



# COMMISSION SPECIAL MEETING AGENDA

## Port of Seattle Commission

Tom Albro  
Bill Bryant  
John Creighton  
Rob Holland  
Gael Tarleton

## Chief Executive Officer

Tay Yoshitani

Port of Seattle  
Federal Way City Hall  
City Council Chambers  
33325 8<sup>th</sup> Ave S  
Federal Way, WA 98003

## SPECIAL MEETING

Date: June 28, 2011

## ORDER OF BUSINESS

## PLEASE NOTE CONVENING PLACE.

**Item 7a will be the first item of business after the Unanimous Consent Calendar.**

**Web site:**  
[www.portseattle.org](http://www.portseattle.org)

**E-mail:**  
**Commission-records**  
**@portseattle.org**

Port Commission  
**(206) 787-3034**  
Meeting and Agenda  
Information  
**(206) 787-3210**

- 12:00 noon** 1. Call to Order  
Recess to:
- 2. Executive Session, if necessary\*
- 1:00 p.m.** Call to Order or reconvene to Open Public Session
- 3. Approval of Minutes
- 4. Special Order of Business
- 5. Unanimous Consent Calendar\*\*
- 6. Division, Corporate and Commission Action Items
- 7. Staff Briefings
- 8. New Business
- 9. Policy Roundtables
- 10. Adjournment

## Port of Seattle:

## *Creating Economic Vitality Here*

## Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

## 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

## 2. EXECUTIVE SESSION\* - Pursuant to RCW 42.30.110, if necessary.

## 3. APPROVAL OF MINUTES

Approval of the minutes of the Regular Meeting of May 3, 2011.

## 4. SPECIAL ORDER OF BUSINESS

None.

## 5. UNANIMOUS CONSENT CALENDAR\*\*

**Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.**

- a. Authorization for the Chief Executive Officer to execute a Third Amendment to the lease with Seaview Boatyard West, Inc. This amendment will result in \$2,901.52 additional annual revenue to the Port. ([memo](#), [amendment](#), and [site map](#) enclosed)

\* An Executive Session may be held at any time after the convening time, if necessary.

\*\* Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

\*\*\* Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

**6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS**

- a. Authorization for the Chief Executive Officer to implement a revised incentive program for new commercial air service for Seattle-Tacoma International Airport to be consistent with the recently-published Federal Aviation Administration guidelines. ([memo enclosed](#))
- b. Authorization for the Chief Executive Officer to execute one (1) professional services Indefinite Delivery/Indefinite Quantity contract to perform Surface Water Monitoring and Testing Services with a total value of \$3,000,000 and a contract duration of four (4) years at the Seattle-Tacoma International Airport. No funding is associated with this authorization. ([memo enclosed](#))
- c. Authorization for the Chief Executive Officer to execute three Indefinite Delivery/Indefinite Quantity contracts for Real Estate Services for the Seaport, Real Estate, Aviation, and Capital Development Divisions. The contracts will be three years in duration (one year with 2 one-year options) and the three combined contracts will be for a total amount not to exceed \$3,000,000. ([memo enclosed](#))

**7. STAFF BRIEFINGS**

- a. Part 150 Study Aircraft Noise and Land Use Compatibility Study Update. ([memo](#) and [PowerPoint](#) enclosed)
- b. Briefing on the Port Property Insurance Renewal for the Policy Year Beginning on July 1, 2011. ([memo](#) and [PowerPoint](#) enclosed)
- c. Review of the work of Audit Committee. ([memo enclosed](#))
- d. Briefing – Total Rewards Philosophy. ([memo](#) and [PowerPoint](#) enclosed)
- e. Monthly Briefing – Update on the Consolidated Rental Car Facility Program. ([memo](#), [attachment](#), and [PowerPoint](#) enclosed)

**8. NEW BUSINESS****9. POLICY ROUNDTABLE**

None.

**10. ADJOURNMENT****PUBLIC TESTIMONY PROCEDURES**

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)