



COMMISSION SPECIAL MEETING AGENDA

Port of Seattle Commission

Tom Albro
Bill Bryant
John Creighton
Rob Holland
Gael Tarleton

Chief Executive Officer

Tay Yoshitani

Web site:

www.portseattle.org

E-mail:

Commission-records@portseattle.org

Port Commission:
(206) 787-3034

Meeting and Agenda
Information:
(206) 787-3210

**Port of Seattle:
Creating Economic
Vitality Here**

Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High-Performance Organization

Port of Seattle
Seattle-Tacoma International Airport
Airport Office Building
International Auditorium – Mezzanine Level South
Seattle, Washington 98158

SPECIAL MEETING

Date: October 25, 2011

ORDER OF BUSINESS

- | | |
|------------|--|
| 11:00 a.m. | 1. Call to Order
Recess to: |
| 1:00 p.m. | 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session |
| | 3. Approval of Minutes |
| | 4. Special Order of Business |
| | 5. Unanimous Consent Calendar** |
| | 6. Division, Corporate and Commission Action Items |
| | 7. Staff Briefings |
| | 8. New Business |
| | 9. Policy Roundtables |
| | 10. Adjournment |

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of the minutes of the regular meeting of August 9, 2011, and the special meeting of August 16, 2011.

4. SPECIAL ORDER OF BUSINESS

None.

5. UNANIMOUS CONSENT CALENDAR**

Notice: *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.*

a. Approval of claims and obligations for the period of September 1 through September 30, 2011, in the amount of \$44,187,981.92. ([memo enclosed](#))

b. Authorization for the Chief Executive Officer to execute an amendment to the Seattle-Tacoma International Airport Airline Technical Representative contract in the amount of \$350,000 (P-00315985). ([memo enclosed](#))

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

5. UNANIMOUS CONSENT CALENDAR Continued

- c. Authorization for the Chief Executive Officer to issue Change Order #023 for the North Expressway Relocation, Phase 1, Final Paving Landscaping and Reclamation Project for a time extension of 75 days to the contract completion date of April 27, 2011, and in the amount of \$32,990. ([memo enclosed](#))
- d. Authorization for the Chief Executive Officer to issue Change Order #6 for a 147 day non-compensable time extension to August 15, 2011, for the C1-C88 Baggage Handling Connection project. ([memo enclosed](#))

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- a. Approval for Century Agenda Committee preliminary goals arising from the "Achieving our Community Values" roundtable. ([memo enclosed](#))
- b. Authorization to (1) prepare full design documents; (2) authorize Port Construction Services to perform Regulated Material Management (RMM) design and monitoring; and (3) bid and award a major construction contract for RMM abatement in existing elevator shafts and related spaces for the Vertical Conveyance (Elevator) Modernization Project, Aero Phase I Project at Seattle-Tacoma International Airport for \$2,991,850. The total project cost is \$11,120,000 (CIP# C800251). ([memo](#) and [map enclosed](#))

7. STAFF BRIEFINGS

- a. Briefing on the Tax Levy and Draft Plan of Finance 2012-2016. ([memo](#), [PowerPoint 1](#), and [PowerPoint 2](#) enclosed; [2012 Preliminary Budget and Draft Plan of Finance available on-line](#))
- b. Preliminary 2012 Operating Budget Update. ([memo](#) and [PowerPoint](#) enclosed)
- c. Monthly Briefing – Update on the Consolidated Rental Car Facility Program. ([memo](#), [attachment](#), and [PowerPoint](#) enclosed)

8. NEW BUSINESS**9. POLICY ROUNDTABLE**

None.

10. ADJOURNMENT**PUBLIC TESTIMONY PROCEDURES**

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business." All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at or before the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during Commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)