



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

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Port of Seattle:
*Creating Economic
Vitality Here*

Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High-Performance Organization

Port of Seattle
Seattle-Tacoma International Airport
Airport Office Building
International Auditorium – Mezzanine Level South
Seattle, Washington 98158

REGULAR MEETING

Date: March 27, 2012

ORDER OF BUSINESS

- | | |
|------------|--|
| 12:00 noon | 1. Call to Order
Recess to: |
| | 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session |
| 1:00 p.m. | 3. Approval of Minutes |
| | 4. Special Order of Business |
| | 5. Unanimous Consent Calendar** |
| | 6. Division, Corporate and Commission Action Items |
| | 7. Staff Briefings |
| | 8. New Business |
| | 9. Policy Roundtables |
| | 10. Adjournment |

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of the minutes of the regular meeting of January 24, 2012.

4. SPECIAL ORDER OF BUSINESS

None.

5. UNANIMOUS CONSENT CALENDAR**

Notice: *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.*

- Approval of the claims and obligations for the period of February 1, 2012, through February 29, 2012, in the amount of \$32,041,145.86. ([memo enclosed](#))
- Authorization for the Chief Executive Officer to: (1) execute a contract to purchase one new passenger loading bridge (PLB) for Gate B1; (2) execute contracts to purchase proprietary and long-lead components required to refurbish one PLB at Gate B11; and (3) advertise and execute one major works construction contract to install one new PLB at Gate B1 and to refurbish one PLB at Gate B11 for the amount of \$1,570,000 (CIP #C800467). ([memo enclosed](#))
- Authorization for the Chief Executive Officer to advertise and execute a construction contract for the Lagoon 3 Bird Netting System Project. The estimate for this work is \$1,664,000 (CIP #C800417). ([memo and attachment enclosed](#))

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

5. UNANIMOUS CONSENT CALENDAR Continued

- d. Authorization for the Chief Executive Officer to issue a change order for the Bus Maintenance Facility (BMF) project to extend the completion date by a duration not to exceed 94 calendar days to complete commissioning of the BMF project. No additional funds are requested. ([memo enclosed](#))
- e. Authorization for the Chief Executive Officer to enter into a settlement agreement with Cruise Terminals of America LLC for certain unpaid rent of leased premises of Port cruise terminals. ([memo and agreement enclosed](#))

PUBLIC TESTIMONY: The Commission has changed its practice of taking public testimony at the time of the presentation of an agenda item and will amend its Bylaws to reflect this change. The Port Commission will only take public testimony after the unanimous consent agenda before considering action items or staff briefings, under New Business or during a Public Hearing. Any person wishing to speak must sign up to testify and identify the specific agenda item or topic they are addressing. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. Written comments for any agenda item may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- a. Request Port Commission authorization for the Chief Executive Officer to execute an Agreed Order No. DE 8938 with the Washington State Department of Ecology (Ecology) for the implementation of the Cleanup Action Plan, and to address contamination in the upland area of Terminal 91. This order will replace the 2010 Agreed Order No. DE 7321. Execution of the order commits the Port to implement the work required by Ecology as outlined in the order. ([memo](#), [map](#), and [fact sheet enclosed](#) – [Agreed Order DE 8938 available electronically](#))
- b. Authorization for the Chief Executive Officer to prepare 100% design for the Cargo 5 Hardstand at Seattle-Tacoma International Airport to provide additional parking for aircraft remaining overnight at the Airport. The amount of this request is \$3,230,000. The estimated total cost of the project is \$45,906,000 (CIP #C800254). ([memo and attachment enclosed](#))

7. STAFF BRIEFINGS

- a. Staff Briefing about Interim Concessions Leasing, 2012-2014. ([memo and PowerPoint enclosed](#))
- b. Port Jobs 2011 Annual Report. ([memo](#), [attachment](#), [report](#), and [PowerPoint enclosed](#))
- c. Monthly Briefing – Update on the Consolidated Rental Car Facility Program. ([memo](#), [attachment](#), and [PowerPoint attached](#))

8. NEW BUSINESS**9. POLICY ROUNDTABLE**

None.

10. ADJOURNMENT