



**COMMISSION
AGENDA MEMORANDUM**

Item No. 9a

BRIEFING ITEM

Date of Meeting August 13, 2019

DATE: August 6, 2019

TO: Stephen P. Metruck, Executive Director

FROM: David Soike, COO

SUBJECT: 2019 Second Quarter Capital Improvement Projects Report

EXECUTIVE SUMMARY

This marks the first report following recent reorganization where the project management departments now report directly to the business operating divisions. This report will therefore evolve over time from a corporate view to an operating division format. This briefing will provide an update on the status of projects managed by Aviation’s Project Management, Seaport’s Project Management, and the Information and Communications Technology departments. The report provides information on a total of 91 Capital Improvement projects. The project variances in budget and schedule are reported during the construction phase. Out of the 91 projects, 42 projects are either in design or planning phase and a variance is not reported on these projects. 4 new variances follow for the 49 projects that are either in an Implementation/Construction Phase.

<u>Status</u>	Schedule: # by category	# new Schedule Variances	Budget: # by category	# new Budget Variances
On track – Green	23	-	43	-
Projected (off/over) – Yellow	5	0	5	1
Delayed/Over - Red	18	3	0	0

This quarter, nine projects are substantially complete.

ADDITIONAL BACKGROUND

The Commission has earlier received the Capital Improvement Projects Report for the second quarter of 2019. This presentation provides an update on the status of those projects that have a reportable condition relating to budget, schedule, or scope.

This briefing supports the reporting requirements of the Port of Seattle General Delegation of Authority and the Commission motion of January 8, 2008, regarding “Report on Major Capital Projects.”

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ATTACHMENTS TO THIS BRIEFING

- (1) Presentation slides
- (2) Second Quarter 2019 Capital Improvement Projects Report

PREVIOUS COMMISSION ACTIONS OR BRIEFINGS

First Quarter 2019 Briefing on May 14, 2019