Item No6b	
Date of Meeting	August 23, 2011

Conference and Event Centers Management Agreement

Request for Authorization to Execute Management Agreement August 23, 2011

Conference and Event Facilities

World Trade Center

International Conference Center

Cruise Terminal



Selection Process

- Nationwide Request for Qualifications/Request for Proposal
- Conference Center Consulting Group support
- Recommend Comprehensive Management Agreement structure



Proposed Business Terms

- Term: Ten Years with One Ten-Year Renewal Option
- Management Fee between 4% to 7% of gross revenue
- Option to Add Temporary Space
- Option to Reduce Space
- Port Investment for Improvements
- Rebates and Discounts
- Related-Party Transactions
- Manager Termination



Schedule

- Advertise Request for Qualifications August 24, 2011
- Invite Shortlist to Submit Proposals October 13, 2011
- Shortlist Interviews- week of December 14, 2011
- Decision week of December 20, 2011
- Execute agreement no later than January 30, 2012

