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2 **RESOLUTION NO. 3747**
3

4 **A RESOLUTION** of the Port of Seattle Commission establishing a Welcoming Port
5 Policy Directive on increased engagement with, and
6 support for, immigrant and refugee communities.
7

8 **WHEREAS**, as both an international gateway and a county-wide special purpose
9 government, the Port of Seattle is committed to supporting the safety, inclusion, and
10 engagement of all members of our community; and
11

12 **WHEREAS**, we strive to protect the rights of, and uphold equity for, every King County
13 residents and every person who uses our facilities, and to provide fair and equal access to
14 services, benefits and opportunities; and
15

16 **WHEREAS**, these principles hold especially true for immigrants, refugees, and
17 international visitors; and
18

19 **WHEREAS**, the Port has an essential obligation to foster a culture and environment
20 that make it possible for our region to remain a vibrant and welcoming global gateway where
21 our immigrant communities, refugee residents, and foreign visitors can fully participate in –
22 and be integrated into – the social, civic, and economic fabric of our region; and
23

24 **WHEREAS**, the last year and a half has brought immigrant and refugee issues to the
25 forefront in an unexpected and unwelcoming manner, such that we not only fear for the
26 safety and comfort of our foreign visitors and residents, but also are concerned that recent
27 rhetoric and policies might reduce the foreign tourism that is so essential to our local and
28 state economy; and
29

30 **WHEREAS**, since President Trump’s Executive Order banning travel from seven Muslim-
31 majority countries was put into effect on January 27, 2017, the Port of Seattle has been
32 increasing its local and national efforts to support and protect the rights and quality of life of
33 immigrants, refugees and foreign visitors; and
34

35 **WHEREAS**, the Port of Seattle has a strong relationship with our federal partners –
36 including the many Department of Homeland Security (DHS) personnel – from Customs and
37 Border Protection (CBP) to the Transportation Security Administration (TSA) – who help
38 operate our facilities and keep them safe; and
39

40 **WHEREAS**, we believe deeply that the Port can be safe, secure, and comply with all
41 federal law, while simultaneously being welcoming, accessible to all, and supportive of those
42 immigrants, refugees, and foreign visitors who use our facilities; and
43

44 **WHEREAS**, this policy directive is a logical next step in this work, and our efforts are
45 complementary to the leadership that jurisdictions like King County, the City of Seattle, and the
46 State of Washington have already taken;

47 **NOW, THEREFORE, BE IT RESOLVED** by the Port of Seattle Commission as follows:
48

49 **SECTION 1.** The Welcoming Port Policy Directive as shown in the attached Exhibit A is hereby
50 established in accordance with the following five goals:
51

52 (a) Beyond what is required by local, state, and federal law, the Port will not deny anyone
53 services based on immigration status – whether they are travelers, job seekers, local
54 residents, or employees of the Port, its tenants, its vendors, or its contractors.
55

56 (b) Beyond what is required by local, state, and federal law, the Port will prohibit any Port
57 employees, including law enforcement officers, from asking about place of birth,
58 citizenship or immigration status or collecting information on place of birth, citizenship
59 or immigration status.
60

61 (c) Beyond what is required by local, state, and federal law, the Port will not use its own
62 resources to facilitate the enforcement of civil immigration law.
63

64 (d) The Port will strive to make all visitors to its facilities to feel welcome, safe, and able to
65 access services, benefits, and opportunities.
66

67 (e) The Port remains committed to engaging and collaborating with local immigrant and
68 refugee community stakeholders and advocates and with community-based
69 organizations, and to continue identifying new or expanded opportunities for effective
70 partnerships.
71

72 **SECTION 2.** The Policy Directive contained in Exhibit A and attached to this resolution shall be
73 labeled and catalogued as appropriate, together with other Commission Policy Directives, and
74 shall be made readily available for use by Port staff and members of the public as a governance
75 document of the Port of Seattle.
76
77

138 the identification or apprehension of a person or persons in order to investigate them for a
139 violation of the immigration laws and subject them to one or more of the following:

- 140 1. Civil immigration detention;
- 141 2. Removal proceedings; or
- 142 3. Removal from the United States.

143
144 “Immigration detainer” means a request by ICE to a federal, state, or local law enforcement
145 agency, such as the King County department of adult and juvenile detention, to provide notice
146 of release or maintain custody of a person based on an alleged violation of a civil immigration
147 law. “Immigration detainer” includes a detainer issued under Sections 236 or 287 of the
148 Immigration and Nationality Act or 287.7 or 236.1 of Title 8 of the Code of Federal Regulations.
149 “Immigration detainer” includes a detainer issued under DHS form I-274A entitled Immigration
150 Detainer- Notice of Action, as well as predecessor and successor versions.

151
152 “Interpretation” means the transfer of an oral communication from one language to another.

153
154 “Limited-English-proficient” means a person who does not speak English as the person’s
155 primary language, who has a limited ability to read, speak, write, or understand English.

156
157 “Personal information” means one or more of the following, when the information is linked
158 with or is reasonably linkable, including via analytic technology, to the person’s first name or
159 first initial and last name: 1) Home address; 2) Work address; 3) Telephone number; 4)
160 Electronic mail address; 5) Social media handle or other identifying social media information; 6)
161 Any other means of contacting a person; 7) Social security number; 8) Driver’s license number
162 or Washington identification card number; 9) Bank account number or credit or debit card
163 number; 10) Information or data collected through the use or operation of an automated
164 license plate recognition system; and 11) User name that, in combination with a password or
165 security question and answer, would permit access to an online account.

166
167 “Translation” means the transfer of a written communication from one language to another
168 while preserving the intent and essential meaning of the original text.

169
170 SECTION 3. Scope and Applicability.

171
172 A. This policy directive pertains to activities of Port of Seattle employees. Nothing in this
173 directive shall be interpreted to prohibit Port employees from engaging productively
174 with our federal partners in the normal course of Port-related business, including
175 participating in cross-designation or task-force activities with local or federal law
176 enforcement authorities for criminal law enforcement.

177
178 B. This policy directive is intended to be consistent with federal laws regarding
179 communications between local jurisdictions and federal immigration authorities,
180 including but not limited to United States Code Title 8, Section 1373.

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183 SECTION 4. Responsibilities.
184

- 185 A. The Executive Director shall cause the policies and procedures in use by employees of
186 the Port of Seattle to be made consistent with the principles of this policy directive and
187 to promulgate such additional policies and procedures as may be needed to
188 operationalize the intent of this policy directive.
189
- 190 B. The Executive Director shall ensure that Port employees are appropriately informed and
191 trained on the provisions of these policies on a regular basis to ensure compliance with
192 both the substance and intention of this document.
193

194 SECTION 5. Policy.
195

- 196 A. Unless required by local, state, or federal law, or international treaty, all applications,
197 questionnaires, and interview forms used in relation to the provision of Port
198 opportunities or services shall not include required disclosure of information related to
199 place of birth, citizenship or immigration status. Unless otherwise required, the Port
200 shall only collect this data in a manner that separates it from personally identifying
201 information.
202
- 203 B. To ensure that everyone who engages with the Port feels welcome, the Port will strive
204 to provide free interpretation and translation services for the most prevalent languages
205 spoken in our region, based on an annual review of the top six languages identified by
206 the King County demographer. When a limited-English-proficient (LEP) person who
207 speaks one of those six languages seeks or receives services, the Port shall make
208 reasonable efforts to provide prompt interpretation services in all interactions with the
209 person, whether the interaction is done remotely or in person. In addition, the Port will
210 continue to meet all Federal Aviation Administration (FAA) and other federal
211 requirements that ensure that LEP individuals have meaningful access to our services.
212 Where an application or form administered by the Port requires completion in English
213 by a limited-English-proficient person, the Port shall make reasonable efforts to provide
214 oral interpretation of the application or form, as well as acknowledgment by the
215 limited-English-proficient person that the form was translated and completed by an
216 interpreter. The Port shall develop language assistance plans that identify which of its
217 vital documents and public communication materials need to be translated. The plans
218 should also include identification of plans for providing translation of webpages,
219 automated telephonic greetings, automated telephonic voice messages and
220 informational signage.
221
- 222 C. The Port will continue to ensure that all employees – including Port law enforcement
223 officers – are committed to welcoming and respectful treatment of immigrants,
224 refugees, and foreign visitors – including not initiating police action based solely on an
225 individual’s place of birth, citizenship or immigration status, or using stops for minor
226 offenses or requests for voluntary information as a pretext for discovering a person’s
227 immigration status. Furthermore, no Port employee shall expend time, money, or other
228 resources on facilitating the civil enforcement of federal immigration law or

229 participating in civil immigration enforcement operations, except where state or federal
230 law, regulation, or court order shall so require.

- 231
- 232 D. The Port will continue to defer detainer requests from ICE or CBP to King County, as jails
233 are in King County's jurisdiction. Similarly, the Port will not enter into any contract,
234 agreement, or arrangement that would grant federal civil immigration enforcement
235 authority or powers to the Port or its law enforcement officers; provide federal
236 immigration agents with access to databases without a judicial warrant; carry out a civil
237 arrest based on an administrative warrant separately or in combination with an ICE or
238 CBP detainer request; or provide personal information to federal immigration
239 authorities for purposes of civil immigration enforcement, absent a warrant signed by a
240 judge or a law requiring disclosure, except as required by state or federal law. When
241 individuals are detained at our facilities or being transported through our facilities, the
242 Port will continue to share its expectations that these individuals have full access to
243 their legal rights and are receiving appropriate treatment.
- 244
- 245 E. The Port will work in collaboration with local refugee resettlement organizations such
246 as World Relief, Jewish Family Services, International Rescue Committee, and others to
247 identify ways to increase the ease, and decrease the cost, of welcoming newly arriving
248 refugees through Sea-Tac Airport.
- 249
- 250 F. The Port will join the Seattle-based advocacy organization One America in participating
251 in the "Red, White and Blue – Time for Citizenship" initiative by posting signage at
252 strategic places throughout Sea-Tac Airport encouraging eligible lawful permanent
253 residents to apply for U.S. citizenship, and by hosting an on-site citizenship clinic for
254 airport employees and local residents who are lawful permanent residents to gain legal
255 and administrative support in applying for citizenship. As appropriate, the Port should
256 consider expanding these clinics to provide access to other services for immigrant and
257 refugee populations. The Port shall also explore other ways to use its facilities to
258 support immigrant and refugee communities, such as when we provided office space
259 for immigration lawyers during the peak of the "travel ban" activity.
- 260
- 261 G. The Port will continue to explore ways to cooperate with local jurisdictions, nonprofit
262 organizations and others to support local immigrant and refugee communities,
263 including potential partnerships on workforce development and economic
264 development.

265

266 SECTION 6. Program Evaluation.

- 267
- 268 A. By December 31, 2018, the Executive Director shall report to the commission on the
269 successful implementation of these policies, procedures, and programs.
- 270
- 271 B. Annually, the Executive Director shall empower key staff to conduct a review of Port
272 actions to ensure that staff continue to comply fully with this directive.
- 273

274 SECTION 7. Fiscal Implications.

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276 A. Fiscal implications of this policy directive will be reviewed by the Executive Director
277 annually, at a minimum, to determine if additional funding or resources are required to
278 implement the policy directive. Funding proposals shall be included in annual budget
279 requests as appropriate.

280
281 SECTION 8. Findings.

- 282
283 A. Engaging with people from around the world is essential to the success of the Port of
284 Seattle – both morally and economically:
- 285 (1) We benefit from international travelers who use our airport and cruise terminals.
 - 286 (2) We thrive when global consumers purchase goods that are shipped through our
287 container terminals or our air cargo facilities.
 - 288 (3) We celebrate the \$540 million in seafood exports sent through the Northwest
289 Seaport Alliance, caught by the thousands of North Pacific fishing boats that
290 homeport at Fishermen’s Terminal.
 - 291 (4) We know that immigrants are key to the creation of so many Washington goods
292 and services – from Eastern Washington agricultural products that we ship via the
293 seaport and airport to technology companies and global health organizations that
294 utilize our airport to connect with customers, clients, and partners.
 - 295 (5) We welcome the thousands of immigrants who work at the Port itself, and those
296 who work for other companies and at or around our facilities such as
297 concessionaires, taxi, and rideshare drivers serving our airport and cruise terminals,
298 truck drivers at the seaport, and the crews of cruise ships and container ships. We
299 encourage their participation in the family-wage jobs that the Port helps create.
 - 300 (6) We rely on our immigrant and refugee residents to foster both economic growth
301 and cultural vibrancy, and we benefit tremendously from the large number of
302 diverse immigrants and refugees who contribute to the development of a diverse
303 and enriched community.
- 304
305 B. As a global gateway, these issues are particularly relevant to our region and state. For
306 example, nearly one in five Seattle residents is foreign born and 129 languages are
307 spoken in the Seattle Public Schools. The Seattle Metro area is among the 20 U.S.
308 metropolitan areas with the largest populations of undocumented immigrants, and
309 thousands of undocumented youth in Washington are in the Deferred Action for
310 Childhood Arrivals (DACA) program. Washington is the 8th largest refugee receiving
311 state, and a majority of the estimated 3,000 new arrivals each year are resettled in King
312 County.
- 313
314 C. In November 2016, Seattle Mayor Ed Murray signed an Executive Order reaffirming
315 Seattle as a Welcoming City. The order stated that City employees will not ask about the
316 immigration status of residents and all City services will be available to all residents, and

317 it creates an Inclusive and Equitable City Cabinet to coordinate City efforts to protect
318 the civil liberties and civil rights of Seattle residents.

319
320 D. In January 2017, the Seattle City Council passed a unanimous resolution affirming the
321 City's commitment as a welcoming city.

322
323 E. In February 2017, Washington State Governor Jay Inslee signed an executive order
324 affirming and clarifying Washington state's policies for state agencies who provide
325 services to immigrant Washingtonians.

326
327 F. In April 2017, the Washington State Attorney General released formal guidance to
328 answer questions local agencies — including libraries, law enforcement agencies,
329 hospitals, and schools — may have about the impacts of changes to immigration laws
330 and their discretion regarding participation in federal immigration enforcement.

331
332 G. Also in April 2017, King County, City of Seattle, and the Seattle Foundation announced a
333 combined \$2.25 million in emergency funding for critical services for immigrants,
334 refugees, and other residents whose health, safety, and human rights are at risk.
335 Specifically, they created an immigrants' Legal Defense Fund, a Resilience Fund to help
336 nonprofit organizations expand successful programs that are already helping people in
337 the immigrant and refugee community, and a Resource and Information Hub so that
338 everyone in King County — including those who want to support immigrants and
339 refugees — knows where to go for resources, alerts, and opportunities.

340
341 H. In February 2018, building on guidelines approved by the Metropolitan King County
342 Council in 2017, King County adopted immigration legislation that prevents the use of
343 County funds and resources on federal immigration enforcement and outlines the steps
344 the County will use to protect immigrants and refugees who seek services from the
345 County or are victims/witnesses of crime, while still adhering to federal law.

93 **EXHIBIT A to Resolution 3747**

94 **WELCOMING PORT POLICY DIRECTIVE**

95 As proposed May 8, 2018

96
97
98 SECTION 1. Purpose.

- 99
100 A. The purpose of this policy directive is to reaffirm the Port of Seattle’s commitment to
101 the safety, inclusion, and engagement of immigrants, refugees, and international
102 visitors who interact with our facilities or services. The Port has an essential obligation
103 to foster a culture and environment that make it possible for our region to remain a
104 vibrant and welcoming global gateway where our immigrant communities, refugee
105 residents, and foreign visitors can fully participate in and be integrated into the social,
106 civic, and economic fabric of our region.
107
108 B. Nothing in this policy directive should be construed as an intent to alter the
109 operational partnerships we have with our federal partners – including the many
110 Department of Homeland Security personnel like Customs and Border Protection and
111 the Transportation Security Administration who help our facilities function efficiently
112 and keep them safe – or to impede the work of those personnel at our facilities.
113 However, we strongly believe that the Port can be safe, secure, and comply with all
114 federal law, while simultaneously being welcoming, accessible to all, and supportive of
115 those immigrants, refugees, and foreign visitors who use our facilities.

116
117 SECTION 2. Definitions.

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119 When used in this policy directive, the following words and phrases shall have the meanings
120 given below unless the context clearly indicates otherwise:

121
122 “Administrative warrant” means a noncriminal immigration warrant of arrest, order to detain
123 or release aliens, notice of custody determination, notice to appear, removal order, warrant of
124 removal, or any other document, issued by Immigration and Customs Enforcement (ICE), CBP,
125 or U.S. Citizenship and Immigration Services (USCIS) that can form the basis for a person’s
126 arrest or detention for a civil immigration enforcement purpose. ICE administrative warrant
127 forms include the U.S. DHS form I-200 (Rev. 09/16) “Warrant for Arrest of Alien” and Form I-
128 205 “Warrant Of Removal/Deportation,” as well as predecessor and successor versions.
129 “Administrative warrant” does not include any criminal warrants issued upon a judicial
130 determination of probable cause and in compliance with the Fourth Amendment to the United
131 States Constitution.

132
133 “Citizenship or immigration status” means a person’s recorded citizenship or immigration
134 status, as such status is defined in the Immigration and Nationality Act, at the time an agent or
135 agency receives the information.

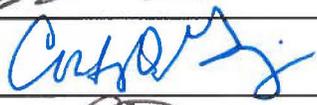
136
137 “Civil immigration enforcement operation” means an operation that has as one of its objectives

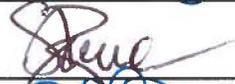
78 **ADOPTED** by the Port of Seattle Commission at a duly noticed public meeting thereof,
79 held this 22nd day of May, 2018, and duly authenticated in open session by the signatures of
80 the commissioners voting in favor thereof and the seal of the commission.

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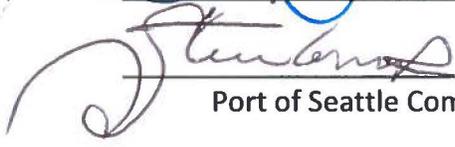












Port of Seattle Commission

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