

**COMMISSION
AGENDA MEMORANDUM**

Item No.

8e

ACTION ITEM

Date of Meeting

October 28, 2025

DATE: October 15, 2025

TO: Stephen P. Metruck, Executive Director

FROM: Keri Stephens, Director, Aviation Facilities and Capital Programs
Eileen, Francisco, Director Aviation Project Management

**SUBJECT: C801325- Rental Car Facility (RCF) Quick Turn-Around (QTA) Boiler Skids 1&2
Replacement – Additional Funds**

Amount of this request: \$225,000

Total estimated project cost: \$2,115,000

ACTION REQUESTED

Request Commission authorization for the Executive Director to increase the project budget by \$225,000 for a final revised total budget of \$2,115,000.

SUMMARY

This project will be replacing boiler skids 1 & 2 that provide heat and hot water to the RCF QTA offices and operations. Boiler skid 1 (South end of the facility) has already failed mainly due to exposure to the elements and boiler skid 2 (North end of the facility) is at risk of failure as well. Each boiler is the sole source of heating for occupied service offices at the Rental Car Facility, and the Port is obligated to replace these systems. Due to the failure of boiler skid 1 and need to bring in a temporary boiler system and design development, the project schedule has been delayed. Additional funding is needed to complete the project as intended. The equipment was designed as a modular build and is being fabricated off site and will be brought in to speed up installation. The project team is working with the contractor to optimize installation to recover time while keeping a heating supply to the facility.

This project was authorized through Delegation of Responsibility & Authority (DORA) process, but the budget will exceed the limit of that authorization. The project is funded through the Customer Facility Charge (CFC's) for rental car transactions and has not had any significant impacts from tariffs.

There are no attachments to this memo.