



COMMISSION REGULAR MEETING AGENDA

January 8, 2019

To be held in Commission Chambers at Pier 69, 2711 Alaskan Way, Seattle

ORDER OF BUSINESS

11:00 a.m.

1. **CALL TO ORDER**

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► **12:00 noon – PUBLIC SESSION**

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder or remove items from the agenda*)

SPECIAL ORDERS

7a. Adoption of Resolution No. 3754: A resolution of the Port Commission of the Port of Seattle amending Resolution Nos. 3742 and 3744, regarding bylaws governing the organization and transaction of business of the Port of Seattle Commission. ([draft resolution](#) and [redline](#) enclosed)

7b. Election of officers and commission president remarks. (**no enclosures**)

4. **EXECUTIVE DIRECTOR'S REPORT**

5. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

6. **UNANIMOUS CONSENT CALENDAR** (*consent calendar items are adopted by one motion without discussion*)

6a. Approval of the minutes of the Regular Meeting of November 27 and Special Meeting of December 3, 2018. (**no enclosure**)

6b. Approval of the Claims and Obligations for the period December 1, 2018, through December 31, 2018, including accounts payable check nos. 927343-927866 in the amount of \$10,212,787.92; accounts payable ACH nos. 13350-14093 in the amount of \$78,129,420.51; accounts payable wire transfer nos. 15015-15027 in the amount of \$7,845,796.92, payroll check nos. 191614-191867 in the amount of \$316,317.38; and payroll ACH nos. 889820-893957 in the amount of \$10,938,170.73 for a fund total of \$107,442,493.43. ([memo](#) enclosed)

6c. Authorization for the Executive Director to execute a joint marketing agreement with Visit Seattle, a non-profit agency, to promote international tourism to Seattle and Washington state in China, Japan, Korea, France, Germany, Australia/New Zealand, and the United Kingdom/Ireland for one year with three additional one year options at the rate of \$150,000 per year for a total not to exceed \$600,000 and that the commission determine a competitive process is not appropriate or cost effective and exempt this contract from a competitive process consistent with RCW 53.19.020. ([memo](#) enclosed)

6d. Authorization for the Executive Director to extend the term of the existing interagency memorandum of agreement with the Seattle Department of Construction and Inspections (SDCI) for up to five years. The agreement commits SDCI staff to expediting all Port of Seattle permit reviews. Funding for this action is covered by divisional operating expense allocations and was included in the 2019 budget. No new funding is requested with this action. ([memo](#) and [agreement](#) enclosed)

6e. Authorization for the Executive Director to execute contracts supporting the 2019 Port of Seattle Economic Development Partnership Program in an amount not to exceed \$960,000. ([memo](#) enclosed)

6f. Authorization for the Executive Director to execute a contract for the purchase of Original Equipment Manufacturer (OEM) Cobus parts for maintenance and repair of the Cobus fleet at Seattle-Tacoma International Airport. The contract will be structured as a one-year agreement with up to four one-year renewal options. Only contracting authority is being requested at this time. There is no budget request associated with this authorization and any necessary costs are in 2019 budget and future operating budgets. ([memo](#) enclosed)

Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development.

- Strategic Objectives:**
- Position the Puget Sound region as a premier international logistics hub
 - Advance this region as a leading tourism destination and business gateway
 - Use our influence as an institution to promote small business growth and workforce development
 - Be the greenest and most energy efficient port in North America

6. UNANIMOUS CONSENT CALENDAR continued

- 6g. Authorization for the Executive Director to execute a contract for avian radar services for up to seven years for an estimated total value of \$1,410,000. ([memo](#) and [presentation](#) enclosed)
- 6h. Adoption of Resolution No. 3753: A Resolution of the Port Commission of the Port of Seattle appointing Debbi Browning, Assistant Director, Accounting and Financial Reporting Department, as Port Auditor for the Port of Seattle pursuant to RCW 53.36.010 and RCW 42.24.080. ([memo](#) and [draft resolution](#) enclosed)
- 6i. Authorization for the Executive Director to execute a contract with Salmon-Safe, a non-profit organization, for an amount not to exceed \$60,000, for the Port's Salmon-safe certification and that commission determine a competitive process is not appropriate or cost effective and exempt this contract from a competitive process consistent with RCW 53.19.020. ([memo](#) and [presentation](#) enclosed)
- 6j. Authorization for the Executive Director to execute a personal services indefinite delivery, indefinite quantity contract for cost estimating services not to exceed \$1,000,000 with a contract ordering period of three years in support of upcoming capital improvement and major expense projects. There is no budget request associated with this authorization. ([memo](#) enclosed)
- 6k. Authorization for the Executive Director to execute project design services, in an amount not to exceed \$800,000, including \$300,000 previously authorized, in support of the Port's replacement of the existing Docks D-E at Salmon Bay Marina, including the associated bulkhead portion and dredging permitted under the existing Master Use Permit. (CIP #C801070) ([memo](#) and [presentation](#) enclosed)
- 6l. Authorization for the Executive Director to employ a Project Labor Agreement (PLA) for the South Satellite (SSAT) Infrastructure Upgrades project construction contract. No funds authorization is associated with this request. ([abbreviated memo](#) enclosed)

7. SPECIAL ORDERS continued

- 7c. Washington State Maritime Blue Plan & Port Maritime Innovation Center briefing. ([memo](#), [presentation](#), [trip notes](#), and [final report](#) enclosed)

8. AUTHORIZATIONS and FINAL ACTIONS

- 8a. Introduction of Resolution No. 3756: A resolution of the Port Commission of the Port of Seattle authorizing the Executive Director to sell and convey Port personal property in 2019 in accordance with RCW 53.08.090 with a value not greater than \$19,000 and repealing Resolutions No. 3715, 3730, and 3743, dealing with the same subject. ([memo](#) and [draft resolution](#) enclosed)

9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS

- 9a. 2019 Local and Regional Government Policy Priorities Briefing. ([memo](#) and [presentation](#) enclosed)
- 9b. Rental Car Facility Bus Purchase (CIP #800810) and Employee Parking Bus Purchase (CIP #800956) ([memo](#) and [presentation](#) enclosed)

10. QUESTIONS on REFERRAL to COMMITTEE**11. ADJOURNMENT**