



**COMMISSION
AGENDA MEMORANDUM**

Item No. 9b

BRIEFING ITEM

Date of Meeting September 25, 2018

DATE: August 9, 2018

TO: Stephen P. Metruck, Executive Director

FROM: Dan Thomas, Chief Financial Officer
Michael Tong, Asst. Finance Director – Budget

SUBJECT: 2019 Central Services Preliminary Budgets Briefing

EXECUTIVE SUMMARY

The purpose of this briefing is to discuss with the Commission the 2019 preliminary operating and capital budgets for Central Services. Staff would also like to seek the Commission's feedback on the preliminary budgets.

This is one of a series of business plan and budget briefings to the Commission starting from May. Staff also plans to discuss the three operating division operating and capital budgets on October 9, 2018, and the Tax Levy and Draft Plan of Finance on October 23, 2018, prior to the formal Commission reviews and approvals of the 2019 budget in November.

ATTACHMENTS TO THIS BRIEFING

- (1) Presentation slides

PREVIOUS COMMISSION ACTIONS OR BRIEFINGS

July 24, 2018 – The Commission was briefed on the 2019 Economic Development Division Business Plan and Budget Development.

July 24, 2018 – The Commission held a pre-budget study session (Maritime and Economic Development CIP and Capital Funding).

July 10, 2018 – The Commission was briefed on the 2019 Maritime Business Plan and Budget Development.

June 26, 2018 – The Commission was briefed on the 2019 Aviation Business Plan and Budget Development.

May 22, 2018 – The Commission was briefed on the 2019 Budget Process and Development.