



# COMMISSION SPECIAL MEETING AGENDA

**Port of Seattle  
Commission**

Tom Albro  
Bill Bryant  
John Creighton  
Rob Holland  
Gael Tarleton

**Chief Executive Officer**

Tay Yoshitani

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Port Commission  
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Meeting and Agenda  
Information  
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**Port of Seattle:**

***Creating Economic  
Vitality Here***

**Business Strategies:**  
• Ensure Airport and Seaport Vitality  
• Develop New Business and Economic Opportunities for the Region and the Port  
• Enhance Public Understanding and Support of the Port's Role in the Region  
• Be a Catalyst for Regional Transportation Solutions  
• Be a Leader in Transportation Security  
• Exhibit Environmental Stewardship through our Actions  
• Be a High Performance Organization

Port of Seattle  
Commission Chambers  
P69, 2711 Alaskan Way  
Seattle, WA 98111

**SPECIAL MEETING**

**Date: March 1, 2011**

**ORDER OF BUSINESS**

- 12:00 noon**
1. Call to Order  
    Recess to:
  2. Executive Session, if necessary\*  
    Call to Order or reconvene to Open Public Session
  3. Approval of Minutes
  4. Special Order of Business
  5. Unanimous Consent Calendar\*\*
  6. Division, Corporate and Commission Action Items
  7. Staff Briefings
  8. New Business
  9. Policy Roundtables
  10. Adjournment

**PLEASE NOTE CONVENING TIME AT 12:00 NOON**

**REVISED March 1, 2011 to include the  
2011 CEO's Goals and Objectives and  
CEO Retention Agreement with item 6a**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
2. **EXECUTIVE SESSION\*** - Pursuant to RCW 42.30.110, if necessary.
3. **APPROVAL OF MINUTES**
4. **SPECIAL ORDER OF BUSINESS**
  - a. The Port Centennial – Moment in History. ([memo](#) and [PowerPoint](#) enclosed)
  - b. Employer Support of the Guard and Reserve (ESGR) Presentation. ([memo](#) enclosed)
5. **UNANIMOUS CONSENT CALENDAR\*\***

**Notice: *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately***

\* An Executive Session may be held at any time after the convening time, if necessary.  
\*\* Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.  
\*\*\* Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

**5. UNANIMOUS CONSENT CALENDAR Continued**

- a. Authorization for the Chief Executive Officer to advertise and execute a construction contract for the 2011 Stormwater Detention System (SDS) Pond M Modifications and SDS 6/7 Vault Outfall Structure at Seattle-Tacoma International Airport (CIP #C100172). ([memo](#) enclosed)
- b. Authorization for the Chief Executive Officer to (1) authorize design of the Common Use Lounge (Club International) and (2) competitively procure furnishings and casework for the lounge. This authorization is for \$320,325 of a total estimated project cost of \$971,000 (CIP #C800203).([memo](#) and [exhibit A](#) enclosed)
- c. Authorization for the Chief Executive Officer to approve all work and contracts, including executing and amending any and all necessary contracts and service directives for the PROPworks Upgrade Project in an amount not to exceed \$450,000 (CIP #C800328). ([memo](#) enclosed)
- d. Approval of revised Port Commission Meeting Minutes of December 7, 2010. ([corrected minutes](#) enclosed)

**6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS**

- a. Review of the Chief Executive Officer's Performance, the End of the Year Financial Performance Review and the Chief Executive Officer's Retention Agreement. ([2011 CEO's Goals and Objectives](#), [CEO Retention Agreement](#), [Financial Performance memo](#), [report](#), and [PowerPoint](#) enclosed).
- b. Authorization for the Chief Executive Officer to: (1) enter into an agreement with Lockheed Martin Corporation; and (2) in accordance with Resolution No. 3628, advertise, award, and execute construction contracts for the Terminal 10 Utility Infrastructure Upgrade Project, for an additional estimated cost of \$6,225,000, bringing the total authorized amount of this project to \$7,205,000 (CIP #C800264). If the pending agreement is not finalized by the time of selection of a contractor, the project will not be awarded and construction will likely be delayed until 2012. ([memo](#) enclosed)
- c. Authorization for the Chief Executive Officer to: (1) proceed with design for the C22 connection to C1 Baggage Handling System (BHS), C1 make up device 1 (C1-MK1) replacement and Ticket Counter 3 (TC3) conveyor replacement for Phase 1 and Phase 2; (2) purchase conveyor equipment for Phase 1; and (3) authorize the use of Port Crews to complete Phase 1 at the Seattle-Tacoma International Airport (CIP #C800382). The amount of this request is \$1,731,000. The total cost of the C22 BHS connection to C1 / C1MK1 Replacement TC3 project is \$5,335,000. This request seeks a single Commission authorization to move forward with design of the entire project, and construction of Phase 1 by Port Construction Services. Construction contracts required for Phase 2 of the project will be authorized separately by the Commission after completion of the design. ([memo](#) and [map](#) enclosed)
- d. Authorization for the Chief Executive Officer to advertise and execute a construction contract for the 2011 Airfield Improvement Projects – Contract 2, made up of two work projects at the Seattle-Tacoma International Airport: (1) slot drain, pavement and joint seal replacement at the South Satellite, and perform installation of temporary common use podiums and minor removal of hazardous materials through Port Construction Services with a construction cost request of \$6,235,000 for total project cost of \$6,629,000 (CIP #C800469); and (2) water isolation valve upgrades, with a construction cost request of \$246,000 for a total project cost of \$691,000 (CIP #C102573). ([memo](#) enclosed)

**7. STAFF BRIEFINGS**

- a. Briefing on the Management of the Real Estate Portfolio.([memo](#) and [PowerPoint](#) enclosed)
- b. 2010 Annual Treasury and Investment Portfolio Report.([memo](#), [resolution](#), and [PowerPoint](#) enclosed)

**8. NEW BUSINESS****9. POLICY ROUNDTABLE**

None.

**10. ADJOURNMENT****PUBLIC TESTIMONY PROCEDURES**

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)