

TO: Commissioners  
FROM: Pritchard  
RE: Commission Committees and Oversight  
DATE: 12.03.19

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The Commission Bylaws state:

“Referral to committee. Topics that involve establishment or revision of policy directives or governance structures shall be referred to a committee of appropriate purview for recommendations on action by the Commission. Other matters may be referred to appropriate committees at the discretion of the Commission by public action”

Under this direction, the Commission development of port policy is to occur in officially chartered committee settings. The Commission may also choose to delegate non-policy issues (action items, briefings, individual commissioner priorities) to committee for development and preliminary deliberation prior to full commission consideration. This strategy would increase commission meeting efficiency as Committees are able to vet the issue before it is presented.

Committees will make implementation of commission policy priorities more effective, predictable and transparent. Commissioners will manage policy development, in concert with the Executive Director staff.

The commission can create an ad-hoc committee at any time to address issues needed. Broad charters could be written to allow for commission referral of issues that were not anticipated. Hot topics could be delegated as needed or retained by the full commission.

### **One Current Standing Committee**

#### **Audit Committee: Felleman and Steinbrueck**

- Staff: Aaron Pritchard
- 2020 Audit Plan approved
- Highlights include: Part 150 Noise, Diversity in Contracting, Baggage Optimization

### **Three Special Committees currently chartered:**

#### **Energy and Sustainability: Felleman and Calkins**

- Staff: Aaron Pritchard and Pete Mills
- SAF Oversight
  - SAF Policy Summit
  - Proposed SAF strategy and MOU implementation.
- Cruise Environmental Oversight
- Sustainable Framework Evaluation
- Environmental Awards Update to increase public awareness of Port work

#### **Aviation Committee: Gregoire and Steinbrueck**

- Staff: Aaron Pritchard and Pete Mills
- Airport Capital Construction Oversight, ground transportation policy and South King County Fund principles

#### **Workforce Development:**

- Staff: LeeAnne Schirato and Aaron Pritchard
- Create alignment on Workforce Development policy, initiatives and priorities.

- Maritime High School development

### **Art Committee**

- Staff: Pete Mills
- Expanding oversight to all Port Art
- 1% for Art Policy

### **Other Potential Committees**

#### **Maritime**

- Focus on Cruise and other maritime issues

#### **Governance:**

- Review Century Agenda Structure and Updates
- Review Delegation of Responsibility and Authority

#### **Technology and Innovation**

- Review Biometrics recommendations and policy development

#### **Equity**

- Could be added to the responsibilities of the Workforce Committee