



COMMISSION SPECIAL MEETING AGENDA

Port of Seattle Commission

Tom Albro
Bill Bryant
John Creighton
Rob Holland
Gael Tarleton

Chief Executive Officer

Tay Yoshitani

Web site:
www.portseattle.org

E-mail:
Commission-records
@portseattle.org

Port Commission
(206) 787-3034
Meeting and Agenda
Information
(206) 787-3210

Port of Seattle:

*Creating Economic
Vitality Here*

Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

Port of Seattle
Seattle-Tacoma International Airport
Airport Office Building
International Auditorium – Mezzanine Level South
Seattle, WA 98158

SPECIAL MEETING

Date: May 24, 2011

ORDER OF BUSINESS

- 11:30 a.m. 1. Call to Order
Recess to:
2. Executive Session, if necessary*
- 1:00 p.m. Call to Order or reconvene to Open Public Session
3. Approval of Minutes
 4. Special Order of Business
 5. Unanimous Consent Calendar**
 6. Division, Corporate and Commission Action Items
 7. Staff Briefings
 8. New Business
 9. Policy Roundtables
 10. Adjournment

PLEASE NOTE CONVENING TIME
EXECUTIVE SESSION WILL START AT 11:30
REVISED May 23, 2011, added item 7a SAO Performance Audit
Corrected item 5a agenda and memo

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of the minutes for the Regular Meeting of April 5, 2011.

4. SPECIAL ORDER OF BUSINESS

- a. Recognition of the Winners of the Centennial Video Contest for Schools in King County. ([memo](#) and [video](#) enclosed)
- b. Recognition of the Winners of the Seattle-Tacoma International Airport Green Gateway Environmental Excellence Awards Program. ([memo](#) enclosed)
- c. Recognition of the Winners of the Fly Quiet Incentive Program. ([memo](#) enclosed)
- d. Recognition of Goodwill National Graduate of the Year, Michael Bulling. ([memo](#) enclosed)
- e. Introduction and Presentation of Badge to New Assistant Fire Chief Michael Ayala. ([memo](#) enclosed)

5. UNANIMOUS CONSENT CALENDAR**

Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

5. UNANIMOUS CONSENT CALENDAR Continued

- a. Authorization for the Chief Executive Officer to execute an amendment to the professional services agreement with Stantec Consulting in accordance with Resolution No. 3605, Section 7.2.4, as amended by Resolution No. 3628. The amendment is estimated to be \$400,000 and will increase the contract to a total of \$2,597,320 for additional design services to support pipe distribution system revisions during the construction phase of the Pre-Conditioned Air project. The total project cost is \$40,600,000 with a net cost to the Seattle-Tacoma International Airport of \$14,730,000 with the balance to be covered by a Federal Aviation Administration Voluntary Airport Low Emission Grant. Due to savings in other activities of the project, no additional funding is required (CIP # C800238). ([memo](#) enclosed)
- b. Authorization for the Chief Executive Officer to develop design documents, apply for permit approvals, and prepare construction documents as part of the Terminal 18 Pilot Pile Cap Repair and Maintenance Project for an estimated cost of \$250,000 bringing the total authorized cost of this project to \$300,000. Following design, Port of Seattle staff will return to the Commission to seek authorization to complete the project which may include major construction contracts, work performed by Port crews and the purchase of equipment and materials. The total project cost is estimated at \$1,000,000. This project was not anticipated in the 2011 Operating Expense Budget and will create an unfavorable expense variance (PID #104599). ([memo](#) enclosed)

6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS

- a. Second Reading and Final Passage of Resolution No. 3652, declaring certain real property located in the City of Bellevue (a portion of the Woodinville Subdivision) and all improvements located thereon surplus and no longer needed for Port purposes, authorizing its transfer to the Central Puget Sound Regional Transit Authority (Sound Transit) and authorizing the Chief Executive Officer to execute all documents related to such transfer; and further authorizing the Chief Executive Officer to execute a permanent easement granting Sound Transit easement rights over the Port's railbanked portion of the Woodinville Subdivision for potential future development of high capacity transportation facilities. ([memo](#), [Resolution No. 3652](#), [exhibit A](#) and [exhibit B](#) enclosed)
- b. Authorization for the Chief Executive Officer to execute an Administrative Settlement Agreement and Order on Consent with the Environmental Protection Agency and the City of Seattle for the Removal Action Implementation at Terminal 117, an Early Action Area for the Lower Duwamish Waterway Superfund. ([memo](#) and [agreement](#) enclosed)
- c. Authorization for the Chief Executive Officer to 1) approve a tenant reimbursement to Delta Air Lines (Delta) and additional Port costs totaling \$3,490,000 associated with the build-out of an airline lounge on the roof of the South Satellite at Seattle-Tacoma International Airport for a total program cost of \$8,930,000 and 2) modify a Tenant Reimbursement Agreement with Delta per the Port of Seattle's AV-2 Policy (CIP #C800336). ([memo](#) and [exhibit A](#) enclosed)

7. STAFF BRIEFINGS

- a. Update on the "Action Status Report" of the 2010 State Auditor's Office Performance Audit of the Port of Seattle's Real Estate Management and Selected Programs. ([memo](#), [PowerPoint](#), [SAO Performance Audit](#), [report](#), and [attachment](#) enclosed)
- b. Tsubota Steel Site Request for Proposals. ([memo](#) and [PowerPoint](#) enclosed)
- c. Briefing of the Electrified Ground Support Equipment Project at Seattle-Tacoma International Airport. ([memo](#) and [PowerPoint](#) enclosed)
- d. Monthly Briefing – Update on the Consolidated Rental Car Facility Program. ([memo](#), [attachment](#), and [PowerPoint](#) enclosed)
- e. Central / Eastern Washington Trip Report. ([memo](#) and [PowerPoint](#) enclosed)

8. NEW BUSINESS**9. POLICY ROUNDTABLE**

None.

10. ADJOURNMENT**PUBLIC TESTIMONY PROCEDURES**

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)