



COMMISSION REGULAR MEETING AGENDA

February 26, 2019

To be held at Seattle-Tacoma International Airport – Conference Center at Sea-Tac

ORDER OF BUSINESS

Note: CIP number for item 6e corrected 3/4/2019.

11:00 a.m.

1. CALL TO ORDER

2. EXECUTIVE SESSION – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

▶ 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. APPROVAL OF THE AGENDA *(at this time, commissioners may add, reorder, or remove items from the agenda)*

4. EXECUTIVE DIRECTOR'S REPORT

SPECIAL ORDERS

7a. Motion 2019-01: A motion of the Port of Seattle Commission supporting legislative proposals which create a statewide commercial aviation coordinating commission, charged with making recommendations on a site for future commercial air service activity. ([draft motion](#), [Senate Bill 5370](#), and [Senate Bill report](#) enclosed)

5. PUBLIC COMMENT – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

6. UNANIMOUS CONSENT CALENDAR *(consent calendar items are adopted by one motion without discussion)*

[See the bottom of this agenda for the action requests for agenda items 6a-6k.]

7. SPECIAL ORDERS *(continued)*

7b. International Arrivals Facility Progress Briefing. ([memo](#) and [presentation](#) enclosed)

7c. Sustainable Airport Master Plan Near-Term Projects Environmental Review Briefing – Scoping Report ([memo](#) and [presentation](#) enclosed)

8. AUTHORIZATIONS and FINAL ACTIONS

8a. Authorization for the Executive Director to advertise and execute a contract to provide services to educate and assist workers and employers at Seattle-Tacoma International Airport about labor and employment laws for two years and an amount not to exceed \$531,000. ([memo](#), [presentation](#), and [outreach report](#) enclosed)

8b. Authorization for the Executive Director to (1) procure new buses for the rental car facility shuttle operation at Seattle-Tacoma International Airport; (2) procure new buses for the employee parking shuttle operation at Seattle-Tacoma International Airport; and (3) enter into a long-term agreement to establish a contract for future bus requirements for a period of 10 years. The amount of this request is \$16,275,000. The total estimated cost for both projects is \$16,838,000. (CIP #800810 and CIP #800956) ([memo](#) and [presentation](#) enclosed)

8c. Authorization for the Executive Director to execute a procurement contract for two fire engines and a rapid response vehicle at a cost of \$2,200,000 including equipment, delivery, and taxes (CIP #C800979) ([memo](#) enclosed)

8d. Authorization for \$2,900,000 in additional construction funds to advertise a major works construction project for the Shilshole Bay Marina Customer Service Facilities and Paving projects for a total project authorization of \$15,000,000. (CIP #C800356 and CIP #C800355) ([memo](#) and [presentation](#) enclosed)

Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development.

- Strategic Objectives:**
- Position the Puget Sound region as a premier international logistics hub
 - Advance this region as a leading tourism destination and business gateway
 - Use our influence as an institution to promote small business growth and workforce development
 - Be the greenest and most energy efficient port in North America

8. AUTHORIZATIONS and FINAL ACTIONS *(continued)*

- 8e. Authorization for the Executive Director to execute contracts for overall master planning, environmental review, permitting, and Phase I Design services in an amount not to exceed \$4,000,000, in support of the Port's development of the T-91 Uplands area located north of the Magnolia Bridge. This brings the total authorization to date to \$4,300,000, including \$300,000 previously authorized, of an estimated total Phase I project cost of \$39,000,000. (CIP #C800158) ([memo](#) and [presentation](#) enclosed)
- 8f. Authorization for the Executive Director to (1) sign an order with the Washington State Department of Ecology to complete a Remedial Investigation at the South Park Marina (adjacent to the Port's Terminal 117 in the south Seattle neighborhood of South Park); and (2) sign a Potential Liable Party Cost Sharing Agreement between the Port, South Park Marina owners, and the City of Seattle to share the costs for the performance of the scope of work required by Ecology's order and agency oversight costs. There is no funding requested for this authorization. ([memo](#), [Agreed Order DE 16185](#), and [draft cost-sharing agreement](#) enclosed)
- 8g. Authorization for the Port to advertise and execute construction contract for the Terminal 30 Environmental Cleanup Project for estimated contract award up to \$2,000,000. There is no funding request associated with this authorization. ([memo](#), [presentation](#), and [Terminal 30 consent decree](#) enclosed)

9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS

- 9a. Briefing on the Seattle-Tacoma International Airport (Sea-Tac) All Gender Restroom Plan ([memo](#), [presentation](#), [restroom plan](#), and [Motions 2018-08](#) and [2018-11](#) enclosed)
- 9b. 2018 Q4 NorthSTAR Program and North Satellite Project (CIP C800556) Briefing ([memo](#) and [presentation](#) enclosed)
- 9c. Baggage Optimization Project Phase 1 and Phase 2 Update (CIP #C800612) ([memo](#) and [presentation](#) enclosed)

10. QUESTIONS on REFERRAL to COMMITTEE**11. ADJOURNMENT****UNANIMOUS CONSENT CALENDAR ACTION REQUESTS**

- 6a. Approval of minutes of the regular meetings of January 8 and 22 and the special meetings of January 24 and 25, 2019. (**no enclosure**)
- 6b. Approval of the Claims and Obligations for the period January 1, 2019-January 31, 2019, including accounts payable check nos. 927867-928527 in the amount of \$6,063,871.83; accounts payable ACH nos. 014094-015013 in the amount of \$85,685,211.74; accounts payable wire transfer nos. 015031-015053 in the amount of \$12,086,898.69, payroll check nos. 191868-192136 in the amount of \$278,010.51; and payroll ACH nos. 893958-898085 in the amount of \$10,913,265.70 for a fund total of \$115,027,258.47. ([memo](#) enclosed)
- 6c. Authorization for the Executive Director to (1) proceed with the Port Budget Software System Replacement project; (2) procure hardware, software and vendor implementation services; and (3) use Port staff for implementation, for a total project cost not to exceed \$600,000. A 10-year contract for the service fee is estimated at \$2,200,000. (CIP #C801015) ([memo](#) enclosed)
- 6d. Authorization for the Executive Director to increase the amount of the Port's banking services contract by an additional \$5,000,000 (from \$9,700,000 to \$14,700,000). ([memo](#) and [August 6, 2013, authorization](#) enclosed)
- 6e. Authorization for the Executive Director to (1) proceed with design for all phases of the Main Terminal Space Conversions project at Seattle-Tacoma International Airport, (2) construct Phase 1 of the project, and (3) use Port crews and small works contracts for construction. The amount requested under this authorization is \$1,337,000 out of a total estimated project cost of \$3,500,000. (CIP #C801055) ([memo](#) and [presentation](#) enclosed)
- 6f. Authorization for the Executive Director to advertise and execute a construction contract for the Stormwater Pond Bird Deterrent Improvements project at the Seattle-Tacoma International Airport. This request is for \$10,192,000 of a total estimated project cost of \$10,492,000. (CIP #C800980) ([memo](#) and [presentation](#) enclosed)
- 6g. Authorization for the Executive Director to execute a new collective bargaining agreement between the Port of Seattle and the International Association of Machinists and Aerospace Workers, Local 289, representing Auto Machinists at the Port of Seattle covering the period from July 1, 2017, through June 30, 2019. ([memo](#) and [agreement redline](#) enclosed)
- 6h. Approval of a commission international travel plan for 2019, as attached. ([memo](#) and [Resolution 3604](#) enclosed)
- 6i. Authorization for the Executive Director to enter into a settlement agreement with Kaiser Gypsum Co., Inc. to resolve claims in bankruptcy related to the cleanup of the Lower Duwamish Waterway ([memo](#) and [settlement agreement](#) enclosed)

- 6j. Authorization for the Executive Director to (1) proceed with design and construction of the Checkpoint 1 Expansion project at Seattle-Tacoma International Airport; and (2) use Port crews to construct the project. This single authorization is for the total estimated project cost of \$560,000. ([abbreviated memo](#) and [presentation](#) enclosed)
- 6k. Authorization for the Executive Director to execute an asset management services contract for up to 5 years for Seattle-Tacoma International Airport, with an estimated value of \$5,000,000. ([memo](#), [presentation](#), [gap analysis](#), and [information exchange roadmap](#) enclosed)