



Port of Seattle Commission  
**AUDIT COMMITTEE**

**December 9, 2019 – 10:00 a.m.**

**Commission Chambers, Pier 69, 2711 Alaskan Way, Seattle, Washington**

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**Committee members:**

Commissioner Peter Steinbrueck, Chair  
Commissioner Ryan Calkins  
Committee Public Member Christina Gehrke

**Also attending:**

Glenn Fernandes, Internal Audit Director  
Aaron Pritchard, Commission Issues and Policy Manager  
Paul J. White, Commission Clerk

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**ORDER OF BUSINESS**

1. Call to Order
2. Approval of Minutes – September 13, 2019

**External Audits**

3. [Moss Adams](#) – 2019 Engagement Service Plan  
*Olga Darlington – Audit Partner* *Tyler Reparuk – Senior Manager*
4. [Office of the Washington State Auditor](#) – Audit Opening  
*Sandy Nguyen, Assistant State Auditor* *Joseph Simmons, Program Manager*

**Updates and Approvals**

- Glenn Fernandes – Director, Internal Audit* *Spencer Bright – Manager, Capital Audit*  
*Dan Chase – Senior Manager, Internal Audit* *Bruce Klouzal – Manager, IT Audit*
5. [2019 Audit Plan Update](#)
  6. APPROVAL of Proposed 2020 Internal Audit Plan

**Operational Audits**

7. [Architectural and Engineering Consultant Rates](#)  
*Glenn Fernandes – Director, Internal Audit* *Dan Chase – Senior Manager, Internal Audit*
8. [Shilshole Bay Marina Customer Facilities Project](#)  
*Glenn Fernandes – Director, Internal Audit*

**Information Technology Audits<sup>i</sup>**

9. Inventory and Control of Hardware Assets  
*Glenn Fernandes – Director, Internal Audit*

**Limited Contract Compliance Audits<sup>ii</sup>**

10. [EAN Holdings LLC](#)  
*Glenn Fernandes – Director, Internal Audit*

**Concluding Business**

11. Committee Comments
12. Adjournment

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<sup>i</sup> Information technology audits are security sensitive; discussion of them in public session is limited, and all or part of their audit reports may be exempt from public records disclosure under RCW 42.56.420.

<sup>ii</sup> Limited Contract Compliance items are presented during the meeting only when there are findings, or by committee request.