



**Port of Seattle Commission  
AUDIT COMMITTEE**

**September 13, 2019 – 11:00 a.m.**

**Commission Chambers, Pier 69, 2711 Alaskan Way, Seattle, Washington**

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**Committee members:**

Commissioner Peter Steinbrueck, Chair  
Commissioner Ryan Calkins  
Committee Public Member Christina Gehrke

**Also attending:**

Glenn Fernandes, Internal Audit Director  
Aaron Pritchard, Commission Issues and Policy Manager  
Lauren Smith, Commission Staff Assistant

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**ORDER OF BUSINESS**

1. Call to Order
2. Approval of Minutes – June 28, 2019

**External Audits – None**

**Updates and Approvals** (*Glenn Fernandes, Director, Internal Audit*)

3. Approval to recommend the proposed 2020 Internal Audit budget to the Port Commission
4. Status of 2019 Audit Plan

**Operational Audits**

5. **Concourse D Hardstand Terminal**  
*Glenn Fernandes, Director, Internal Audit*  
*Spencer Bright, Manager, Internal Audit – Capital*
6. Airport Employee Access  
*Glenn Fernandes, Director, Internal Audit*

**Information Technology Audits**

7. **HIPAA Privacy and Breach Compliance**  
*Julia Huddleston, Apgar & Associates LLC*
8. Closed Network System Security  
*Glenn Fernandes, Director, Internal Audit*
9. HIPAA Security Compliance  
*Glenn Fernandes, Director, Internal Audit*
10. Payment Card Industry (PCI)  
*Glenn Fernandes, Director, Internal Audit*

**Limited Contract Compliance Audits – None**

**Concluding Business**

11. Committee Comments
12. Adjournment