



# COMMISSION REGULAR MEETING AGENDA

June 11, 2019

To be held in Commission Chambers at Pier 69, 2711 Alaskan Way, Seattle

## ORDER OF BUSINESS

11:00 a.m.

1. **CALL TO ORDER**

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► **12:00 noon – PUBLIC SESSION**

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** *(at this time, commissioners may reorder, add, or remove items from the agenda)*

4. **EXECUTIVE DIRECTOR'S REPORT**

5. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

6. **UNANIMOUS CONSENT CALENDAR** *(consent calendar items are adopted by one motion without discussion)*

6a. Approval of the minutes of the regular meeting of May 14, 2019. **(no enclosure)**

6b. Approval of the Claims and Obligations for the period May 1, 2019, through May 31, 2019, including accounts payable check nos. 929872- 930370 in the amount of \$5,872,837.94; accounts payable ACH nos. 017196-017970 in the amount of \$64,786,162.73; accounts payable wire transfer nos. 015123-015138 in the amount of \$10,644,273.67, payroll check nos. 192800-193132 in the amount of \$383,952.80; and payroll ACH nos. 910700-916934 in the amount of \$16,097,515.33 for a fund total of \$97,784,742.47. **(memo enclosed)**

6c. Adoption of Resolution No. 3758: A resolution of the Port of Seattle Commission authorizing the issuance and sale of intermediate lien revenue bonds in one or more series in the aggregate principal amount of not to exceed \$550,000,000 for the purpose of financing or refinancing capital improvements to aviation facilities; setting forth certain bond terms and covenants; and delegating authority to approve final terms and conditions and the sale of the bonds. **(memo and draft resolution enclosed)**

6d. Authorization for the Executive Director to execute a new collective bargaining agreement between the Port of Seattle and Teamsters Local 174, representing Truck Drivers at both Marine Maintenance and Port Construction Services, covering the period from June 1, 2018, through May 31, 2022. **(memo, redlined agreement, and final agreement draft enclosed)**

6e. Authorization for the Executive Director to (1) proceed with the airfield Surface Area Management System project at Seattle-Tacoma International Airport; (2) execute a contract for required hardware, software, vendor services, and maintenance for the Surface Area Management System; (3) proceed with design for sensor and camera installation, (4) use Port staff for implementation; and (5) execute a contract for up to ten years for license, service, and maintenance fees estimated at \$12,000,000, which will be paid for out of annual expense funds. The amount requested for project implementation under this authorization is \$4,782,000 out of a total estimated project cost of \$6,600,000. (CIP #C800650) **(memo and letters of endorsement enclosed)**

6f. Authorization for the Executive Director to execute contract documents for software and maintenance services for a port-wide inspections application platform for up to 10 years at an estimated cost not to exceed \$1,500,000. This request includes the implementation and subsequent upgrades and ongoing maintenance for this new inspection platform. **(abbreviated memo enclosed)**

6g. Authorization for the Executive Director to increase the budget of the Delta Inflight Services Tenant Reimbursement Agreement project at Seattle-Tacoma International Airport by \$80,000 to account for costs accrued to resolve unforeseen site conditions encountered during construction for a total estimated project cost of \$1,276,000. (CIP #C800883). **(abbreviated memo enclosed)**

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**Our Mission:**

*The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development.*

- Strategic Objectives:**
- Position the Puget Sound region as a premier international logistics hub
  - Advance this region as a leading tourism destination and business gateway
  - Use our influence as an institution to promote small business growth and workforce development
  - Be the greenest and most energy efficient port in North America

**6. UNANIMOUS CONSENT CALENDAR (continued)**

- 6h. Authorization for the Executive Director to execute a contract for waste and recycling receptacles at Seattle-Tacoma International Airport for a period of up to five years. The estimated amount of the contract is \$1.9 million. ([memo](#) and [presentation](#) enclosed)
- 6i. Authorization for the Executive Director to execute a contract for state government relations advocacy services for monitoring of state legislation, regulations, and policy developments, acting on behalf of the Port of Seattle at the direction of Port of Seattle staff. The proposed contract term is a two-year contract with three, one-year options for an estimated total cost of \$450,000. ([memo](#) enclosed)
- 6j. Authorization for the Executive Director to (1) prepare design and construction bid documents for the replacement of the passenger loading bridge (PLB) and fixed walkway at Sea-Tac Airport Gate S12; (2) purchase one new PLB and fixed walkway; (3) use Port crews and small works contracts. The amount of this request is \$1,750,000 for a total estimated project cost of \$1,750,000. (CIP #C801094). ([memo](#) enclosed)
- 6k. Authorization for the Executive Director to commit previously approved Environment and Sustainability Center of Expertise funds to support the development of a Seattle Waterfront Clean Energy Strategic Plan in the amount of \$200,000. ([memo](#) and [presentation](#) enclosed)

**7. SPECIAL ORDERS**

- 7a. Aviation Customer Service Overview Briefing. ([memo](#) and [presentation](#) enclosed)
- 7b. Airport Passenger Travel Awareness Summer 2019 Briefing. ([memo](#) and [presentation](#) enclosed)

**8. AUTHORIZATIONS and FINAL ACTIONS**

- 8a. Motion 2019-09: a motion of the Port of Seattle Commission amending prior policy statements of the Port Commission regarding street pricing principles for the Airport Dining and Retail program at Seattle-Tacoma International Airport; implementing an amended pricing policy for the Airport Dining and Retail program; and authorizing the Executive Director to take such necessary actions to implement the amended pricing policy. ([motion text](#) enclosed)
- 8b. Authorization for the Executive Director to (1) conduct competitive solicitations and execute lease and concession agreements with selected proposers for the following seven opportunities in Airport Dining and Retail Lease Group 5: CEP FB-1; CEP FB-2; RFP FB-3; CEP SR-1; CEP SR-2; CEP PS-1; CEP PS-2; and (2) implement a pilot program for Lease Group 5 (LG5) for investment incentive payments in the amount of \$5,000 to each proposer that submits a fully responsive, responsible, and competitive proposal for a Competitive Evaluation Process opportunity, but is not selected. Each individual proposing entity in LG5 would be eligible for one such payment. ([memo](#), [presentation](#), and [attachment](#) enclosed)
- 8c. Authorization for the Executive Director to: (1) proceed with the construction phase of the Pier 66/Bell Harbor International Conference Center Modernization Project; (2) advertise and execute major public works contract; (3) execute purchasing contracts; (4) employ a project labor agreement for the project; and (5) approve additional funding of \$10,350,000 for a total estimated cost of \$11,560,000. (CIP #C800889) ([memo](#) and [presentation](#) enclosed)
- 8d. Authorization for the Executive Director to execute a contract for up to 10 years to provide a Crowd Sourced Incident Reporting Application at Seattle-Tacoma International Airport for an estimated cost of \$1,500,000. ([memo](#) and [presentation](#) enclosed)

**9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS**

- 9a. 2020 Aviation Division Business Plan and Budget Development Briefing. ([memo](#) and [presentation](#) enclosed)

**10. QUESTIONS on REFERRAL to COMMITTEE****11. ADJOURNMENT**