



P.O. Box 1209
Seattle, Washington 98111
www.portseattle.org
206.787.3000

APPROVED MINUTES COMMISSION REGULAR MEETING

July 8, 2025

The Port of Seattle Commission met in a regular meeting Tuesday, July 8, 2025. The meeting was held at the Port of Seattle Headquarters Building Commission Chambers, located at 2711 Alaska Way, Seattle Washington, and virtually on Microsoft Teams.

1. CALL to ORDER

The meeting was convened at 12:07 p.m. by Commission President Toshiko Hasegawa, who led the flag salute.

At this time, Commission President Hasegawa welcomed guests in attendance from the Foreign Trade University in Hanoi, Vietnam, here in Seattle and the United States to evaluate factors driving the restructuring of global supply chains and Vietnam's adaptation strategies - Dr. Binh Thi Nguyen; Dr. Yen Thi Nguyen; and Ms. Trang Van Nguyen, all experts in their fields, conducting important research in supply chains and logistics, and readying the next generation of talent in Vietnam.

2. EXECUTIVE SESSION pursuant to RCW 42.30.110

No Executive Session was held.

3. APPROVAL of the AGENDA

The agenda was approved as presented.

4. SPECIAL ORDERS OF THE DAY

No Special Orders of the Day were presented.

5. EXECUTIVE DIRECTOR'S REPORT

Deputy Director Goon previewed items on the day's agenda and made general and meeting-related announcements.

6. COMMITTEE REPORTS

Erica Chung, Commission Strategic Advisor, provided committee reports.

Portwide Arts and Culture Board

Commissioners Calkins and Felleman participated in the Portwide Arts and Culture Board meeting on Monday, June 23, 2025. The special meeting was held for the purpose of electing a new member to the Board. Members elected Emily Tanner-McLean.

Aviation Committee

Commissioners Felleman and Cho convened the Aviation Committee on June 26, 2025. Commissioners received a comprehensive update on the Port's preparations for FIFA World Cup 2026, including infrastructure improvements, fan activities, security planning, volunteer coordination, and regional branding opportunities. Commissioners asked questions about federal and state support of the festivities and gave guidance on coordination with event stakeholders.

7. PUBLIC COMMENT

- The following person spoke regarding cruising and 2025 milestones of Carnival Cruise Lines: Sandy Olsen, Carnival Corporation.
- The following people spoke in opposition to Agenda Item 8f and against the Port using the Long Shore Union to conduct the work at the grain terminal: Carl Ryan; Brett Lawson; Xavior Lange-Washington; Luke Anderson; Tori Westman; Misty Wheeler; Nicole Grant; and Sean Bagsby.

8. CONSENT AGENDA

[Clerk's Note: Items on the Consent Agenda are not individually discussed. Commissioners may remove items for separate discussion and vote when approving the agenda.]

8a. Approval of the Special Meeting Minutes of June 16 and 17, 2025, and the Regular Meeting Minutes of June 24, 2025.

8b. Monthly Notification of Prior Executive Director Delegation Actions June 2025.

Request document(s) included an agenda memorandum for information only.

8c. Approval of the Claims and Obligations for the Period of June 1, 2025, through June 30, 2025, Including Accounts Payable Check Nos. 958346 through 958748 in the Amount of \$7,668,006.04; Accounts Payable ACH Nos. 074791 through 075600 in the Amount of \$133,386,342.45; Electronic Fund Transfer Nos. 069454 through 069472 in the Amount of \$26,420,379.77; Payroll Check Nos. 229071 through 229173 in the Amount of \$134,545.59; and Payroll ACH Nos. 1254646 through 1259760 in the Amount of \$20,726,529.10, for Total Payments of \$188,335,802.95.

Request document(s) included an agenda memorandum.

- 8d. Authorization for the Executive Director to Authorize Design and Preparation of Construction Bid Documents for the Biffy Facility Improvements Project; to Advertise, Award, and Execute a Major Works Construction Contract; to Execute Related Project Change Orders, Amendments, Work Authorizations, Purchases, Contracts and Take Other Actions Necessary to Support and Deliver the Project within the Approved Budget; and to Authorize Use of Port of Seattle Crews to Support Design and Construction Activities, in the Requested Amount of \$6,000,000, for a Total Estimated Cost of \$6,300,000. (CIP #C801411).**

Request document(s) included an agenda memorandum and presentation.

- 8e. Adoption of Resolution No. 3836: A Resolution Amending Resolution No. 3737 and the Diversity in Contracting Policy Directive to Increase Women and Minority Business Opportunities.**

Request document(s) included an agenda memorandum, resolution, and previously adopted resolution).

- 8f. Authorization for the Executive Director to Execute a New Collective Bargaining Agreement Between the Port of Seattle and the International Brotherhood of Electrical Workers, Local 46, Representing Five Utility Workers Assigned to the Port of Seattle Aviation Maintenance Department, Covering the Period from June 1, 2023, through May 31, 2026.**

Request document(s) included an agenda memorandum and agreement.

- 8g. Authorization for the Executive Director to Execute a Memorandum of Understanding Related to the 2018 Project Labor Agreement Between the Port of Seattle and Seattle/King County Building and Construction Trades Council and Western States Regional Council of Carpenters.**

Request document(s) included an agenda memorandum and agreement.

- 8h. Authorization for the Executive Director to Approve Additional Funding to Award and Execute the Validation Period of the Major Public Works Progressive Design Build Contract for the T91/P66 Cruise Shore Power Extension Project, in the Requested Amount of \$1,100,000, for a Total Project Authorization of \$10,450,000. (CIP #C801983).**

Request document(s) included an agenda memorandum and presentation.

The motion for approval of consent agenda items 8a, 8b, 8c, 8d, 8e, 8f, 8g, and 8h carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

9. UNFINISHED BUSINESS

There was no unfinished business presented.

10. NEW BUSINESS

10a. Authorization for the Executive Director to Advertise and Execute a General Contractor, Construction Manager Construction Contract and Authorize Pre-Construction Services for Concourse HVAC Infrastructure Renewal Replacement Project at Seattle-Tacoma International Airport, in the Requested Amount of \$11,000,000, for a Total Project Authorization of \$18,250,000 (CIP # C801265).

Requested document(s) included an agenda memorandum and presentation.

Presenter(s):

Trevor Emtman, Infrastructure Capital Program Leader, Aviation Project Management Group
Paula Munter, Capital Project Manager IV, AV Project Management Group
Joe Cook, AV Facilities Discipline Manager, AV Facilities and Infrastructure

Clerk Hart read Item 10a into the record and Deputy Executive Director Goon introduced the item.

The presentation addressed:

- aging infrastructure impacting critical programs;
- project scope and location;
- energy reduction opportunities;
- project schedule; budget; and risks; and
- next steps.

Discussion ensued regarding:

- seeking full design authorization in 2026;
- increases in the estimated project cost range and efforts taken to identify future project 'unknowns;' and
- geographic region of the project;

Commissioner Cho opined that the Port should be tracking increases in projects due to increased tariffs and these cost or delay impacts on capital improvement projects.

Discussion continued regarding:

- seeing alternatives for reductions in greenhouse gas emissions represented in the project 'cone of certainty' projection;
- air quality filters and processes; and
- how the project integrates with the port's physical plant.

The motion, made by Commissioner Cho, carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

11. PRESENTATIONS AND STAFF REPORTS

11a. Q2 2025 Financial Performance Briefing.

Presentation document(s) included an agenda and presentation.

Presenter(s):

Elizabeth Morrison, Director, Corporate Finance, Finance and Budget
Michael Tong, Director of Corporate Budget, Finance and Budget

Clerk Hart read Item 11a into the record and Deputy Executive Director Goon introduced the item.

The presentation addressed:

- the environmental scan with respect to federal, state, and local economic and policy factors;
- planning for the Port of the Future;
- 2026 budget guiding principles and strategies;
- the 2026 budget approach;
- the budget process overview; and
- the 2026 budget calendar.

Discussion ensued regarding:

- concerns related to potential contradiction in federal goals with Port goals;
- ascertaining the loss of future cost savings with respect to changes in federal funding and grant funding, and factoring in forecast considerations in the capital planning process;
- balancing deferred maintenance;
- SEA looking at lifecycle cost analyses; and
- federal impacts related to tariffs; uncertainty in federal funding; reduced revenue in cargo; and other considerations affecting budget and operations

Commissioner Cho spoke to his concerns related to capital project impacts as a result of cuts in federal funding and asked that a graph be produced and categorized by 'must haves, nice to haves, and lower priority' projects. He also spoke to the importance of identifying where increased revenue could be generated. Commissioner Cho stated he would like this information prior to passage of the budget in the Fall.

Discussion continued regarding also identifying efficiency opportunities.

12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

Commissioner Felleman spoke regarding federal challenges being passed onto the states and separately, stated that clarification may be needed regarding the Port's role and extent of authority associated with being a landlord port.

Commissioner Calkins welcomed Commission Office interns Aaron Gaul and Kian Naeemi.

Commissioner Hasegawa noted the cancellation of the July 22, 2025, Commission regular meeting.

13. ADJOURNMENT

The meeting adjourned at 1:34 p.m.

Prepared:

Michelle M. Hart, Commission Clerk

Minutes approved: August 12, 2025

Attest:

Sam Cho, Commission Secretary