



PORT OF SEATTLE
MEMORANDUM

CPO-5 Policy Waiver #2025-005-PP

DATE: October 29, 2025
TO: Karen Goon, Deputy Executive Director
FROM: Linda Springmann, Director, Cruise Business & Elliott Bay Operations
SUBJECT: CPO-5 Policy Waiver – Terminal 91 Shore Power Purchase

REQUEST:

We request a CPO-5 policy waiver authorizing the Port to procure existing Shore Power Infrastructure on the East and West side of Terminal 91 Cruise berths. This equipment is currently operational and used to connect cruise ships to the Seattle City Lite electrical grid allowing ships to turn off diesel engines while alongside. This equipment is being purchased in support of Commission Order 2024-08 requiring all Homeport ships to connect to shore power.

PERIOD:

This is a single event waiver, to be completed when the sale is completed.

BACKGROUND:

The Terminal 91 Shore Power was originally installed in 2005 at T30 and then relocated to Terminal 91 when the operation was opened in 2009. The equipment was purchased and is still owned by Carnival Corporation individual brands, Holland America Line and Princess Cruises. Currently any non-Carnival brand wishing to utilize the existing shore power equipment must enter into an agreement for use with Carnival. Ownership of the equipment by the Port will facilitate transparency to ship connectivity and put the maintenance of this equipment in our control to ensure optimum availability, in furtherance of Commission Order 2024-08. Ownership also allows the Port to complete an expansion project to optimize connectivity flexibility for the variety of cruise ships homeporting in Seattle in the future.

There will be annual maintenance costs for this equipment including pre- and post-season commissioning as well as any needed repairs. The cost for these two sets of equipment (east and west side) is \$3,700,000.00, and was negotiated after valuation of the specific equipment by internal Port Engineering and Electrical team members. The final approval of the sale will be brought before the Commission, with this waiver, for approval for execution of an Asset Purchase Agreement by Executive Director Metruck at an upcoming Commission Meeting.

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JUSTIFICATION FOR CPO-5 POLICY WAIVER:

The policy waiver is appropriate in consideration of RCW 39.04.280(1)(b) and CPO – 6 Section 4.3 which allows agencies to waive competitive bidding for purchases involving special market conditions. This shore power equipment has value to the Port as it is currently operational and will further the Port’s goals in compliance with Commission Order 2024-08 requiring all Homeport ships to connect to shore power. Obtaining and installing new equipment would require significant lead time and additional cost causing a delay in GHG reductions at the Port.

REQUESTED ACTION/RECOMMENDATION:

We request this CPO-5 policy waiver be approved for the purchase of the T91 Shore Power Equipment.

If you have any further questions, please contact Linda Springmann.

CONCURRENCE WITH RECOMMENDATION:



11/5/2025

Sofia P. Mayo, Director, Central Procurement Office

Date



11/6/2025

Pete Ramels, General Counsel/ Chief Compliance Officer

Date

APPROVAL:



Karen Goon, Deputy Executive Director

11.7.2025

Date