



# COMMISSION SPECIAL MEETING AGENDA

## Port of Seattle Commission

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Bill Bryant  
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## Chief Executive Officer

Tay Yoshitani

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**Port of Seattle:  
Creating Economic  
Vitality Here**

## Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High-Performance Organization

Port of Seattle  
Commission Chambers  
Pier 69, 2711 Alaskan Way  
Seattle, Washington 98111

## SPECIAL MEETING

Date: October 11, 2011

## ORDER OF BUSINESS

- 11:30 a.m. 1. Call to Order  
Recess to:
- 1:00 p.m. 2. Executive Session, if necessary\*  
Call to Order or reconvene to Open Public Session
3. Approval of Minutes  
4. Special Order of Business  
5. Unanimous Consent Calendar\*\*  
6. Division, Corporate and Commission Action Items  
7. Staff Briefings  
8. New Business  
9. Policy Roundtables  
10. Adjournment

**PLEASE NOTE: Items 9a and 7a will be the first and second items taken up, respectively, following passage of the Unanimous Consent Calendar**

## 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION\* - Pursuant to RCW 42.30.110, if necessary.

## 3. APPROVAL OF MINUTES

None.

## 4. SPECIAL ORDER OF BUSINESS

- a. *Seattle Business Magazine* "Green 50" Award Recognition. ([memo](#) and [PowerPoint](#) enclosed)

## 5. UNANIMOUS CONSENT CALENDAR\*\*

**Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.**

- a. Authorization for the Chief Executive Officer to prepare design and construction bid documents for the Lagoon 3 Bird Wires project. The budget requested for this design work is \$169,000, while the total estimated budget for the completed project is \$1,631,000. (CIP #C800417). ([memo](#) and [exhibit](#) enclosed)
- b. Authorization for the Chief Executive Officer to execute a contract with the Washington State General Administration Engineering and Architectural Services Department for the Stage II Mechanical Energy Conservation project and to proceed with the design and construction of these energy saving initiatives identified by the State's Energy Service Company audit report of June 2011 at Seattle-Tacoma International Airport. The amount of this request is \$3,204,400. The total cost of the project is \$3,289,900 (CIP #C800268). ([memo](#) enclosed)

\* An Executive Session may be held at any time after the convening time, if necessary.

\*\* Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

\*\*\* Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

**5. UNANIMOUS CONSENT CALENDAR Continued**

- c. Authorization for the Chief Executive Officer to advertise and execute a major construction contract for the Loading Bridges Utilities Gate Improvements project at Seattle-Tacoma International Airport in the amount of \$6,144,000 of the previously authorized \$12,883,000 (CIP #C800019). ([memo](#) enclosed)
- d. Authorization for the Chief Executive Officer to: 1) execute a five-year lease at fair market value, with options to renew for two additional five-year terms, according to the terms laid out in this memorandum, with Fremont Maritime Services, Inc. at Fishermen's Terminal; and 2) provide \$33,570 as a tenant improvement allowance and \$11,750 as a leasing broker commission for a total request of \$45,320. ([memo](#) and [attachment](#) enclosed)
- e. Authorization for Chief Executive Officer to 1) execute a Memorandum of Understanding with SSA Terminals; Total Terminals, Inc.; and Eagle Marine Services to implement a Radio Frequency Identification system in the Port of Seattle; and 2) purchase the services of eModal to administer the Radio-Frequency Identification system related to the Clean Truck Program for an amount not-to-exceed \$500,000. The total cost of the project is estimated to be \$1,170,000.00, of which \$500,000 will be reimbursed through a previously approved U.S. Department of Transportation Congestion Mitigation/Air Quality grant and the remainder will be included in the 2012-2016 operations budgets. ([memo](#) and [attachment](#) enclosed)

**6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS**

- a. First Reading of Resolution No. 3653 authorizing the issuance and sale of Revenue Refunding Bonds, in an amount estimated at \$140,000,000 for the purpose of refunding certain outstanding Port bonds. ([memo](#) and [resolution](#) enclosed)
- b. Adoption of a Port of Seattle Commission motion: 1) opposing passage of Initiative 1125, entitled the "Protect Gas-Taxes and Toll-Revenues Act and Protect the 18<sup>th</sup> Amendment to Washington's Constitution"; 2) expressing the Port Commission's position that toll revenues are an important component of state transportation funding and that the authority of the Washington State Transportation Commission ensures a stable and predictable process to provide revenues sufficient for transportation projects, to set tolls, and to provide appropriate security for bondholders; 3) urging the state's voters to reject Initiative 1125 on November 8, 2011; and 4) directing the Chief Executive Officer to disseminate this motion broadly to state and local government officials, regional organizations, and interested business, community labor and environmental groups. ([memo](#), [motion](#), and [Initiative 1125](#) enclosed)

**7. STAFF BRIEFINGS**

- a. City of SeaTac: Potential Zoning Changes Regarding Park & Fly Facilities. ([memo](#) and [PowerPoint](#) enclosed)
- b. Review of the Work of Audit Committee. ([memo](#) enclosed)

**8. NEW BUSINESS****9. POLICY ROUNDTABLE**

- a. Puget Sound Partnership Targets and Indicators. ([memo](#), [PowerPoint](#), [attachment 1](#), and [attachment 2](#) enclosed)

**10. ADJOURNMENT****PUBLIC TESTIMONY PROCEDURES**

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to **three minutes**. Organization representatives may testify for up to **five minutes**.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business." All testimony provided under "New Business" is limited to **three minutes**.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at or before the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during Commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)