



# COMMISSION SPECIAL MEETING AGENDA

March 12, 2019

Please note that this meeting will be held at the airport.

To be held at Seattle-Tacoma International Airport – Conference Center at Sea-Tac

## ORDER OF BUSINESS

11:00 a.m.

1. **CALL TO ORDER**

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► **12:00 noon – PUBLIC SESSION**

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder or remove items from the agenda*)

4. **EXECUTIVE DIRECTOR'S REPORT**

5. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

6. **UNANIMOUS CONSENT CALENDAR** (*consent calendar items are adopted by one motion without discussion*)

6a. Approval of the minutes of the regular meeting of February 26, 2019. **(no enclosure)**

6b. Approval of the Claims and Obligations for the period February 1-February 28, 2019, including accounts payable check nos. 928528-928969 in the amount of \$5,298,725.25; accounts payable ACH nos. 15014-15597 in the amount of \$56,583,191.58; accounts payable wire transfer nos. 15054-15075 in the amount of \$6,391,164.83, payroll check nos. 193136-192327 in the amount of \$280,255.08; and payroll ACH nos. 898086-902255 in the amount of \$10,666,703.99 for a fund total of \$79,220,010.73. **(memo enclosed)**

6c. Authorization for the Executive Director to proceed with construction of the Tenant Network Demarcation Upgrade project at Seattle-Tacoma International Airport in the amount of \$2,093,000 to modernize phone and Internet access for port tenants. The total estimated cost for this project is \$2,815,000. (CIP #C800841) **(memo and presentation enclosed)**

6d. Authorization for the Executive Director to execute contract documents for Maximo System software and maintenance services for port-wide asset and inventory management for up to 10 years at an estimated total cost of \$3,500,000. **(memo enclosed)**

6e. Approval of a commission international travel plan for 2019, as attached. **(memo and prior Resolution No. 3604 enclosed)**

6f. Authorization for the Executive Director to advertise and execute a major works construction contract for the replacement of distressed pavements and related utilities for the 2019 portion of the 2016-2020 Airfield Pavement Replacement Program at the Seattle-Tacoma International Airport. This authorization is for \$10,440,000 with a total project cost of \$11,800,000. (CIP #C800483) **(memo and presentation enclosed)**

6g. Authorization for the Executive Director to execute two contracts for facilitation and project management services involving complex business or public policy issues, for a cost not to exceed \$1,000,000 and duration of up to three years. There is no funding request associated with this authorization. **(memo and presentation enclosed)**

7. **SPECIAL ORDERS** - None

8. **AUTHORIZATIONS and FINAL ACTIONS**

8a. Adoption of Motion 2019-02, a motion of the Port of Seattle Commission supporting principles for the development of the Port's cruise business and to guide engagement with prospective partners and stakeholders in the operation of existing and potential new cruise facilities; directing the issuance of a request for qualifications. **(memo, draft motion, and presentation enclosed)**

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**Our Mission:**

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development.

- Strategic Objectives:**
- Position the Puget Sound region as a premier international logistics hub
  - Advance this region as a leading tourism destination and business gateway
  - Use our influence as an institution to promote small business growth and workforce development
  - Be the greenest and most energy efficient port in North America

**9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS**

- 9a. Washington Sustainable Aviation Fuels Summit. ([memo](#) enclosed)
- 9b. 2018 Fourth Quarter Capital Improvement Projects Report. ([memo](#), [presentation](#), [CIP report](#), and [program report](#) enclosed)
- 9c. 2018 Financial Performance Briefing. ([memo](#), [report](#), and [presentation](#) enclosed)

**10. QUESTIONS on REFERRAL to COMMITTEE**

**11. ADJOURNMENT**