



# COMMISSION REGULAR MEETING AGENDA

## Port of Seattle Commission

Port of Seattle  
Commission Chambers  
P69, 2711 Alaskan Way  
Seattle, WA 98111

Tom Albro  
Bill Bryant  
John Creighton  
Rob Holland  
Gael Tarleton

### REGULAR MEETING

**REVISED on May 2, 2011, the minutes for the Special Meeting of March 1, 2011, and the Regular Meeting of March 8, 2011, have been postponed. REVISED on May 11, 2011, corrected item 5c memo.**

**Date: May 3, 2011**

## Chief Executive Officer

### ORDER OF BUSINESS

Tay Yoshitani

- 12:00 noon** 1. Call to Order  
Recess to:
- 2. Executive Session, if necessary\*
- 1:00 p.m.** Call to Order or Reconvene to Open Public Session
- 3. Approval of Minutes
- 4. Special Order of Business
- 5. Unanimous Consent Calendar\*\*
- 6. Division, Corporate and Commission Action Items
- 7. Staff Briefings
- 8. New Business
- 9. Policy Roundtables
- 10. Adjournment

**Web site:**  
[www.portseattle.org](http://www.portseattle.org)

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Port Commission  
**(206) 787-3034**  
Meeting and Agenda  
Information  
**(206) 787-3210**

**Port of Seattle:**

**Creating Economic  
Vitality Here**

### **Business Strategies:**

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION\* - Pursuant to RCW 42.30.110, if necessary.

### 3. APPROVAL OF MINUTES

None.

### 4. SPECIAL ORDER OF BUSINESS

- a. Special Order of Business: the Port Centennial 1911-2011. ([memo](#) and [PowerPoint](#) enclosed)

### 5. UNANIMOUS CONSENT CALENDAR\*\*

**Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately**

- a. Authorization for the Chief Executive Officer to execute the Second Amendment to Crowley Marine Services, Inc. Lease No. 262 at Piers 16/17 to reduce the submerged lands portion of the lease by 13,100 square feet and to reduce the annual rent by \$5,361.84. ([memo](#) and [lease amendment](#) enclosed)
- b. Authorization for the Chief Executive Officer to execute a Public Access Easement Agreement with the City of Seattle ("City"), which is needed to partially meet conditions imposed by the City for the vacation of streets on Harbor Island related to the expansion of Terminal 18. ([memo](#), [agreement](#), and [map](#) enclosed)
- c. Request \$400,000 of additional project funding for Towers 2, 3 and 5 strengthening and equipment upgrades at Seaport's Terminal 86 (T-86) Grain Facility for a total authorization of \$2,900,000. (CIP #C800133). ([memo](#) and [diagram](#) enclosed)

\* An Executive Session may be held at any time after the convening time, if necessary.

\*\* Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

\*\*\* Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

**5. UNANIMOUS CONSENT CALENDAR Continued**

- d. Authorization for the Chief Executive Officer to execute a ten-year license agreement, substantially as drafted in Attachment 1 and according to the terms laid out in this memorandum with Comcast Cable Communications Management, LLC, to provide high-speed internet service at Fishermen's Terminal. ([memo](#) and [license agreement](#) enclosed)
- e. Authorization for the Chief Executive Officer to advertise for and execute up to three Indefinite Delivery, Indefinite Quantity (IDIQ) contracts for regulated materials management consultant services to support Aviation, Seaport, Real Estate, and Capital Development Division project needs. IDIQ contracts will likely not exceed \$750,000 for each contract for a total amount not to exceed \$2,250,000. No funding is associated with this request. ([memo](#) enclosed)
- f. Authorization for the Chief Executive Officer to authorize Port Construction Services to self-perform the work in conjunction with small works contractors and issue small works contracts in support of the Communications Cabling Additions Project at Seattle-Tacoma International Airport. This authorization is for \$377,000 of a total estimated project cost of \$377,000. (CIP# C800331). ([memo](#) enclosed)
- g. Authorization for the Chief Executive Officer to execute a purchase order for \$339,000 to continue annual software support for the Port of Seattle's existing Oracle Financial and Human Capital Management systems. ([memo](#) enclosed)

**6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS**

- a. Second Reading and Final Passage of Resolution No. 3650, as amended, adopting, revising and updating existing Port SEPA procedures to conform with current law and Port structure, and formalizing new Port policies clarifying how greenhouse gas emissions and climate considerations will be incorporated into SEPA review when the Port is acting as a "lead agency." ([memo](#), [resolution with exhibit A and attachments 1 and 2](#), [redline](#), and [PowerPoint presentation](#) enclosed)
- b. Authorization for the Chief Executive Officer to execute a professional services contract for design services in an amount not to exceed \$8,000,000 in support of anticipated capital improvement projects related to South Satellite Heating, Ventilating, Air Conditioning (HVAC), Lighting, Ceiling Replacement and North Satellite HVAC, Lighting, Ceiling Replacement Projects at Seattle-Tacoma International Airport (Airport). This contract will have an ordering period of five years. No funding is associated with this authorization. (CIP #C800376 and CIP #C800377). ([memo](#) enclosed)
- c. Request additional funding to complete the in-progress construction of the Terminal 91 Smith Cove Cruise Terminal Restroom Expansion project at an additional cost of \$110,000 for a total project cost of \$370,000. This is a capital project funded in the 2010 Seaport Small Project CIP C800311. Additional funds for the project are available due to under-spending in the 2011 Seaport Small Project CIP C800358. Marine Maintenance crews are performing the work. ([memo](#) enclosed)
- d. Authorization for the Chief Executive Officer to amend the Arai Jackson Ellison Murakami Professional Service Agreement for up to \$450,000 for design support during construction of the Bus Maintenance Facility and to provide notification to the Port of Seattle Commission in accordance with RCW 53.19.060 that the total amended amount exceeds 50% of the original contract not to exceed value of \$1,900,000. Considering earlier amendments and with the execution of this amendment, the total value of the Agreement would be \$2,920,000. No new funding is requested to amend this Agreement as funds have been previously authorized as part of the Bus Maintenance Facility project budget. ([memo](#) enclosed)
- e. Approval of Century Agenda Committee preliminary goal to "add 100,000 Port-related jobs in the next 25 years." ([memo](#) enclosed)

**7. STAFF BRIEFINGS**

- a. First Quarter Financial Performance Briefing. ([memo](#), [report](#), and [PowerPoint presentation](#) enclosed)
- b. Port-wide Performance Metrics Initiative Briefing. ([memo](#) and [PowerPoint presentation](#) enclosed)

**8. NEW BUSINESS****9. POLICY ROUNDTABLE**

None.

**10. ADJOURNMENT****PUBLIC TESTIMONY PROCEDURES**

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)