



**COMMISSION  
AGENDA MEMORANDUM**

**Item No.** 6g

**ACTION ITEM**

**Date of Meeting** July 9, 2019

**DATE:** July 1, 2019  
**TO:** Port of Seattle Commission  
**FROM:** Aaron Pritchard, Commission Policy Manager  
**SUBJECT:** Ground Transportation Policy Directive Adoption

**ACTION REQUESTED**

Request Adoption of Resolution No. 3759: a resolution of the Port of Seattle Commission creating a Seattle-Tacoma International Airport ground transportation policy directive, including principles, goals, monitoring, and reporting, and affirming airport commute-trip-reduction goals for the port.

**EXECUTIVE SUMMARY**

Resolution No. 3759 was introduced on May 28, 2019, and passed unanimously without amendments. This is the second vote and final adoption of the resolution establishing the Ground Transportation Policy Directive.

This policy directive establishes guidance on ground transportation at the Seattle-Tacoma International Airport (Sea-Tac) including principles, goals, monitoring, and reporting; creates an Annual Ground Transportation Progress Report; affirms airport commute-trip-reduction (CTR) goals; and establishes a transportation management association.

**ATTACHMENTS TO THIS REQUEST**

- (1) Draft Resolution No. 3759 as introduced on May 28, 2019
- (2) Resolution Exhibit A: Draft Ground Transportation Policy Directive
- (3) Policy Directive Attachment 1
- (4) Policy Directive Attachment 2
- (5) Policy Directive Attachment 3

**PREVIOUS COMMISSION ACTIONS OR BRIEFINGS**

May 28, 2019 – The Commission approved introduction of Resolution 3759.