



**COMMISSION
AGENDA MEMORANDUM**

Item No. 6c

ACTION ITEM

Date of Meeting May 28, 2019

DATE: May 14, 2019

TO: Stephen P. Metruck, Executive Director

FROM: Paul J. White, Commission Clerk

SUBJECT: Amendment to the Approved Minutes of the November 27, 2018, Regular Meeting (Short Form)

ACTION REQUESTED

Request Commission adoption of an amendment to the approved minutes of the regular meeting of November 27, 2018, to add an inadvertently omitted vote.

SUMMARY

The minutes of the regular meeting of November 27, 2018, were approved unanimously by the Port Commission on January 8, 2019. It was subsequently discovered that the vote for Motion 2018-14, which was offered during consideration of the 2019 budget and designated funding in the 2019-2023 plan of finance for a short list of aviation-related efforts, was accidentally omitted from the November 27 minutes approved and signed on January 8.

Amendment of the November 27 minutes would insert on page 5, line 4, immediately above "Commissioners opined on the overall budget process" the unanimous vote of all five Commissioners on Motion 2018-14. This is the vote recorded by the Clerk and published immediately following the November 27 meeting in the annotated agenda for that meeting. Video and audio recordings of the meeting also show an affirmative, unanimous vote.

ATTACHMENTS TO THIS REQUEST

- (1) Redline of the amended minutes of November 27, 2018.
- (2) Copy of the November 27, 2018, Votes document (annotated agenda).