
	confusion around this and and are
	regular consumers of what was formerly
	known as TBCD development funding for
	things that were requested to
	participate in. And so I want to assure
[00:40:50]	everyone involved that we take this
[00:40:51]	seriously. And to Lisa's point
	there is a process underway to improve
	this. And I appreciate that we're going
	to rename it. I'm not sure we want to



[00:41:02]	call it the TBD Committee because it
[00:41:03]	just sounds like it's. We are never
	•
	coming up with the names to be
[00:41:07]	determined. Maybe it's the BTD or it's
[00:41:11]	the Trade and Economic Development or
	something like that. But anyways these
[00:41:15]	overlapping acronyms we should come be
[00:41:18]	thoughtful about that too. I also really
	want to emphasize what you said Glenn,
	which is the role of this, of the folks
[00:41:26]	who are reviewing these for acceptance
[00:41:30]	or rejection should not have to split
	hairs to determine whether it meets it
[00:41:37]	or not. And so we should really make
[00:41:39]	sure that our both our procedures and
	our definition around this are in line
	with RCW and are really clear so that
[00:41:46]	they're just calling balls and strikes.
[00:41:47]	They're saying that was in, that was out
	and if it's out there's no room for
	lobbying. It's just not an appropriate
[00:41:53]	use. And if it's in there isn't any
	question they can proceed. So and some
	of that is sounds like it's functional.
	It's making sure that the spreadsheet,
[00:42:01]	you know, when filled out lets
	folks know that it there's more work
	needed before it could be approved or
	just simply doesn't meet the standard.
[00:42:10]	So we're taking this seriously. And it
	sounds like we're hoping to have this
	updated by the end of this calendar
[00:42:15]	year. So appreciate it. All right.
[00:42:20]	Thank you so much. Say thank you so much
	much. Item number eight is
	a performance audit for the Widen
[00:42:28]	Arrivals roadway project. Glenn, go
[00:42:30]	ahead. Thank you, Commissioner. I'm
	going to call Spencer Bright, our
[00:42:33]	capital Audit Manager that led this
[00:42:37]	project. But essentially when you're
	approaching the airport, you know, with
	all the traffic and chaos, the drives
	are being widened. It's a big project,
[00:42:45]	52 million on this one. And Spencer's
	going to talk a little bit about the
	work they did. Thank you, Glenn. Good
	afternoon, audit committee members. So
[00:42:56]	the Widen Arrivals roadway project
[00:42:58]	burposes to expand the roadway at the
	purposes to expand the roadway at the
[00:43:01]	airport to enhance tourism and access
[00:43:01] [00:43:05]	airport to enhance tourism and access and it consists of a larger Whiting
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[00:43:01] [00:43:05] [00:43:08] [00:43:11]	airport to enhance tourism and access and it consists of a larger Whiting Widen Arrivals roadway program. The objective of our engagement was to
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[00:43:48] comply with state bidding laws.

Transcript of Audit Meeting on Sep 16, 2025 12:30pm Port of Seattle.

[00:43:50] However, we did make a suggestion that [00:43:52] in the future the court consider [00:43:54] maintaining projects that are originally [00:43:58] considered separate just to meet the [00:44:01] spirit of bidding laws and provide [00:44:03] opportunities for other interested [00:44:06] parties. Parties. This is not an [00:44:08] exception, just something we had [00:44:10] mentioned. We do want to highlight port [00:44:14] management's robust documentation [00:44:17] processes which proved crucial in [00:44:20] maintaining operational continuity [00:44:23] during the cyber event that we [00:44:25] encountered. Next slide, please. [00:44:33] The original contract was 52.6 [00:44:37] million. As of the report date, there [00:44:40] were 4.4 million in executed [00:44:45] change orders. These change orders were [00:44:48] primarily because of unforeseen site [00:44:50] conditions and there's been an [00:44:54] adjustment to unit price bid items of [00:44:56] 300,000, which brings the current [00:44:59] contract to 57.3 million. [00:45:03] Next slide please. [00:45:07] We identified three low rated [00:45:12] observations which port has corrected [00:45:17] during the throughout, during the [00:45:20] engagement or shortly thereafter. [00:45:23] First. First issue is two contractor [00:45:27] payments were delayed beyond the [00:45:30] standard 30 day time frame. One delay [00:45:34] was caused by the cyber event while the [00:45:36] other had no documented reason. We also [00:45:41] noticed that the contract omitted a [00:45:44] clause that aligns with the PORT [00:45:45] standard wording which requires timely [00:45:48] payments. So we recommended to improve [00:45:51] future practices, all contracts include [00:45:55] the standard payment clause and that any [00:45:59] delays be clearly communicated and [00:46:02] documented. And these steps will just [00:46:04] help ensure legal compliance and [00:46:06] maintain transparency with contractors. [00:46:10] And for smaller businesses that are [00:46:12] reliant on money, they get paid in that [00:46:15] 30 day window. Next slide please. [00:46:22] For this change, order 31 was mistakenly [00:46:26] issued as a lump sum instead of a not to [00:46:29] exceed amount, conflicting with tracking [00:46:34] costs based on unit prices. [00:46:37] This misclassification such as this [00:46:40] could lead to overpaying a contractor or [00:46:44] creating unintended contractor [00:46:47] liability. We recommended that [00:46:51] the Change Order 31 be reclassified as a [00:46:55] not to exceed and that future change [00:46:58] orders involving variable costs use the [00:47:02] not to exceed format. This will help [00:47:04] ensure better financial control and [00:47:06] accurate cost tracking. And next. [00:47:10] Next slide, please. [00:47:16] So we identified a approximately



[00:47:20]	\$5,400 overpayment for contaminated
[00:47:25]	soil, which is a unit price. This was
[00:47:29]	amounting to only 1% of total
[00:47:32]	contaminated soil payments,
[00:47:35]	which just shows that overall, the port
[00:47:39]	construction team has a robust review
[00:47:42]	process. After bringing this
[00:47:46]	to port construction team's attention,
[00:47:49]	they proactively corrected it by
[00:47:53]	reducing the contractor's requested
	payment, meaning that there's no further
	action was required as the matter was
	resolved prior to the audit report's
	release. And next slide.
	And management concurred with our
	recommendations and as I mentioned,
	we're fixing them while we were
	performing the audit.
	We do have Brian Sweet here, but I guess
	from construction Management, but
	essentially he's concurring with
	everything, so. So in the interest of
	time, we can just move forward.
	All right. Any questions from committee
	members at this time?
	Just on the first one, the late payment.
	Did we have any late penalties because
	of that? Like the 41 day? No. Okay. And
	then the one, the number two that you
	wanted to reclassify from lump sum to
	not to exceed, I assume that's already been done too. That is correct.
[nn·4a·nn]	Parfact Thanks Glann Can Lask
	Perfect. Thanks. Glenn. Can I ask.
[00:49:04]	You gave me a great description. I
[00:49:04] [00:49:07]	You gave me a great description. I didn't understand the difference between
[00:49:04] [00:49:07] [00:49:08]	You gave me a great description. I didn't understand the difference between moms on the not to exceed. And you gave
[00:49:04] [00:49:07] [00:49:08] [00:49:10]	You gave me a great description. I didn't understand the difference between moms on the not to exceed. And you gave me a great description or a pre brief
[00:49:04] [00:49:07] [00:49:08] [00:49:10] [00:49:12]	You gave me a great description. I didn't understand the difference between moms on the not to exceed. And you gave me a great description or a pre brief share that for the benefit of all. So.
[00:49:04] [00:49:07] [00:49:08] [00:49:10] [00:49:12] [00:49:14]	You gave me a great description. I didn't understand the difference between moms on the not to exceed. And you gave me a great description or a pre brief share that for the benefit of all. So. So when you have a contract, say you're
[00:49:04] [00:49:07] [00:49:08] [00:49:10] [00:49:12] [00:49:14] [00:49:17]	You gave me a great description. I didn't understand the difference between moms on the not to exceed. And you gave me a great description or a pre brief share that for the benefit of all. So. So when you have a contract, say you're having someone haul soil away,
[00:49:04] [00:49:07] [00:49:08] [00:49:10] [00:49:12] [00:49:14] [00:49:17] [00:49:19]	You gave me a great description. I didn't understand the difference between moms on the not to exceed. And you gave me a great description or a pre brief share that for the benefit of all. So. So when you have a contract, say you're having someone haul soil away, contaminated soil, and they're taking
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[00:49:04] [00:49:07] [00:49:08] [00:49:10] [00:49:12] [00:49:14] [00:49:17] [00:49:21] [00:49:24] [00:49:27] [00:49:33] [00:49:36] [00:49:39] [00:49:42] [00:49:41] [00:49:50] [00:49:50] [00:50:00] [00:50:05] [00:50:07]	You gave me a great description. I didn't understand the difference between moms on the not to exceed. And you gave me a great description or a pre brief share that for the benefit of all. So. So when you have a contract, say you're having someone haul soil away, contaminated soil, and they're taking truckloads, it's by the truckload. Right. So not to exceed mean if you're going to aye. 100 truckloads, you're estimating 100, but they do 60. They get to keep that difference between the 100 truckloads and the 60. So the not to exceed would say we're going to pay you for each truckload that you carry out. And if you just do 60, we'll pay you that. If you do 100, then we'll pay you the 400. But the problem also lies with if you have a lump sum that says, okay, we'll pay you 100, and then they haul 100 and if they haul less, they make money on it. But if they haul more and their vision is if we
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[00:49:04] [00:49:07] [00:49:08] [00:49:10] [00:49:12] [00:49:17] [00:49:19] [00:49:21] [00:49:24] [00:49:27] [00:49:33] [00:49:33] [00:49:39] [00:49:42] [00:49:44] [00:49:45] [00:49:50] [00:50:00] [00:50:05] [00:50:07] [00:50:014] [00:50:15]	You gave me a great description. I didn't understand the difference between moms on the not to exceed. And you gave me a great description or a pre brief share that for the benefit of all. So. So when you have a contract, say you're having someone haul soil away, contaminated soil, and they're taking truckloads, it's by the truckload. Right. So not to exceed mean if you're going to aye. 100 truckloads, you're estimating 100, but they do 60. They get to keep that difference between the 100 truckloads and the 60. So the not to exceed would say we're going to pay you for each truckload that you carry out. And if you just do 60, we'll pay you that. If you do 100, then we'll pay you the 400. But the problem also lies with if you have a lump sum that says, okay, we'll pay you 100, and then they haul 100 and if they haul less, they make money on it. But if they haul more and their vision is if we haul more than 100 we're going to send you a change order and charge you for that extra. Then it's a win win for the
[00:49:04] [00:49:07] [00:49:08] [00:49:10] [00:49:12] [00:49:17] [00:49:19] [00:49:21] [00:49:21] [00:49:22] [00:49:23] [00:49:33] [00:49:33] [00:49:36] [00:49:44] [00:49:44] [00:49:47] [00:49:50] [00:50:06] [00:50:06] [00:50:07] [00:50:07] [00:50:14] [00:50:15] [00:50:19]	You gave me a great description. I didn't understand the difference between moms on the not to exceed. And you gave me a great description or a pre brief share that for the benefit of all. So. So when you have a contract, say you're having someone haul soil away, contaminated soil, and they're taking truckloads, it's by the truckload. Right. So not to exceed mean if you're going to aye. 100 truckloads, you're estimating 100, but they do 60. They get to keep that difference between the 100 truckloads and the 60. So the not to exceed would say we're going to pay you for each truckload that you carry out. And if you just do 60, we'll pay you that. If you do 100, then we'll pay you that. If you do 100, then we'll pay you the 400. But the problem also lies with if you have a lump sum that says, okay, we'll pay you 100, and then they haul 100 and if they haul less, they make money on it. But if they haul more and their vision is if we haul more than 100 we're going to send you a change order and charge you for that extra. Then it's a win win for the contractor and a lose lose for the port.
[00:49:04] [00:49:07] [00:49:08] [00:49:10] [00:49:12] [00:49:17] [00:49:19] [00:49:21] [00:49:24] [00:49:27] [00:49:29] [00:49:33] [00:49:36] [00:49:36] [00:49:42] [00:49:44] [00:49:47] [00:49:50] [00:50:00] [00:50:00] [00:50:00] [00:50:01] [00:50:11] [00:50:11] [00:50:21]	You gave me a great description. I didn't understand the difference between moms on the not to exceed. And you gave me a great description or a pre brief share that for the benefit of all. So. So when you have a contract, say you're having someone haul soil away, contaminated soil, and they're taking truckloads, it's by the truckload. Right. So not to exceed mean if you're going to aye. 100 truckloads, you're estimating 100, but they do 60. They get to keep that difference between the 100 truckloads and the 60. So the not to exceed would say we're going to pay you for each truckload that you carry out. And if you just do 60, we'll pay you that. If you do 100, then we'll pay you the 400. But the problem also lies with if you have a lump sum that says, okay, we'll pay you 100, and then they haul 100 and if they haul less, they make money on it. But if they haul more and their vision is if we haul more than 100 we're going to send you a change order and charge you for that extra. Then it's a win win for the



[00:50:24] the way I look at it. So in this case it [00:50:27] was clearly, you know, if they went over [00:50:29] 100 they were going to charge us the [00:50:31] extra. So it should have been a. Not to [00:50:34] exceed, not to exceed. Okay, that's [00:50:36] really helpful to understand. Any [00:50:39] further questions at this time? [00:50:42] Okay, we're on to number nine, [00:50:46] correct? Yeah, number nine will [00:50:50] be non public session. Okay, so number [00:50:52] nine on the agenda is an information [00:50:53] technology audit. This item will be [00:50:55] discussed in closed session after the [00:50:57] public session adjourns. Due to the
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[00:50:55] discussed in closed session after the
•
[00:50:57] public session adjourns. Due to the
[00:50:59] security sensitive nature of the item as
[00:51:01] such. We'll now move to the next order
[00:51:02] of business. Item 10 is a limited
[00:51:06] contract compliance audit. Generally
[00:51:09] these are audits are not discussed
[00:51:11] unless there are issues. Glenn, is there
[00:51:13] anything with these audits that you
[00:51:15] would like to bring to committee at this
[00:51:16] time? Not on this particular audit
[00:51:18] Commissioner, committee members, any
[00:51:21] questions on it? Having read the
[00:51:22] materials I'm sure. Okay,
[00:51:26] well that brings us to the end of our
[00:51:29] public session. Glenn, do you have any
[00:51:31] closing comments for the committee
[00:51:32] today? I just my appreciation to all
[00:51:36] committee members for their support and
[00:51:39] you know, in helping us get our plan
[00:51:41] done and staying on course. So thank
[00:51:42] you. Any closing comments from committee
[00:51:45] members? I just want
[00:51:49] to say that I do think we deserve like
[00:51:50] double pay for it's the last 80 degree
[00:51:53] day of probably of the year and here we
[00:51:56] are in air conditioned chambers with
[00:51:58] minimal windows. But thank you all for
[00:52:01] being here in the midst of it. Not not
[00:52:03] playing hooky on a day that would have
[00:52:04] been perfect for it. Okay. Hearing no
[00:52:08] further comments we'll now recess into
[00:52:09] the non public portion of our meeting to
[00:52:12] discuss audit matters related to
[00:52:14] security sensitive information. The non
[00:52:17] public portion of the meeting will last
[00:52:18] approximately 30 minutes and the meeting
[00:52:20] will adjourn with no further business
[00:52:21] after that time. Participants joining
[00:52:24] the non public portion of the meeting
[00:52:25] via Ms. Teams please close out this
[00:52:28] meeting link and join in one hour at 2
[00:52:31] 2:30pm the teams meeting invitation
[00:52:35] there for everyone joining in the
[00:52:37] physical meeting room. Please proceed to
[00:52:38] the third floor Conference Room 3 CC01.
[00:52:41] The current time is 1:26.

END OF TRANSCRIPT