



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

Tom Albro
Bill Bryant
John Creighton
Rob Holland
Gael Tarleton

Chief Executive Officer

Tay Yoshitani

Web site:

www.portseattle.org

E-mail:

Commission-records@portseattle.org

Port Commission:
(206) 787-3034

Meeting and Agenda
Information:
(206) 787-3210

Port of Seattle:
*Creating Economic
Vitality Here*

Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High-Performance Organization

Port of Seattle
Commission Chambers
Pier 69, 2711 Alaskan Way
Seattle, Washington 98111

REGULAR MEETING

Date: November 1, 2011

ORDER OF BUSINESS

- 12:00 noon 1. Call to Order
Recess to:
- 1:00 p.m. 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session
3. Approval of Minutes
4. Special Order of Business
5. Unanimous Consent Calendar**
6. Division, Corporate and Commission Action Items
7. Staff Briefings
8. New Business
9. Policy Roundtables
10. Adjournment

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

None.

4. SPECIAL ORDER OF BUSINESS

- a. The Port Centennial 1911 – 2011. ([memo](#) and [PowerPoint](#) enclosed)

5. UNANIMOUS CONSENT CALENDAR**

Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

- a. Authorization for the Chief Executive Officer to execute the following contracts: (1) up to two Indefinite Delivery Indefinite Quantity (IDIQ) contracts for mechanical and electrical design services for a total maximum value of \$8,000,000 and (2) up to two IDIQ contracts for commissioning design services for a total maximum value of \$2,000,000. Each contract will have a contract ordering period of three years. No funding is associated with this authorization. ([memo](#) enclosed)

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

5. UNANIMOUS CONSENT CALENDAR Continued

- b. Authorization for the Chief Executive Officer to execute a professional services Indefinite Delivery, Indefinite Quantity (IDIQ) design contract for Passenger Loading Bridge (PLB) design services to be used in support of the replacement or refurbishment of Port-owned PLBs at Seattle-Tacoma International Airport, as well as the purchase and replacement or refurbishment by the Port of PLBs that are currently airline-owned. One IDIQ contract will be issued for the not-to-exceed amount of \$750,000 with a four-year ordering period. No funding is associated with this authorization. ([memo](#) enclosed)

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- a. Second Reading and Final Passage of Resolution No. 3653 authorizing the issuance and sale of Revenue Refunding Bonds, in an amount estimated at \$140,000,000 for the purpose of refunding certain outstanding Port bonds. ([memo](#) and [resolution](#) enclosed)
- b. Authorization for the Chief Executive Officer to execute the Second Amendment to the Rental Car Lease and Concession Agreement to modify the payment terms of the Minimum Annual Guarantee for the rental car companies operating at Seattle-Tacoma International Airport for a partial year beginning November 1, 2011, through spring 2012, or until the Consolidated Rental Car Facility opens. ([memo](#), [exhibit A](#), [exhibit B](#), and [exhibit C](#) enclosed)

7. STAFF BRIEFINGS

- a. Briefing – Total Rewards Philosophy. ([memo](#) and [PowerPoint](#) enclosed)
- b. Briefing – 2012 Salary and Benefit Resolution. ([memo](#), [PowerPoint](#), and [attachment](#) enclosed)
- c. Century Agenda: Presentation and Discussion on Environmental Five-Year Milestones. ([memo](#) and [PowerPoint](#) enclosed)

8. NEW BUSINESS**9. POLICY ROUNDTABLE**

None.

10. ADJOURNMENT**PUBLIC TESTIMONY PROCEDURES**

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business." All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at or before the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during Commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)