



**COMMISSION  
AGENDA MEMORANDUM**

**Item No.** 6f

**ACTION ITEM**

**Date of Meeting** June 11, 2019

**DATE:** June 3, 2019

**TO:** Stephen P. Metruck, Executive Director

**FROM:** Krista Sadler, ICT Director, Technology Delivery

**SUBJECT:** Inspection Software Platform Contract Authorization (Short Form)

**Amount of contract:** \$1,500,000

**ACTION REQUESTED**

Request Commission authorization for the Executive Director to execute contract documents for software and maintenance services for a port-wide inspections application platform for up to 10 years at an estimated cost not to exceed \$1,500,000. This request includes the implementation and subsequent upgrades and ongoing maintenance for this new inspection platform.

**SUMMARY**

Port-wide, organizations are using a variety of technologies or manual processes to satisfy a growing need for inspections. This includes mandatory inspection reporting requirements for the FAA, Airport terminal inspections critical for customer service improvements, tenant inspections, security checks, construction inspections, and wildlife tracking. Current solutions don't provide the flexibility, efficiency, or visibility available in current software.

This authorization is for a competitively procured standard application platform that will offer the features to meet multiple levels of inspection requirements from different groups across the Port of Seattle. This software will replace several legacy applications that no longer meet the current requirements of Port organizations and will allow consistency and continued software upgrades and maintenance for ongoing, required inspections capability. A small capital project has been approved for implementation of the platform that can be used for current and new inspection needs as they emerge over the next ten years.

There are no attachments to this memo.