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**APPROVED MINUTES  
COMMISSION REGULAR MEETING APRIL 23, 2019**

The Port of Seattle Commission met in a regular meeting Tuesday, April 23, 2019, in the International Auditorium at Seattle-Tacoma International Airport, Seattle, Washington. Commissioners Bowman, Calkins, Felleman, Gregoire, and Steinbrueck were present.

**1. CALL to ORDER**

Pursuant to Article IV, Section 8, of the commission bylaws, the meeting convened at 11:08 a.m. to conduct an executive session.

**2. EXECUTIVE SESSION pursuant to RCW 42.30.110**

The notice posted during the executive session included three matters related to litigation and legal risk. The time for reconvening was posted as 12:00 noon, in accordance with commission bylaws and the public meeting notice previously published. Following the executive session, which lasted approximately 60 minutes, the public meeting reconvened at 12:16 p.m. Commissioner Bowman led the flag salute.

**3. APPROVAL of the AGENDA**

Without objection, the preliminary agenda was approved without revisions.

**4. EXECUTIVE DIRECTOR'S REPORT**

Executive Director Steve Metruck previewed items on the day's agenda and made announcements.

**5. PUBLIC COMMENT**

Public comment was received from the following individual(s):

- Cluny McCaffrey, Executive Director, Environmental Coalition of South Seattle, regarding the port's Environmental Excellence Awards.
- Todd Kelsay, General Manager, Lyft Seattle, regarding the port's Environmental Excellence Awards.
- Matt Kuharic, Senior Climate Change Specialist, King County, regarding the port's participation in the King County Cities Climate Collaboration.
- Earnest Thompson, City of Normandy Park Planning Commissioner, regarding expansion of Seattle-Tacoma International Airport and the effects on neighboring communities.

- J.C. Harris, regarding expansion of Seattle-Tacoma International Airport and the effects on neighboring communities.
- Chris Van Dyk, President and CEO of A-1 Seattle Taxi/Netcar, regarding on-demand ground-transportation services at the airport. Mr. Van Dyk submitted a letter, which is attached as minutes [Exhibit A](#).
- Samatar Guled, General Manager, Eastside for Hire, regarding on-demand ground-transportation services at the airport.
- Wally Balcha, taxi owner, regarding reduction of permit costs for on-demand services.
- Muhammad Aden, Seattle E-Cab, regarding on-demand ground-transportation services at the airport.
- Abdirahim Hassan, wheelchair-accessible taxi driver, regarding on-demand ground-transportation services at the airport.
- Eskinder Yirgu, E-Cab, regarding on-demand ground-transportation services at the airport.

**6. UNANIMOUS CONSENT CALENDAR**

*[Clerk's Note: Items on the Unanimous Consent Calendar are not individually discussed. Commissioners may remove items for separate discussion and vote when approving the agenda.]*

**6a. Approval of the minutes of the regular meeting of March 26, 2019.**

**6b. Authorization for the Executive Director to execute a new collective bargaining agreement between the Port of Seattle and the Pacific Northwest Regional Council of Carpenters, Local 30, representing Carpenters in both the Marine Maintenance and Aviation Maintenance Departments, covering the period from January 1, 2019, through December 31, 2021.**

Request document(s) included an agenda [memorandum](#), agreement [redline](#), and [final draft agreement](#).

**6c. Authorization for the Executive Director to enter into a settlement agreement in the form attached as Exhibit 1 with Lamorak Insurance Company and Bedivere Insurance Company, both formerly known as OneBeacon Insurance Company.**

Request document(s) included an agenda [memorandum](#) and [settlement agreement](#).

**6d. Authorization for the Executive Director to advertise and execute a major works construction contract for the Rental Car Facility Pavement Remediation project at Seattle-Tacoma International Airport. The amount being requested under this authorization is \$6,845,000 of a total estimated project cost of \$8,303,000. (CIP #C800977).**

Request document(s) included an agenda [memorandum](#) and [presentation slides](#).

- 6e. Authorization for the Executive Director to execute a contract to supply Baggage Source Message data in support of baggage systems at Seattle-Tacoma International Airport for a ten-year duration for a total estimated cost of \$2,045,000.**

Request document(s) included an agenda [memorandum](#).

- 6f. Authorization for the Executive Director to (1) authorize funding in the amount of \$500,000 for the design and construction of the Ground Boarding Facility at the Air Cargo 5 hardstand; and (2) authorize Port Construction Services to support completion of the facility. (CIP #C801089).**

Request document(s) included an agenda [memorandum](#) and [presentation slides](#).

- 6g. Authorization for the Executive Director to proceed with design of the Lost and Found Relocation project at Seattle-Tacoma International Airport. The amount requested under this authorization is \$370,000 out of a total estimated cost for the Lost and Found Relocation Project of \$1,900,000. (CIP #C800934).**

Request document(s) included an agenda [memorandum](#) and [presentation slides](#).

- 6h. Authorization for the Executive Director to execute a new contract for an estimated value of \$7,000,000 for Unified Pest Management at Seattle-Tacoma International Airport. This action requests increased contract authority compared to the \$5,000,000 Unified Pest Management authorization of November 13, 2018.**

Request document(s) included an agenda [memorandum](#) and [scope of services](#).

- 6i. Authorization for the Executive Director to execute a service agreement for a Port-Wide Behavior Based Safety Awareness and Engagement program for an estimated value of \$2,350,000, with a contract duration of five years.**

Request document(s) included an agenda [memorandum](#) and [presentation slides](#).

**The motion for approval of consent items 6a, 6b, 6c, 6d, 6e, 6f, 6g, 6h, and 6i carried by the following vote:**

**In favor: Bowman, Calkins, Felleman, Gregoire, Steinbrueck (5)**

**7. SPECIAL ORDERS of BUSINESS**

- 7a. Environmental Excellence and Fly Quiet Awards.**

Presentation document(s) included an agenda [memorandum](#) and [presentation slides](#).

Presenter(s): Jeremy Webb, Environmental Program Manager; Marlene Maurer, Environmental Management Specialist; and Thomas Fagerstrom, Airport Noise Programs Coordinator.

Environmental Excellence Award recipients in the Maritime category included the following:

Environmental Coalition of South Seattle (ECOSS) for environmental education and outreach;  
and  
Sound Experience for environmental education and outreach.

Environmental Excellence Award recipients in the Aviation category included the following:

Bremerton Kitsap-Airporter – environmental performance/small business;  
Whidbey Sea-Tac Shuttle – environmental performance/small business; and  
Lyft – environmental performance and innovation.

Fly Quiet Award recipients included the following:

Southwest Airlines – Fly Quiet Bravo;  
Jazz Aviation (Air Canada Express) – Fly Quiet Regional; and  
Spirit Airlines – Fly Quiet.

#### **7b. Environment and Sustainability in Capital Projects.**

Presentation document(s) included an agenda [memorandum](#) and [presentation slides](#).

Presenter(s): Elizabeth Leavitt, Senior Director, Environment and Sustainability; Paul Meyer, Senior Manager, Environmental Programs; Steve Rybolt, Environmental Program Manager; and Leslie Stanton, Senior Manager, Environmental Programs.

Commissioners received a presentation on environment and sustainability practices and programs incorporated into port capital projects in pursuit of the goals of the Century Agenda and related energy efficiency and greenhouse-gas-reduction efforts. Efforts highlighted included solar panel installation at Pier 69; Aviation Facilities and Infrastructure Department conservation initiatives; pursuit of U.S. Green Building Council LEED (Leadership in Energy and Environmental Design) silver certification in construction of the airport's North Satellite, International Arrivals Facility, and Concourse D holdroom projects; and pursuit of LEED master site designation for Seattle-Tacoma International Airport. The San Francisco, Atlanta, and San Diego airports were described as comparable airports seeking LEED master site designation status.

Commissioners asked about conservation and environmental efforts of port tenants and partners at the airport that might contribute to master site designation. They commented on applicability of "living building challenge" programs to the airport. Commissioners asked about measuring the degree to which port environmental efforts exceed minimum legal standards.

#### **7c. Motion 2019-06: A Motion of the Port of Seattle Commission adopting the charter of the 2019 Energy and Sustainability Special Committee, as attached, to develop recommendations to the Port of Seattle Commission on Century Agenda environmental and sustainability goals; replacing the charter of the 2018 Energy and Sustainability Special Committee adopted March 27, 2018.**

Request document(s) included a draft motion, [committee charter](#), and [progress document](#). The adopted version of [Motion 2019-06](#) is attached.

Presenter(s): Aaron Pritchard, Commission Policy Manager, and Elizabeth Leavitt, Senior Director, Environment and Sustainability.

The intended workplan of the 2019 Energy and Sustainability Committee was summarized. Activity includes proposals for a sustainable project framework, monitoring of the sustainable aviation fuels strategy implementation, review and comment on development of a waterfront clean energy strategic plan, and development of environmental cruise principles. Outcomes of the Energy and Sustainability Committee over the past three years were presented.

**The motion for adoption of Motion 2019-06 (agenda item 7c) carried by the following vote:**

**In favor: Bowman, Calkins, Felleman, Gregoire, Steinbrueck (5)**

**8. AUTHORIZATIONS and FINAL ACTIONS**

**By the following vote, Motion 2019-05 (agenda item 8a) was laid on the table:**

**In favor: Bowman, Calkins, Felleman, Gregoire, Steinbrueck (5)**

**8b. Authorization for the Executive Director to (1) advertise, award, and execute a construction contract for the Baggage Optimization Phase 2 project at Seattle-Tacoma International Airport; (2) employ a project labor agreement; and (3) utilize Port crews and small works contracts to perform construction work. The total amount requested under this authorization is \$213,000,000. (CIP #C800612).**

Request document(s) included an agenda [memorandum](#) and [presentation slides](#). A video simulation is available upon request.

Presenter(s): Greg Carey, Capital Program Leader, and Ed Weitz, Capital Program Manager.

Commissioners asked about the changes in passenger volumes since authorization of design for the baggage optimization program in 2013. It was reported that on peak days, the system processes about 100,000 bags daily along 10 miles of baggage conveyors. Commissioners inquired about ongoing maintenance costs, contingency allowance, and program schedule challenges. Construction cost increases were discussed.

**The motion for approval of agenda item 8b carried by the following vote:**

**In favor: Bowman, Calkins, Felleman, Gregoire, Steinbrueck (5)**

**9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS – None.**

**10. QUESTIONS on REFERRAL to COMMITTEE – None.**

**11. ADJOURNMENT**

There was no further business, and the meeting adjourned at 2:40 p.m.

Prepared:

Attest:

Paul J. White, Commission Clerk

Peter Steinbrueck, Commission Secretary

Minutes approved: May 28, 2019.