



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

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Port of Seattle:

*Creating Economic
Vitality Here*

Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

Port of Seattle
Commission Chambers
P69, 2711 Alaskan Way
Seattle, WA 98111

REGULAR MEETING

REVISED March 9, 2011 Corrected item 5b agenda description CIP number, corrected item 6a memo, and added item 7b PowerPoint

Date: March 8, 2011

ORDER OF BUSINESS

- 12:00 noon** 1. Call to Order
Recess to:
- 1:00 p.m.** 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session
3. Approval of Minutes
4. Special Order of Business
5. Unanimous Consent Calendar**
6. Division, Corporate and Commission Action Items
7. Staff Briefings
8. New Business
9. Policy Roundtables
10. Adjournment

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of minutes for the Regular Meeting of January 25, 2011.

4. SPECIAL ORDER OF BUSINESS

None.

5. UNANIMOUS CONSENT CALENDAR**

Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately

- a. Authorization for the Chief Executive Office to enter into Indefinite Delivery, Indefinite Quantity (IDIQ) contracts for Project Management (PM) Services to be used to support Seaport, Real Estate, Aviation and Capital Development Divisions Service Directives. Multiple IDIQ contracts will be issued for a total not exceed amount of \$3,000,000 and for a maximum of three years. No funding is associated with this request. ([memo enclosed](#))

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

- b. Authorization for the Chief Executive officer to authorize design in support of the South Satellite Concession Project at Seattle-Tacoma International Airport (Airport). This authorization is for \$350,000 of a total estimated project cost of \$2,199,000 (CIP # C800412). ([memo](#), [map](#), and [PowerPoint](#) enclosed)
- c. Authorization for up to \$145,000 to meet the costs of the Century Agenda, including \$20,000 for a part-time intern to assist with organization and logistics, and \$30,000 to \$40,000 for audio-visual taping services. The funds will be taken from the Commission's contingency funds. ([memo](#) enclosed)

6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS

- a. Authorization for the Chief Executive Officer to (1) amend outside professional services agreement with Kimley-Horn and Associates from \$304,968 up to a total of \$642,000 for support during installation, inspection, testing and commissioning services; (2) perform contract administration; and (3) execute a purchase contract for a new Parking Revenue Control System (PRCS) at Seattle-Tacoma International Airport (Airport). Total value of this request is \$9,317,000, bringing the total authorized amount to \$9,777,000. Staff determined this project is not a public works construction project. In accordance with RCW 53.19.060, this memorandum constitutes notification to the Commission that the amended amount of this contract exceeds 50% of the original not to exceed contract value. (CIP # C800253). ([memo](#) enclosed)
- b. The Industrial Development Corporation of the Port of Seattle. Notice of the Annual Meeting. ([documents](#) and [PowerPoint](#) enclosed)

7. STAFF BRIEFINGS

- a. Capital Improvement Projects Report for the Fourth Quarter 2010. ([memo](#), [PowerPoint](#), and [report](#) enclosed)
- b. Century Agenda Committee Monthly Briefing. ([memo](#), [PowerPoint](#), and [Guiding Principles](#) enclosed)

8. NEW BUSINESS

9. POLICY ROUNDTABLE

None.

10. ADJOURNMENT

PUBLIC TESTIMONY PROCEDURES

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)