



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

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Port of Seattle:

*Creating Economic
Vitality Here*

Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

Port of Seattle
Seattle-Tacoma International Airport
Airport Office Building
International Auditorium – Mezzanine Level South
Seattle, WA 98158

REGULAR MEETING

Date: February 22, 2011

ORDER OF BUSINESS

- 12:00 noon 1. Call to Order
Recess to:
- 1:00 p.m. 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session
3. Approval of Minutes
4. Special Order of Business
5. Unanimous Consent Calendar**
6. Division, Corporate and Commission Action Items
7. Staff Briefings
8. New Business
9. Policy Roundtables
10. Adjournment

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of minutes for the Regular Meeting of January 11, 2011.

4. SPECIAL ORDER OF BUSINESS

None.

5. UNANIMOUS CONSENT CALENDAR**

Notice: *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately*

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

REVISED AGENDA, Revised April 13, 2011
Added item 6a PowerPoint

5. UNANIMOUS CONSENT CALENDAR Continued

- a. Approval of Claims and Obligations for the period of January 1 through January 31, 2011, in the amount of \$43,903,278.02. ([memo enclosed](#))
- b. Authorization to issue Change Order No. 10 for the Consolidated Rental Car Facility (CRCF) Offsite Roadway Improvements (ORI) and SR-99 Bridge Seismic Upgrade for the Not-to-Exceed amount of \$970,000.00 and for staff to transfer this amount from Unallocated Program Contingency to the Project Construction Contingency. No additional funds are required to implement this Change Order. ([memo enclosed](#))

6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS

- a. Request Commission authorization for the Chief Executive Officer to authorize planning and pre-design work in the amount of \$713,000 for the One-Time Airline Realignment Program at Seattle-Tacoma International Airport (Airport), which is ultimately expected to cost approximately \$97 million for all program elements as described in the briefing to the Commission on the Airline Realignment Program on January 25, 2011. ([memo and PowerPoint enclosed](#))
- b. Request Port Commission authorization for the Chief Executive Officer to: (1) Proceed with design for the installation or refurbishment of approximately fifteen Passenger Loading Bridges (PLBs) to be located at Concourse B, Concourse D and the North Satellite; (2) Purchase existing airline-owned PLBs when refurbishment rather than replacement is appropriate or as negotiated with the airline; (3) Execute contracts to purchase up to five new PLBs with a future option to purchase approximately ten additional PLBs; and (4) Advertise and execute one major construction contract to replace and/or refurbish up to five existing PLBs located on Concourse D at Gates D1 through D5. The amount of this request is \$6,700,000. The total cost of the Passenger Loading Bridge Replacement – Airline Realignment project at Seattle-Tacoma International Airport (Airport) is \$14,850,000. This request seeks a single Commission authorization to move forward with design, advertisement, and execution of a major construction contract for Gates D1 through D5 only. The execution of the remaining work will return for future authorizations. ([memo and graphic enclosed](#))

7. STAFF BRIEFINGS

- a. Briefing on Seattle-Tacoma International Airport's annual Federal Aviation Administration (FAA) Federal Aviation Regulation (FAR) Part 139 Airport Certification/Safety Inspection. ([memo enclosed](#))
- b. Air Cargo Operations and Development Briefing. ([memo and PowerPoint enclosed](#))
- c. Monthly Briefing – Update on the Consolidated Rental Car Facility Program. ([memo, attachment, and PowerPoint enclosed](#))
- d. Briefing on the Declaration of Emergency dated February 14, 2011. ([Declaration of Emergency and graphic enclosed](#))

8. NEW BUSINESS**9. POLICY ROUNDTABLE**

None.

10. ADJOURNMENT**PUBLIC TESTIMONY PROCEDURES**

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)