



**COMMISSION  
AGENDA MEMORANDUM**

**Item No.** 9b

**BRIEFING ITEM**

**Date of Meeting** October 8, 2019

**DATE:** September 25, 2019

**TO:** Stephen P. Metruck, Executive Director

**FROM:** Stephanie Jones-Stebbins, Managing Director, Maritime Division  
Dave McFadden, Managing Director, Economic Development Division  
Kelly Zupan, Director, Seaport Finance & Budget

**SUBJECT:** 2020 Maritime and Economic Development Divisions Preliminary Budgets Briefing

**EXECUTIVE SUMMARY**

The purpose of this briefing is to discuss with the Commission the 2020 preliminary operating budgets for the Maritime and Economic Development divisions. Staff would also like to seek the Commission's feedback on the preliminary budgets.

This is one of a series of business plan and budget briefings to the Commission starting from May. Staff also plans to discuss the Tax Levy and Draft Plan of Finance on October 22, 2019, prior to the formal Commission reviews and approvals of the 2020 budget in November.

**ATTACHMENTS TO THIS BRIEFING**

- (1) Maritime presentation slides
- (2) Economic Development presentation slides

**PREVIOUS COMMISSION ACTIONS OR BRIEFINGS**

October 8, 2019 (AM Session) – 2020 Aviation Division Preliminary Operating and Capital Budgets Briefing; and 2020 Maritime and Economic Development Division Capital Budgets Briefing

September 24, 2019 – 2020 Central Services Preliminary Budget Briefing

August 13, 2019 – 2020 Maritime and EDD CIP and Funding Discussion

July 9, 2019 – 2020 EDD Business Plan and Budget Development Briefing

June 25, 2019 – 2020 Maritime Business Plan and Budget Development Briefing

June 11, 2019 – 2020 Aviation Business Plan and Budget Development Briefing

June 4, 2019 – 2020 Budget Special Meeting