



**COMMISSION
AGENDA MEMORANDUM**

Item No. 6e

ACTION ITEM

Date of Meeting April 9, 2019

DATE: April 9, 2019
TO: Stephen P. Metruck, Executive Director
FROM: Krista Sadler, Director Technology Delivery
SUBJECT: Cisco Smart Net Maintenance (Short Form)

Amount of contract authorization: \$5,000,000

ACTION REQUESTED

Request Commission authorization for the Executive Director to execute contract documents for network equipment and software maintenance services for up to 10 years at an estimated 10-year total cost of \$5,000,000.

SUMMARY

This request provides network maintenance and support for the Port's two largest networks supporting applications and user communications for Port-wide technology such as our public safety, financial, human resources, maintenance, project management, and email systems; and critical airline systems such as the security cameras, flight information, common-use check-in kiosks, and Sea-Tac free WiFi. To support these critical networks, the Port has relied on the Cisco Smart Net maintenance program for almost 20 years. Due to the rapid expansion of technology over the past few years, the annual maintenance fees have grown to exceed the threshold requiring Commission authorization. The current agreement for this required maintenance will end June 30, 2019.

This maintenance plan includes the following support for all Cisco network equipment including routers, switches, firewalls, wireless equipment, management applications, call center, and phone systems.

- Hardware replacement
- New software versions and security patches
- Support services

Recurring maintenance fees are budgeted in the Information and Communication Technology operations budget. Over the ten year period of this authorization, the Port will compete this requirement and the resulting support contracts will be executed in no less than one year increments to ensure the Port is realizing the best possible overall value for these services.

There are no attachments to this memo.