



COMMISSION REGULAR MEETING AGENDA

December 10, 2019

PRELIMINARY AGENDA

To be held in Commission Chambers at Pier 69, 2711 Alaskan Way, Seattle

ORDER OF BUSINESS

11:00 a.m.

1. CALL TO ORDER
2. EXECUTIVE SESSION – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. APPROVAL OF THE AGENDA (*at this time, commissioners may reorder, add, or remove items from the agenda*)
4. EXECUTIVE DIRECTOR'S REPORT
5. PUBLIC COMMENT – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*
6. UNANIMOUS CONSENT CALENDAR (*consent calendar items are adopted by one motion without discussion*)
 - 6a. Approval of the minutes of special meetings of November 12 and 19, 2019. (**no enclosure**)
 - 6b. Approval of the Claims and Obligations for the period of November 1, 2019, through November 30, 2019, including accounts payable check nos. 932772-933135 in the amount of \$4,609,200.02; accounts payable ACH nos. 021763-022455 in the amount of \$69,398,379.66; accounts payable wire transfer nos. 015247-015261 in the amount of \$11,407,480.34, payroll check nos. 194731-195108 in the amount of \$457,433.24; and payroll ACH nos. 938492-944904 in the amount of \$17,638,254.57 for a fund total of \$103,510,747.83. (**memo enclosed**)
 - 6c. Authorization for the Executive Director to execute a contract totaling \$329,000 for disposal for the Motor Vessel Fire Boat Alki. (**abbreviated memo and presentation enclosed**)
 - 6d. Authorization for the Executive Director to (1) develop, advertise, and execute a Public Works Building Engineering Systems Contract and (2) authorize the use of port crews for preliminary work in support of the Fire Pump Replacement Project at Seattle-Tacoma International Airport. The amount of this request is \$4,840,000 for a total estimated project cost not to exceed \$5,000,000. (CIP #C800794) (**memo and presentation enclosed**)
 - 6e. Authorization for the Executive Director to (1) execute an Agreed Order with the Washington State Department of Ecology to complete a sediment Remedial Investigation at the port's Terminal 91 property; (2) procure and execute a project-specific contract to complete the scope of work required by the Ecology Agreed Order and future amendments; and (3) execute a Corrective Action Permit Renewal application as required by Ecology and EPA for the T-91 facility. (**memo, agreed order, and permit application enclosed**)
 - 6f. Authorization for the Executive Director to complete design and permitting of approximately 1,120 feet of replacement fender system at Terminal 91 in the amount of \$800,000 of a total preliminary estimated project cost of \$6,600,000. (CIP # C801097) (**memo and presentation enclosed**)
 - 6g. Authorization for the Executive Director to increase project authorization by \$200,000 to support design and construction for the Emergency Generator Controls Upgrade project at Seattle-Tacoma International Airport. Total project authorization is \$1,000,000, for a total estimated project cost of \$2,500,000. (CIP C800784) (**abbreviated memo enclosed**)
 - 6h. Authorization for the Executive Director to (1) prepare design and construction bid documents for the Building Controls Upgrade Project at Seattle-Tacoma International Airport; and (2) use port crews for preconstruction activities. The amount of this request is \$2,950,000 of an estimated total project cost of \$10,000,000. (CIP #C800944) (**memo and presentation enclosed**)
 - 6i. Authorization for the Executive Director to proceed with design of the Rental Car Facility Camera Replacement project at Seattle-Tacoma International Airport in an amount not to exceed \$670,000 of a total estimated project cost of \$2,254,000. (CIP #C800975) (**memo and presentation enclosed**)

6. UNANIMOUS CONSENT CALENDAR (continued)

- 6j. Authorization for additional funds in the amount of \$700,000 for services provided by King County in conjunction with the King County public safety interlocal agreement with the Port. ([memo](#) and [interlocal agreement](#) enclosed)
- 6k. Authorization for the Executive Director to execute, substantially as depicted in drafts below, (1) the assignment of the ground lease from Trident Seafood to Lineage Logistics at Terminal 91, and (2) the amendment and restatement of the assigned lease to convert the existing four 5-year options to one 20-year term and to add two 10-year options to renew and updated lease language. ([memo](#), [presentation](#), [draft consent to assignment](#), [draft amended lease](#) enclosed)
- 6l. Authorization for the Executive Director to execute two indefinite delivery, indefinite quantity contracts for the Duwamish Valley Community Equity Program to promote capacity building and green career pathways with a total estimated value of \$850,000 and contract periods of up to five years. No funding is associated with this authorization. ([memo](#) enclosed)
- 6m. Authorization for the Executive Director to execute contract agreements and implement the 2020 Economic Development Partnership program with King County cities in an amount not to exceed \$965,000. ([memo](#) and [presentation](#) enclosed)
- 6n. Authorization for the Executive Director to execute contract agreements and implement the 2020 Tourism Marketing Support Program in an amount not to exceed \$200,000. ([memo](#) and [presentation](#) enclosed)
- 6o. Adoption of the 2020 State Legislative Agenda as described in this memorandum. ([memo](#) and [presentation](#) enclosed)
- 6p. Authorization for the Executive Director to execute a contract amendment with Vanderlande Industries Inc. in the amount of \$445,000 for the Automated Screening Lanes Project at Seattle-Tacoma International Airport. No additional project funding is requested. (CIP #C800920) ([memo](#) enclosed)

7. SPECIAL ORDERS – See below**8. AUTHORIZATIONS and FINAL ACTIONS**

- 8a. Motion 2019-13: Motion of the Port of Seattle Commission adopting guiding principles for the public-facing use of biometric technology at Port of Seattle facilities; establishing a working group to develop policy recommendations governing public-facing biometric use at the port; and establishing deadlines for further actions. ([draft motion](#) and [presentation](#) enclosed)
- 8b. Adoption of Resolution No. 3767: A resolution of the Port of Seattle Commission establishing a Duwamish Valley Community Benefits Commitment Policy to guide the implementation of the Duwamish Valley Community Equity Program and other Port operations that impact the Duwamish Valley Community. ([memo](#), [redline resolution](#), and [redline policy directive](#) enclosed)
- 8c. Authorization for the Executive Director to design, permit, and develop construction documents for the Pier 66 Shore Power Project. The amount requested under this authorization is \$960,000 of a total estimated project cost of \$17,000,000. ([memo](#) and [presentation](#) enclosed)
- 8d. Authorization for the Executive Director to (1) execute a tenant reimbursement agreement in the amount of \$2,370,000 with Delta Air Lines Inc. for both design and construction of a new airline-specific airport communications center at Seattle-Tacoma International Airport and the design only of nearby restroom improvements and (2) expend \$986,000 of non-tenant reimbursement port costs associated with this project. The total request is \$3,356,000 out of a total project estimate of \$5,000,000. (CIP #C801146) ([memo](#) and [presentation](#) enclosed)
- 8e. Motion 2019-15: A Motion of the Port of Seattle Commission directing the Executive Director to develop and implement an Infants at Work pilot program as an additional benefit for eligible Port of Seattle employees and their infants and providing deadlines for implementation. ([draft motion](#) enclosed)
- 8f. Authorization for the acquisition of five container cranes at Terminal 46 and for the Executive Director to enter into the necessary agreements to allow for the staging, operation, and maintenance of the cranes at Terminal 46. (**materials to follow**)

9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS

- 9a. Internal Audit – Audits Completed in 2019 ([memo](#) and [presentation](#) enclosed)

SPECIAL ORDERS

- 7a. Recognition of the service of Commissioner Courtney Gregoire. (**no enclosure**)

10. QUESTIONS on REFERRAL to COMMITTEE**11. ADJOURNMENT**